Program Review Committee Minutes

Date: 9/24/14

Time: 3-4:30 pm

Place: Room 507

Present: Everett, Inzerilla, Lee, Roy, Spirn,Taylor, Zapata

1. Discuss IPC meeting

Attended by Chris Lee, Lisa Everett

Concern about people just requesting things with no data/plan.

Sarah Thompson noted STEMPS and Enrollment Services (Sylvia's) found those more helpful

Where do the Institutional priorities come from?

Completion and equity--these may have come from PRs.

priorities--support for curriculum process and support for elumin/banner etc, so that explains the technology one

At the meeting, Jill Carbone said that we are just doing annual updates until they tell us what they need.

Aligning the timelines.  Planning cycles don't align with budget cycles.

We learn our budget in February.

Prioritize beforehand and then the budget sets the line.

Need a visual/narrative that is easier to understand.

Priorities seemed very abstract.

Our committee should send up themes.

2. Update on triennial program review and planning proces

Can we do the PPU each year and make the triennial more narrative?

How will this interact with educational master plan?

PPU is related to the accreditation mandates; find out exactly what these are.

Karin will talk to Elena Cole.

PPU could be the numerical piece and the triennial the narrative.

It's important that we call it “program review.”

1. Work on templates for reader summaries and dean summaries

A number of small editing sugestions were made.

Next time: finalize wording for Dean's executive summary

Remaining Fall 2014 PR Committee Meetings (2nd and 4th Wednesdays, 3-4:30, Room 507)

Oct 8

Oct 22

November 12

December 10