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## Approved Minutes

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### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### SLO Committee:

#### Members Present (voting):

**Co-Chair:** John Ruys

**Co-Chair:** Ann Hight

#### **Administrators:**

Roanna Bennie- Absent

Don Miller- Absent

#### **Faculty Reps:**

Mark Tarte

Marty Nash

Kimberly Tomlinson

Akihiko Hirose

Gina Webster- Absent

#### **Classified:**

Scott Vigallon

#### **Members Present (non-voting):**

#### **Director of Research and Planning:**

Rajinder Samra-Absent

#### **Meeting Guests:**

Angelo Bummer

#### 1. Call to Order

Meeting called to order at 2:33 pm

#### 2. Review and Approval of Amended Agenda (February 27th, 2017)

MOTION to APPROVE draft Amended Agenda

MSC: Tarte / Nash /APPROVED

\* Amended: February 13<sup>th</sup>, 2017 Minutes Tabled

#### 3. **TABLED**-Review and Approval of Minutes (February 13<sup>th</sup>, 2017)

MOTION to APPROVE draft minutes from October 24<sup>th</sup>, 2016

#### 4. Entering Fall 2016 Assessment Data

Scott Vigallon has provided new eLumen data, which includes data only from the new system. Roanna Bennie will present this data at the next Town Meeting. John Ruys stated that in preparation for the accreditation site visit on April 19<sup>th</sup>, it is a possibility that the team will ask to meet with members from the SLO Committee. Roanna's Bennie's office is handing all of those accreditation appointments. The division meetings may be rescheduled to another time that week, in order for everyone to be available to the accreditation team. Having this assessment data, is helpful to explain how we have seen a drop in data, due to switching to the new eLumen system and not including all of the data from the last three years in the old eLumen system. Roanna Bennie will present this data at Town Hall, partly to encourage faculty to enter data. The PSLO data remains responsibly high in the new eLumen system, as there are multiple course SLOs mapped to most programs. Thus, if one of those mapped SLOs is assessed, the PSLO has been assessed. Those numbers could increase if more faculty complete their program mapping.

#### 5. SLO trainings/SLO liaison reports

On Flex Day about 5-6 people attended the Faculty eLumen training, 6 people for the Discipline Coordinator training, and 1 person for the mapping training. John Ruys stated that in the future we can have more combined trainings for faculty and discipline coordinators. Many faculty members have been doing one on one trainings with the SLO Liaisons. Marty Nash and Angelo Bummer held separate SLO workshops last week, but turn out for those trainings were also low. Many of the faculty that attended those workshops were adjuncts. We should continue to remind faculty that eLumen works best when opened in Chrome. Marty and Angelo are thinking

to perhaps start target working with certain disciplines in need of assistance, rather than holding general eLumen workshops. It was suggested to perhaps wait to hold larger workshops, until faculty start entering data at the end of the semester. It was recommended that perhaps program review would be a good place for faculty to review their course level SLOs and decide if any need to be revised. This was a previous question in program review, but it did not result in many SLOs being actually updated in eLumen.

## **6. ISLO Set Standards**

John Ruys explained that IPEC created the ISLO Set Standards in response to the Accreditation Team wanting us to have a systematic way of looking at ISLO data. Rajinder Samra's office created a set standard for success rates in courses, 95 percent of a five-year average of the number of students that pass a course. They created the same type of set standards for ISLOs. The 2014-15 and 2016-16 data shows that we met the set standard for all five ISLOs. The total data for 2015-16 is less than 2014-15, which is expected as eLumen was down for a time as we switched to the new system. If we did not meet the set standard, we would disaggregate the data to look closer at the data, but that has not been done since the set standards have been met.

