



Student Learning Outcome Committee Meeting

September 26th, 2016 / 2:30 PM / 2411A

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Co-Chair: John Ruys

Co-Chair: Ann Hight

Administrators:

Roanna Bennie- Absent

Don Miller

Faculty Reps:

Mark Tarte- Absent

Marty Nash

Kimberly Tomlinson- Absent

Akihiko Hirose

Gina Webster- Absent

Classified:

Scott Vigallon

Members Present (non-voting):

Director of Research and Planning:

Rajinder Samra- Absent

Meeting Guests:

Angelo Bummer

Don Carlson

Approved Minutes

1. Call to Order

Meeting called to order at 2:40pm

2. Review and Approval of Agenda

No Quorum for Agenda

3. Review and Approval of Minutes (September 12th, 2016)

No Quorum for Minutes (No Changes)

4. Overview of Flex Day SLO Sessions

- Went over SLO and program review sessions for Flex Day. The following workshops will be offered:
 - An introduction to eLumen for faculty - This workshop will go over the basics of navigating the new eLumen system for those with faculty access (Locating SLOs, designing assessments, and entering data). This workshop is appropriate for full-time and part-time faculty that are using SLOs designed by a discipline SLO point-person. Ann Hight and John Ruys
 - An introduction to eLumen for discipline coordinators - This workshop will go over the basics of navigating the new eLumen system for those with discipline coordinator access (writing/editing SLOs, planning assessments, and locating SLO data for use in Program Review). This workshop is appropriate for full-time and part-time faculty that are serving as the discipline SLO point-person. Ann Hight and John Ruys.
 - Working with Student Area Outcomes (SAOs) in eLumen - This workshop will introduce faculty and staff that work with SAOs to the new eLumen system. We will go over the basics of navigating the system including how to enter SAO data and how to write/edit SAOs. This workshop is appropriate for

faculty and staff in Student Services areas and the Library. Room 2410 Scott Vigallon

- Putting course SLOs into practice: Mapping SLOs to your course assignments – In this workshop, Marty Nash will help faculty examine how your course assignments connect to your course SLOs. Please bring or have access to a course syllabus that contains a course calendar of assignments as well as the course's SLOs. Marty Nash.
5. **Update on eLumen:** Scott conference call with eLumen on Thursday. They apologized for the number of problems that we have been having. They are working quickly to resolve the problems. Scott gave a few examples of items they are currently working on. Marty and Angelo brought up a handful of issues that need to be addressed regarding finding assessments and finding faculty created assessments that are not added to the shared library.
 6. **Mapping of PSLOs and CSLOs in eLumen:** Program review has a mapping exercise to help faculty to review how course level outcomes map to program level outcomes. Make sure to remind faculty that after having done that activity they still need to transfer that mapping into eLumen
 7. **Reports from SLO Liaisons on Independent Study Courses**
 8. **Workflow and Wording of CSLOs, PSLOs, and SAOs:** John brought forward a suggestion that we modify the instructions concerning creating SLOs in eLumen. eLumen does not identify the creator of the SLO or the course that goes with each SLO that is submitted. A temporary workaround would be to ask faculty to input their name, the course identifier and the course number in the box where they are asked to describe why the SLO needs to be created. When creating SAOs they would need to identify the program for each SAO in that same dialogue box. Lastly, each PSLO would need to contain information about the degree/certificate, especially for disciplines that contain multiple degrees or certificates. John also brought up having standardized language to start each SLO to help people write strong SLOs. Marty suggested offering workshops on writing SLOs to help faculty and staff.
 9. **Establishing Working Groups for ISLO Review:** John emailed Barry Russell to ask about getting time at Town Hall to have faculty and staff look over ISLOs. He would like to establish 5 groups of faculty to review the existing SLOs and look over any changes such as making the ISLOs into more SLO friendly language. We expect that these work groups can accomplish the review in 2-3 meetings prior to the Spring semester.
 10. **Administrative Update:** Roanna sent an email to the committee asking that we generate a plan to get course SLOs on all syllabi. "We are aiming to 100% of SLOs on Syllabi, then if we do not meet it, then we need to have a planned action to work with those who did not meet it, carry out that action this fall, and report again in the spring. So, we will need to have an action plan to work with those who did not put SLOs on their Syllabi."

11. Adjournment

12. Next Regular Meeting (Monday, October 10th, 2016)