**Basic Skills Committee AGENDA**



# LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

# LPC Planning Priorities

* Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
* Provide necessary institutional support for curriculum development and maintenance.
* Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
* Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals

# Basic Skills Committee

**Members:**

Kent Gomez   
Frances Hui   
Julia McGurk  
Jim Ott  
Mark Tarte  
  
**Non-Voting Members:**Thomas Allen  
Erick Bell  
Michelle Gonzales (Co-Chair)  
Leanna Jack   
Nessa Julian   
Ashley McHale (Co-Chair)  
Don Miller  
Michael Schwarz

11/29/2017 *| 2:30-4:30pm |* Room 2411A

**Agenda Item Presenter**

1. Call to Order : 2:50 Ashley
2. Review and Approval of Agenda Ashley
3. Review and Approval of Minutes (10/25/17) Ashley
4. PD Request: Ivona Xiezopolski, requesting $280 for CATESOL – conference directly relates to work she’s doing leveling books for ESL/Library project. Committee agreed to fund the request with the condition that the ESL department and all department remind adjuncts about the PD funding process. \*Note: $75 of the 280 is a “Membership fee” which cannot be reimbursed. Total reimbursement = $205 + travel expenses.
5. 2017-2018 Budget Allocation Update Ashley
   1. Planning for 2018-2019 – BaSk has received additional funds for next year from 90K to $112, 601 or so – 25% increase. Unified Plan will be planning for spending earlier than usual. We will start planning for 17-18 in January in this committee.

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1. Smart Shops for STEM – spring 2018 – David Badal has been giving calculator workshops and David will be writing curriculum for a calculator workshop. Ashley working on test taking skills and math anxiety workshops. Science instructors would like to offer workshops, workshops that cover basic math skills. They’d like to create 10 workshops and offer each twice in spring = basic skills concepts in service of the sciences. Cost would be about $2635 and we’re asking if this is something that the committee would support. If we fund it, we would be dipping into next year’s allocation. Julia thinks that the Smart Shops are valuable because they fill gaps in student skills. Yesenia Medina, our student rep said that she would go to these workshops even if extra credit was not offered. She feels that these science workshops that focus on math would be very helpful to fill in gaps in student knowledge. The committee discussed parity issues regarding English and Math instructors getting paid to create workshops and not the counselors. The coordinators will bring the parity issue up with administrators. The committee voted to support the Smart Shops for STEM.
2. Data from ESL – DI groups in ESL – looking at movementt from 25 to English 1A. What about students from 24 who don’t take 25. Not all the ESL 25 students are interested in Eng 1a. ESL saw what they expected to see; it’s the Latino students who are most impacted. Only 61% of Latinos enrolled in 1A, why? Is it just that they were only here to take ESL. 76% of Asian students enrolled. 69% total enrolled in English 1A. Degree seeking student percentages went up , almost 89%. Seeing positive trends, but regarding the DI groups the numbers of students are low, so it’s hard to have a real picture. A lot more students seem to be attempting 1A.ESL wants to do more to learn if there are access issues for those not enrolling in English 1A. Are students avoiding ESL because they are 6 units plus a lab – going to 100A or 104 instead. They will dig into the data more, so that they can make a plan. Michelle suggested that ESL is careful to analyze data and make thoughtful decisions about interventions in time to request funds from SSSP/Equity/BSI. Thomas suggested of student focus groups to gather information that they seek. Julia
3. Expanding Proctoring Resources – DSPS – Going back to the unified plan data Erick Bell noticed the equity gap for African American and DSPS students. He saw that Black students are doing worse than DSPS students. Umoja will be meeting to discuss this data. Erick noticed many of the African American students needed more time on tests. Erick is suggesting that we allow students who need extra time to take tests the extra time they need. Ashley mentioned that math has been asking for a proctoring center on campus for years. Michelle Gonzales mentioned that she believes that students whose first language is not English that they should be allowed extra time as well. David Badal stated that he believe that there are rules against giving students extra time, unless documented because it’s not fair to the other students if it wasn’t offered. Michelle suggested that the committee look into the rules – meet with student services vice president to find out the exact rules. Julia and Erick volunteered to speak with William Garcia to find out what the rules are. They will report back in February 2018. Julia/Erick
4. State Chancellor’s Office – Visions for Success Michelle went over the Vision for Success Goals, reminded committee to read it and understand that administrators will be referring to it often – most, if not all, campus goals will be tied to it. We looked the six goals and the 7 core commitments.
5. Next Meeting: 1/24/18 Ashley
6. Good of the order
7. Adjournment