



Program Review Committee Agenda

February 25, 2026 | 3-4:30pm | Room 21104

Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name	Quorum:
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Non-Voting Members:

Karin Spirn--Chair

Voting Members:

Jerry Bailey (BSSL)

Amy Mattern (Dean)

Andreas Preponis (A&H)

Michelle Simotas (VP Designee)

Tyson Tieu (LPCSG)

Michelle Zapata (Student Services)

1. Call to Order

Present: Bailey (Zoom), Mattern, Preponis, Simotas, Spirn, Tieu, Zapata

2. Review and Approval of Agenda

- M: Andreas
- S: Amy
- Unanimous Approval

3. Review and Approval of Minutes

- 9/24/2025 Minutes
- 2/11/2026 Minutes
- M: Andreas
- S: Tyson
- Unanimous Approval

4. Business

- Reflect on Division Summary Document
 - May not need the final section about accreditation—check with Accreditation Steering Committee
 - Karin will message the Accreditation Steering Committee if it's still needed (check with Stuart in particular)
 - Could just keep that section and remove page/section numbers
- Plan for Program Review Spotlights
 - Table to next meeting
- Review recommendations for Comprehensive Program Review content
 - Suggested language from Rajinder re: RSI: In your discipline's online and hybrid sections, what instructor-initiated interactions ensure regular and substantive instructor-student interaction that is predictable and aligned with course outcomes, and how do instructors monitor student engagement and respond promptly and proactively when support is needed?
 - Maybe don't embed the wording of the standard in the question. Have a first sentence summarizing the requirement, and then the second sentence asked how this is done in a friendly way. Describe some ways that faculty are doing this.... Maybe check the wording Kat uses in her emails.

- We could also provide a list of examples for writers to draw upon.
- Could there be a survey ahead of time that programs could send out to the faculty? Make it so they copy it and have their own version to review.
- Tools for writers: we could provide a survey for people to use optionally.
- An educational campaign needs to be done about this to ensure compliance.
- [We will cut: *What evidence shows these practices are implemented consistently across sections?*]
- Review and adapt previous comprehensive Program Review

5. Adjournment

- **4:30pm**

6. Next Regular Meeting: March 11

2/25/26

Room 21104

3-4:30pm

Present:

1. Call to Order

2. Review and Approval of Agenda

Moved: Andreas

Seconded: Amy

Unanimous Approval

3. Review and Approval of Minutes

· [9/24/2025 Minutes](#)

· [2/11/2026 Minutes](#)

Moved: Andreas

Seconded: Tyson

Unanimous Approval

4. Business

· [Reflect on Division Summary Document](#)

· **Plan for Program Review Spotlights**

Table to next meeting

· **Review recommendations for Comprehensive Program Review content**

1. The responses could be passed along to you and the relevant committees to review and make sure RSI is happening, and identify any needed supports.
2. The responses could be documentation needed for Accreditation purposes or other mandated reporting.

I think it could be beneficial to ask a question about RSI in Program Review - partly because it might be another avenue to make sure people are thinking about RSI requirements - and how well they may (or may not) be meeting the standards - ahead of our next accreditation site visit, when our courses will be reviewed.

How will programs provide the evidence?

Can time/support be provided for departments to discuss this?

How can we help make sure people have time/structure to do this?

We want to make sure how this is structured in a way that is not intimidating for writers?

Evidence is documenting how we do this, not showing the actual examples.

Make it very clear what info we are looking for and what types of examples we would want.

Where does this info go? What will it be used for?

Draws attention, can be given to Kat for developing support, be used for ISER

[Review and adapt previous comprehensive Program Review](#)

Tabled to next meeting. How can we promote faculty feeling comfortable to answer hard questions for the comprehensive program review? Can we have a flex session?

5. Adjournment

6. Next Regular Meeting: March 11

Upcoming meetings: February 25, March 11, March 25, April 8, April 22, May 13