

# LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

# LPC Planning Priorities

* Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
* Provide necessary institutional support for curriculum development and maintenance.
* Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
* Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

#  Basic Skills Committee

**Members:**

Voting Members:

Katie Eagan (Jim Ott)

Frances Hui

Julia McGurk

Michal Shuldman

Michelle Zapata

Non-Voting Members:

Michelle Gonzales (Co-Chair)

Ashley McHale (Co-Chair)

Thomas Allen

Elizabeth David

Leanna Jack

Nessa Julian

Stuart McElderry

Caitlyn Yee

Basic Skills Committee Minutes

11/27/2018 | 2:30-4:30pm | Room 2411A

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|  | **Agenda Item** |  |
|  | Call to order 2:35pm | Michelle |
|  | Review and Approval of AgendaMSC: Julia/Michal | Michelle |
|  | Review and Approval of Minutes (10/24/18)MSC: Julia/Michal | Michelle |
|  | Budget request for Smart Shops in Spring 2019$3000 | Ashley |
|  | Budget request for Math Jam for Spring 2019$1000 | Ashley |
|  | MSC: Jim/Collin for both proposals |  |
|  | Library In-Service Meeting: $739 (Professional DevelopmentMSC: Jim/Michal  |  |
| 1.
 | AB 705 Implementation Update |  |
|  | * English Plans

Curriculum approved for Eng 1AEXAll students can take English 1A; students can choose to take 104 if they want. GPA will filter students into 1A vs 1AEX.2.5 GPA above, students go directly into 1A; below 2.5 students go into 1AEXWhat happens with students without a GPA? Students get to choose! English is working on creating advising tools to make informed decision.Discussions are happening around Banner programming.Students currently self-report GPA; more HSs are uploading data in Cal-Pass+100A gone; 2 sections of 104 offered as mirroredDec 14 – prof dev activity to inform adjuncts of the changes and with load | Michelle |
|  | * Math Plans
* OEI + Math 34
* Concurrent support courses – working on content; require for repeating students
* Advising Guidebook
* Discussion with Bio, Chem, Phys, Econ for Math prerequisites

How do we communicate to students all of these changes (especially outside of Math/English?)Reach out to Chris Lee about prerequisites | Ashley |
|  | * ESL Plans
* Lower 4 levels of ESL have been submitted for noncredit (mirrored)
* ESL 25 – attempting to make equivalent to Eng 1A
* Two certificates written; noncredit program for ESL = NESL
* Mega-Orientations – Assessment + Orientation in same day
* English and ESL to have joint meeting next Spring
 | Julia |
|  | Student Equity and Achievement (SEA) Program* No new info from state; info on Student Success webpage
* Meeting earlier this month to discuss responsibility; reasonable and justifiable expenditure guidelines;
* Budget: Identify in writing what are reasonable and justifiable expenses (NOT: anything generating FTES, gifts, political contributions, etc).
* Equity – had 13-point list as what is acceptable expenditures – used this as a starting point
* District has taken funds from Equity in the past; currently $0.
* Continue conversations on expenditures
* Preparing for Equity Report – due June 30
* Two new populations of students: LGBTQ, Homeless at-risk
* What other things can we look at regarding Equity?
* LGBTQ – Pride Index (Campus Climate) – do we want to consider this for our campus?
* Satisfaction Survey may provide some info
 | Nessa |
|  | Committee Structure DiscussionAshley will stay on as faculty coordinator to support Nessa; Michelle will be on Student Success committee (Michelle will do Smart Shop Coordination)Keep true to the three old programs, but in alignment with the new guidelines.One committee makes sense – not duplicating discussions; $2.2 Million to spend in SEA; since so much money, to spend transparently we need to have many eyesCharge and membership to be determined by March for approval by College Council | Michelle |
|  | Good of the OrderESL thanks Math 😊 For all Noncredit (ESL based all noncredit curriculum on math’s noncredit!)Tutoring has ability to tell faculty which students are getting tutoring, what days, clock in/out; how long, what tutor. Send Jin list of W numbers; working on Academic Probation students for tutoringSmart Shops – reps won’t be going into classrooms for spring; Michelle will send faculty email and reminders for how you can promote Smart Shops in your classrooms; Student Support Fair in Quad – RAW, Basic Skills, Math, Smart Shops – tables with flyers | Michelle |
|  | Adjournment 3:43pm | Michelle |
|  | Next Regular Meeting: January 23, 2018 |  |
|  | Future Meetings 2018-2019 |  |
|  | * January 23, 2019
* February 27, 2019
* April 24, 2019
* May 22, 2019 (Finals week?)
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