

# LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

# LPC Planning Priorities

* Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
* Provide necessary institutional support for curriculum development and maintenance.
* Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
* Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

# Basic Skills Committee

**Members:**

Voting Members:

Katie Eagan (abs)

Frances Hui

Julia McGurk

Michal Shuldman

Michelle Zapata

Non-Voting Members:

Michelle Gonzales (Co-Chair)

Ashley McHale (Co-Chair)

Thomas Allen (abs)

Elizabeth David (abs)

Leanna Jack (abs)

Nessa Julian

Stuart McElderry

Joanna Tice Jen

Caitlyn Yee - LPCSG

Basic Skills Committee MINUTES

1/23/2019 | 2:30-4:30pm | Room 2411A

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|  | **Agenda Item** |  |
|  | **Call to order** | Michelle |
|  | **Review and Approval of Agenda**  MSC: Michal/Frances | Michelle |
|  | **Review and Approval of Minutes (11/27/18)**  MSC: Julia/Michal | Michelle |
|  | **Committee Restructure Recommendation**  SEA Program – Student Equity & Achievement Program (formerly Equity, SSSP, BSI), will be one report and one funding stream.  Based on restructuring and percentages, allocation seems the same, but we don’t have guarantees.  BaSk coordinator gets 3 CAH reassign time.  $2.263 million pot  Need transparency for so much money  Basic Skills committee has done a good job to have the constituency across the campus and to spend the BSI funds effectively and transparently.  Discussion on what should happen to the Basic Skills committee with outcome being recommendation to Academic Senate:  Equity plan template shared by Nessa ([link](http://www.laspositascollege.edu/gv/ssc/assets/docs/Final_Equity_Plan_2019-2022_Template.pdf))  Nessa to share [link](http://www.laspositascollege.edu/gv/ssc/index.php) for student success website  DI groups may include: Foster Youth, homeless, vets, LGBT, ethnic groups, disabilities  New Plan 2019-2022 – no request for budget; hold us accountable for what we fund based on our equity plan.  Student Success has 18 members + 8 nonvoting; difficult to meet quorum, some classified positions not filled  Reading and writing across the curriculum should be encouraged  Concern that ESL has different students and that in a supercommittee may overlook these students.  Also, ESL could be advocated in a larger way through a larger committee.  Basic Skills could be a subcommittee or workgroup of the larger committee, and brainstorm ideas to then bring to the larger committee. Small  workgroup could meet for an hour outside the regular committee meeting time, and make recommendations to the large committee  **We recommend that Basic Skills Committee is disbanded under Academic Senate at the end of spring 2019, and that Student Success/Equity form a subcommittee focused on Basic Skills and with representation from former Basic Skills committee members or those with interest in Basic Skills, and these members be Equity-minded, with Subcommittee chair and one other to be voting members of the larger committee.**  **We recommend that membership of the larger Student Success committee would include faculty from math, and English and/or ESL, either as voting members representing the division or non-voting members.** |  |
|  | **AB 705 Implementation BaSk Recommendation**  English dept task force to address concerns:   * Some disciplines may want to consider concurrent enrollment in Eng 1A   Task for BaSk to recommend to campus what teachers, classified professionals and administrators should commit to meet AB 705 implementation and the Student Centered Funding Formula  Recommend professional development for all faculty – Reading Apprenticeship; OnCourse; Diversity training; become a campus that focuses on reading/writing across the curriculum; commitment by faculty to not whine about students (like teaching institute), but to be proactive – include in syllabi about smart shops, tutorial, resources for students  Professional Development and IMPLEMENTATION – money for subs, encouragement to go, college hour?  There are things we can do to be better teachers and increase participation and persistence rates  Encourage culture change around Town Meeting, Division mtg,  Secure some funding for part-time faculty to get paid to attend  College Hour – to collaborate across disciplines; maybe regular professional development at Town Hall or Division Meeting; maybe 30 minutes from one of those meetings  Draw on experts on campus – get one volunteer each month to research a topic to be presented for a short time (20-30 min) during Town Meeting and/or Division  Let’s Brainstorm with your experience as a teacher and in your discipline, what the campus needs to commit to do to implement and carry out AB 705 and still maximize funding.  What kinds of things should we encourage others to commit to to help our students be more successful?  Ongoing Professional Development Program on Campus | Michelle |
|  | **Good of the Order**  RAW Tutoring in Library  Flyers for Audio and Ebooks through LPC library | Michelle |
|  | **Adjournment – 4:30pm** | Michelle |
|  | Next Regular Meeting: February 27, 2019  Governance Committee Worksheets to be completed; due to Academic Senate March 1 |  |
|  | Future Meetings 2018-2019 |  |
|  | * January 23, 2019 * February 27, 2019 * April 24, 2019 * May 22, 2019 (Finals week?) |  |
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