## **7. ACCJC Standards and Disaggregation of SLO Data**

John Ruys stated that the ACCJC standards that the accreditation team has evaluated us on is based on the accreditation standards from about 2002-03. After the mid-term report we will move over to the new accreditation standards. The new standards are a lot more specific with regards to SLOs. One of the most important, is that we will need to disaggregate ISLO data with regards to demographics. In eLumen using the performance report you can currently disaggregate ISLO data by gender, age, ethnicity in your discipline. Our Banner System attaches this demographic information to each student, which then is moved over to eLumen. This is why we are now unable to use collective scoring. Scott Vigallon stated that on Thursday he and Madeline Wiest met with a eLumen representative regarding the Canvas and eLumen integration. There will be a couple of phases to the integration. Currently, we have been told by eLumen that we would be able to set up integrations so that an eLumen assessments can be attached assignment in Canvas. One would enter the rubric scores in eLumen and translate those to actual scores in Canvas. The information currently flows one way only from eLumen to Canvas. The two-way integration will not happen until next November. There are still many remaining questions of how this process will work, especially for quizzes and discussion items. Scott Vigallon will configure this initial integration and experiment with process only on the Canvas test site.

## **8. Old Business:**

### **i. MATH 2: Calculus II**

- CSLO- Upon completion of Math 2, a student should be able to numerically evaluate an integral using the Simpson's Rule and determine the error.
  - **CSLO not Approved-** Will reach out to Jennie Graham, who is the new Math eLumen Discipline Coordinator, regarding changing wording to "the Simpson's Rule".

### **ii. ECD 56: Child Growth and Development**

- CSLO- By the end of ECD 56 students shall be able to: Identify cultural, economic, political and historical contexts that impact children's development.

- **CSLO Approved**

iii. MSCM 32B: Intermediate Radio Production

- **CSLOs-** 1.) In Mass Communications 32B, Intermediate Radio Production, the student will produce a variety of audio files for radio, including a sound drop, promos, and intros or billboards, using advanced recording and editing techniques. 2.) In Mass Communications 32B, Intermediate Radio Production, the student will conduct live and interviews shows. 3.) In Mass Communications 32B, Intermediate Radio Production, the student will supervise and coordinate teams in the production of live events. 4.) In Mass Communications 32B, Intermediate Radio Production, students will participate in Radio Las Positas as staff managers, having real responsibilities by contract, and in positions of leadership. 5.) In Mass Communications 32B, Intermediate Radio Production, the student will demonstrate understanding of marketing strategies, using standard industry metrics to show high web traffic to potential clients 6.) In Mass Communications 32B, Intermediate Radio Production, the student will develop individual projects and establish relationships with sponsors based on market/listeners. 7.) In Mass Communications 32B, Intermediate Radio Production, the student will produce weekly episodes of original content. 8.) In Mass Communications 32B, Intermediate Radio Production, the student will demonstrate understanding of management strategies in a radio station.
- **CSLO not Approved**-John Ruys reached out to Melissa Korber, but has not yet heard back.

b. New Business:

i. AJ 66: Juvenile Procedures

- **CSLO-** The student will, at the end of AJ66, be able to explain the juvenile justice process and how it relates to the rehabilitation of youthful offenders and differentiate status offenders from criminal offenders.
- **CSLO not Approved**- SLO introduction incorrect, Mark Tarte will correct.

ii. AJ 88: The Police and Hollywood

- **CSLO-** Upon successful completion of AJ88, the student will understand the history of popular media (films and TV) and its societal influence on the public's perception of policing; they will also be able to describe the influence of popular media on police agencies and police officers and the cultural implications both have on society.
- **CSLO Approved**

iii. AUTO A1: Engine Repair

- **CSLOs-** 1.) Upon completion of AUTO A1, the student should be able to obtain and interpret powetrain data related to the engine. 2.) Upon completion of AUTO A1, the student should be able to obtain and interpret powetrain data related to the steering and suspension system. 3.) Upon completion of AUTO A1, the student should be able to obtain and interpret powetrain data related to the brake system.

