

TBA Lab Hour Documentation Form

NOTE: All TBA hours must be completed in the Open Math Lab in Building 600 for documentation. Students

Student Name			W#			
Course Name:				CRN #:		
Number of required TBA hours per week:			Per Semester: 17 clock hours			
time(s) that writing "TB/ hour into tw	t you, the student, A" in the appropria	will attend the O te space(s). <b>Cho</b> ots. <b>Time spen</b>	pen Math Lab in B pose a maximum t on fulfilling you	suilding 600 to satist of one hour per w	Indicate the day(s) a sfy your TBA lab hour reek. You may split yo nent must NOT overl	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	
:30 -10:00					J	
0:00-10:30						
0:30-11:00						
1:00-11:30						
1:30-12:00						
2:00-12:30						
2:30-1:00						
:00-1:30						
:30-2:00						
:00-2:30						
:30-3:00						
:00-3:30						
:30-4:00						
:00-4:30						
:30-5:00						
:00-5:30						
:30-6:00						
:00-6:30						
:30-7:00						
:00-7:30						
Open Math be dropped	Lab prior to the ce	nsus date. The they have not co	refore, the Math D	epartment Policy is	ed at least one hour in s that all students sho sus, unless extenuat	
☐ Prin	at applies: I have to tand online sched ss discussions			uirement and Math My Instructor's This document	•	
	d that failure to co ass with an NGR,			ensus date will res	sult in me being dropp	

Between TBA and Other Scheduled Courses



## **TBA Lab Hour Documentation Form**

NOTE: All TBA hours must be completed in the Open Math Lab in Building 600 for documentation. Students in the Lab are under the immediate supervision of a mathematics instructor.

Student Name Maria Valdez	W# <u>W98765432</u>
Course Name:Math 38	CRN#:_20094
Number of required TBA hours per week: 1	Per Semester: 17 clock hours

**Instructions:** In the schedule shown below, <u>list your entire current class schedule</u>. Indicate the day(s) and time(s) that you, the student, will attend the Open Math Lab in Building 600 to satisfy your TBA lab hour by writing "TBA" in the appropriate space(s). **Choose a maximum of one hour per week**. You may split your hour into two half hour time slots. **Time spent on fulfilling your TBA lab requirement must NOT overlap** 

days/hours of any other courses you are taking.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:30 -10:00	English 1A		English 1A		English 1A
10:00-10:30	English 1A		English 1A		English 1A
10:30-11:00	English 1A	TBA	English 1A		English 1A
11:00-11:30					
11:30-12:00	Math 38		Math 38		
12:00-12:30	Math 38		Math 38		
12:30-1:00	Math 38	Psych 1	Math 38	Psych 1	
1:00-1:30		Psych 1		Psych 1	
1:30-2:00		Psych 1	TBA	Psych 1	
2:00-2:30					
2:30-3:00			13		
3:00-3:30					
3:30-4:00					
4:00-4:30		7			
4:30-5:00					
5:00-5:30					
5:30-6:00					
6:00-6:30					
6:30-7:00					

Las Positas College cannot collect apportionment for a student that has not completed at least one hour in the Open Math Lab prior to the census date. Therefore, the Math Department Policy is that all students should be dropped with an NGR if they have not completed at least one hour by Census, unless extenuating circumstance documentation is provided.

Check all that applies: I have been made aware the TBA La	ah Requirement and Math Denartment Policy via
In Print and online schedule for my class	My Instructor's syllabus
X Class discussions	X This documentation form
I understand that failure to complete at least one hour <u>priested</u> from this class with an NGR, per departmental policy.	or to Census date will result in me being dropped
<u>Maria Valdez</u>	8/23/17
Student's Signature Certifying No Day/Hour Overlap Between TBA and Other Scheduled Courses	Date