**Basic Skills Committee MINUTES**



# LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

# LPC Planning Priorities

* Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
* Provide necessary institutional support for curriculum development and maintenance.
* Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
* Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

# Meeting Name

**Members:**

Angelo Bummer

Julia McGurk

Jennie Graham

Angella VenJohn

Frances Hui

**Non-Voting Members:**

Don Miller

Barbara Morrissey

Lisbeth Coiman

Erick Bell

Ashley McHale (Co-Chair)

Michelle Gonzales (Co-Chair)

10/26/2016 *| 2:30-4:30pm |* Room 2411A

**Agenda Item Presenter**

1. Call to Order (2:34) Chair
2. Review and Approval of Agenda – Jennie, Julia Chair
3. Review and Approval of Minutes (9/28/16) Jennie, Julia Chair
4. 2016 -2017 Budget – Ashley emailed account numbers to constituencies. Funds can be moved around as needed. We have a small reserve. Let Ashley know if you have any issues. Budget report sent to the state on due date.
5. Transformations Grant Update Will be posting the SD position. New fac rule – in third year. Math working with instituting MMAP now – Ashley asking District IT to help with the programming, the thing that is holding us back. Researcher and Assess tech hiring in the works. Would like to pair with other intiatives to hire more hours for researcher. SD positing will be an in-house hire – full/part-time faculty. Would like to institutionalize this position if possible.
6. Integrated Academic Support Services Center – long-time discussion with very low yield. With Measure A in our hands, we are advocating for a center that houses all the academic services. We got support written into multiple program reviews.

**Barbara Morissey** suggested that we speak with the fac who went to Austin to learn about their learning center (Kristy, Jennie…)

**Angella –** Scott is sending a survey about what we’d like to see the Measure A funds used for.

Pauline, regarding meetings 10 or 12 years ago, plans were even drawn up; where is that info – around the library – the build out.

Ashley said that she believes that some of that info did get into the Master Plan.

**Barbara M.** feels that we need a plan now and not to have to wait 10 or 12 years.

How does the library feel about that given that they were just remodeled.

**Frances** – they are open to exploring, looking at models; how much will college be willing to put towards it. The library could use more space already! One of the colleges they visited where library was on one floor and the academic support services on floor below or above.

1. Spring Flex Day Planning (2/21/17)
2. Update (CORA fall/spring) – 27 faculty signed-up for CORA training; Carolyn Scott reached out to CORA to save date, MG wrote proposal, worked with Equity, and presented to Senate
3. Link to forms can be found on SD site under Forms
4. English learner focused workshop (Julia) – Who are our non-native students, myths, student panel, best practices. Will be a broad perspective, not just ESL will include dedicated counselor, and maybe a classified.

Ashley – math adjunct who has Ph.D, Shanna Erickson, in cognitive science – interested in math/testing anxiety. Ashley requested an abstract of her research. Ashley is urging her to possibly present during some future flex day.

1. Meeting Dates

a) BaSk Mtgs: 11/30 – final fall meeting

Spring 1/25, 2/22, 3/29 (5th Wednesday), 4/26

1. Good of the order

Lisbeth: Bay Area Consortium – LPC on the steering committee. MOU has been created, going to board next week; then MOUs will be made with the high schools. This work is mostly in math. Will start as a pilot. Hope to move to English. Lisbeth will begin recruiting people for this task force.

Barbara M. – current Math Jam poster is awesome!

Frances – library offering the brown bag workshops on citations

Angella – 25 students attended the ASLPC time management workshop

MG: One of the committee’s charges is to analyze data and make data driven decisions on what we’ll support. In the spring we will be looking at the data from the English survey.

1. Adjournment