- 4.) Upon completion of AUTO A1, the student should be able to apply engine repair safety precautions
- **CSLOs not Approved-** The “R” in Powertrain is missing from the first three SLOs, will be sent back for correction. The fourth SLO is approved.
- iv. AUTO A2: Automatic Transmission/ Transaxle
- **CSLO-** Upon completion of AUTO 2, the student should be able to apply transmission/Transaxle repair safety precautions.
  - **CSLO Approved-** The “A” is missing in AUTO A2, will be sent back for correction.
- v. AUTO A3: Manual Drive Train and Axles
- **CSLOs-** 1.) Upon completion of AUTO A3, the student should be able to apply Manual Drive Train and axle repair safety precautions. 2.) Upon completion of AUTO A3, the student should be able to apply suspension and steering repair safety precautions. 3.) Upon completion of AUTO A3, the student should be able to apply brakes repair safety precautions.
  - **CSLOs Approved**
- vi. AUTO A4: Suspension and Steering
- **CSLO-** Upon completion of AUTO A4, the student should be able to apply steering and suspension repair safety precautions.
  - **CSLO Approved**
- vii. AUTO A6: Electrical/ Electronic Systems
- **CSLOs-** 1.) Upon completion of AUTO A6, the student should be able to obtain and interpret data related to the electrical system 2.) Upon completion of AUTO A6, the student should be able to apply electrical precautions.
  - **CSLOs Approved**
- viii. AUTO A8: Engine Performance
- **CSLOs-** 1.) Upon completion of AUTO A8, student should be able to identify and evaluate internal engine components for usability
  - **CSLOs Approved**
- ix. AUTO LABA: Automotive Lab
- **CSLOs-** 1.) Upon completion of AUTO LABA the student should be able to apply safety precautions in shop lab exercises. 2.) Upon completion of AUTO LABA, the student should be able to work autonomously in a shop environment. 3.) Upon completion of AUTO LABA, the student should be able to work autonomously in a shop environment. 4.) Upon completion of AUTO LABA, the student should be able to apply safety in all lab conditions.
  - **CSLOs Approved-** The duplicate SLO above will be denied.
- x. AUTO L1L2: Smog Level One and Two
- **CSLO-** Upon Completion of AUTO L1L2, the student should be able to safely conduct a smog check using the BAR97 smog machine

- **CSLO not Approved-** The word completion should not be capitalized, will be returned for correction.
- xi. AUTO SDR: Specified Diagnostic and Repair
  - **CSLO-** Upon completion of AUTO SDR, student should be able to apply safety precautions in shop lab exercises.
  - **CSLO not Approved -** student should be corrected to “students”
- xii. ENGR 35: Statics
  - **CSLO-** Upon completion of ENGR 35, students will be able to analyze a force and resolve it into x- and y-components using trigonometry
  - **CSLO Approved**
- xiii. ENGR 46: Materials of Engineering
  - **CSLO-** 1.) Upon completion of ENGR 46, students will be able to identify the 5 different classes of engineering materials, and provide specific examples for each class.
  - **CSLO Approved**
- xiv. MUS 17B: Jazz Combo 2
  - **CSLO-** After successful completion of Mus 17B, students will demonstrate intermediate/advanced knowledge of jazz repertoire through performance and practice.
  - **CSLO Approved**
- xv. MUS 28: Keyboard Skills
  - **CSLO-** Students who complete Mus 28 will gain a solid foundation of theory, technique, and approaches to a variety of piano repertoire.
  - **CSLO not Approved-** Correct SLO introduction language missing, will be sent back for correction.
- xvi. SLOS without Identified Courses
  - It is anticipated that upon successful completion of this course, students will be able to construct projects efficiently generating solutions using various workplace computer programs
  - Develop painting skills.
  - Draw with linear and tonal techniques to depict light and shadow.
  - Distinguish between the art historical periods from Renaissance through Contemporary.
  - Demonstrate strategies to promote healthy relationships in the care and education of infants and toddlers.
  - Students will evaluate and assess a variety of method books for piano students
    - **CSLOs not Approved-** CLSO's seem to be stuck in the eLumen workflow, Madeline Wiest will reach out to eLumen to have them removed from the system

## 9. PSLO Review:

c. Old Business:

i. History AA-T

- **PSLO**- Upon successful completion of the A.A.T. in History, students should be able to demonstrate critical thinking as they identify and use various types of historical sources.
- **PSLO approved**- PSLO seems to be stuck in the eLumen workflow, will reach out to eLumen to correct.

**10. Administrative Update-** No Update

Roanna Bennie

**11. Good of the Order:** None

**12. Adjournment at 3:35 pm**

**13. Next Regular Meeting** (Monday, March 13th, 2017)