LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Program Review Committee 2023-2024

Voting Members:

Danielle Bañuelos, Classified Professional
Vacant, Student Services Classified Professional
Vacant, Librarian
Stuart McElderry, Academic Dean
Vacant, A&H Faculty #1
Irena Keller, BSSL Faculty #1
Vacant, PATH Faculty, #1
Kai Blaisdell, STEM Faculty #1
Michael Schwarz, Student Services Faculty #1 Amy Mattern, VP Academic Services Designee

Non-Voting Members:

Nadiyah Taylor, Committee Chair
Vacant, A&H Faculty #2
Vacant, BSSL Faculty #2
Vacant, PATH Faculty, #2
Bhairav Singh, STEM Faculty #2
Vacant, Faculty Association Representative *Vacant,* Student Government Representative *Vacant*, SLO Committee Member

Voting Members: 10   Quorum: 6

Program Review Committee

Agenda Items

1. **Welcome/Call to Order** at 3:04 PM

2. **Public Comment**
   • *None at this time*

3. **Review and Approval of Agenda,** 3/13/2024

4. **Review and Approval of Minutes,** 2/28/2024

5. **Action Items**
   • **Approve the Shared Governance Worksheet 2024-25**.
   • The committee reviewed the Shared Governance Worksheet for 2024-25 and made the following revisions:
     • Chairmanship – After discussing with the AS president, it was shared that as long there is a faculty member as chair, a classified employee could co-serve as chair. The committee is in favor of adopting this model. The PRC Chair(s) will continue to report to IPEC, so there are no changes to the reporting relationship.
     • Membership – After discussing the quorum issue at length, the committee was in favor of all members being "voting" members.
     • Term length – Updated to include language around 1st time servers being on the committee for a minimum of two years to fully understand the process and experience a PR cycle.
   • The committee reviewed the new ACCJC standards and identified ones in which they can provide evidence for.
   • All committee members approved the new changes and are in favor of submitting the updated worksheet to Academic Senate.

6. **Old Business**
   • Continue revision of the 2024-25 Program Review template (full).
   • Program Review 24-25 Template
   • **Important Changes and Reminders**
     • **Section A. (Curriculum Updates)**
       • (Used to be section 3) add back to the template instead of making it optional and ask about program maps.
       • Maybe add as a subsection to Accomplishments
       • Since committees are not coming back in to check this section, and these may not appear in the division summary
       • To do: Make a curriculum section for instructional programs only → changes/no changes; comments if needed (optional). Include the degree and certificate maps. Reasons: required every 5 years, program need, college need, legislation need, new program.

- **Section B. (I'd like to skip sections 1 and/or 2)**
    - Maybe only add this question to opt out of the update.
    - Add a section "nothing new to report" rather than "opt out"
    - Thoughts: opting out can be a challenge for future requests and has a function to the institution that should be documented.
    - "If you don't have anything significant to report, we'd still like to hear from you as part of the college planning process"
- **Section One – Review of Program**
    - A. Accomplishments
        - "Identify your main accomplishments from the 24-25 academic year"
        - EMP/PP/Mission etc. - No urgent need for this cycle (no EMP updates)
    - B. Challenges – keep as is
    - C. Planning – keep as is
    - D. Equity Work – keep as is
- **Section Two - Data Analysis**
    - Add resource: (https://www.laspositascollege.edu/research/outcomes.php)
    - IR Data Packets
    - Pathway Demographics
    - Program Survey Data
    - Transfer Data
    - Course Set Standard Overview & Success Rates Dashboard
- **Section Three - SLOs/SAOs: Assessment of Student Learning and Support**
    - Ask SLO Committee about the change to language about eLumen/META, and regarding data used – eLumen/META only or add other sources for data?
    - Re: eLumen – can the writers see all the reflections completed by the faculty to answer this question (#3). *This wording could be clarified
    - Re: SAOs – eLumen hasn't been used in a while for SAOs, so change language to incorporate "other sources" of data that are more often used. Ex. "Based on the available SAO data, what did you discover and what conclusions can be drawn?"
    - Remove "courses" from this section and replace with "SAOs"
- **Section Four – CTE Update**
    - Remove this section as we just reviewed the CTE programs in Fall 2023.
- Revised "About the Program Review" section at the beginning of the template.
- **Follow Up Items**
    - Nadiyah will go through the template before the next meeting to clean up our changes and make sure links are correct so we can review at the next meeting.
    - Nadiyah will send the SLO section to John Rosen for review.
    - Nadiyah will send to Academic Senate and IPEC once complete.

7. **New Business**

8. **Updates for the Next Meeting**

9. **Adjournment** at 4:27 p.m.

10. **Next Regular Meeting:** Wednesday, March 27, 2024 at 3:00 PM