



Resource Allocation Committee Minutes

October 2, 2025 at 2:30pm

Recorder: Andrea Anderson

LPC Mission Statement		LPC Planning Priorities 2025-2026	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.		Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.	Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
		Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.	
Chairs	Administrator	Classified Professionals	
☒ Scott Miner (Non-Voting Member) ☒ David Rodriguez (Non-Voting Member)	☒ Ken Cooper	☒ Sui Song ☐ James Weston ☐ Ralitsa Ivanova-Olsson ☒ Sherita Waters ☐ Lina Chea	
Dean, Academic	Faculty Member	Vice Presidents	
☒ Mike McQuiston (PATH)	☐ Dan Marschak (A&H) ☒ Andy Cumbo (PATH) ☒ Irena Keller (BSSL) ☒ Angel Contreras Cardenas (STEM) ☒ Jose Calderon (Student Services)	☒ Nan Ho ☐ Jeanne Wilson ☒ Sean Brooks	
LPCSG Student	Guest		
☒ Abigail Brandel	☒ Cindy Browne Rosefield (A&H)		

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order <i>For information</i> Meeting called to order by Scott Miner at 2:32pm.	None
2.	Review & Approve Agenda <i>For action</i> - Motion to approve agenda - Agenda Approved by: Sean Brooks and Andy Cumbo	Motion: Sean Brooks Second: Andy Cumbo
3.	Review & Approve September Minutes <i>For action</i> - Motion to approve September Minutes - Agenda Approved by: Ken Cooper and Andy Cumbo - Abstain: Cindy Browne Rosefield	Motion: Ken Cooper Second: Andy Cumbo
4.	Action Items <i>For action</i> None	
5.	Old Business <i>For discussion</i> - IER Requests due to Deans – 10/08/25 - IER Requests are due to Division Dean on October 8. - IER Forms are due to Andrea Anderson (Administrative Services) with Dean and VP Signature on October 24 - Committee Review and Rankings Due – 11/21/25 - Committee will receive IER Requests to score on November 6. - IER Scoring Spreadsheets are due to Andrea Anderson (Administrative Services) on November 21	None

6.	New Business <i>For discussion</i> • Review Accreditation Alignment ◦ Angelica noted that there isn't a separate form to complete—any changes should be made directly on the Shared Governance Worksheet. • Review Classified and Administrative Position Requests Procedure ◦ The Classified and Administrative Position Request Form will be posted on the RAC website by October 6. ◦ The form itself has not changed; however, the language in the Program Need section has been updated. ◦ Please contact Sui Song early for salary estimates to ensure accurate benefit costs. ◦ Key deadlines: ▪ November 6, 2024 – Last day to submit Cost Calculations (Section 6) requests to the College Administrative Services Technician ▪ November 13, 2024 – Request due to your Division Dean with College Administrative Services Technician signature ▪ November 20, 2024 – Request presented at Division Meeting ▪ November 21, 2024 (by 5:00pm) – Final request due to the Administrative Office with Division Dean and Vice President signatures	None
7.	Updates <i>For information</i> • Q&A	None
8.	Good of the Order <i>For information</i> • None	None
9.	Future Agenda Items <i>For discussion</i>	

Meeting adjourned at 2:45pm

Next meeting: November 6