



# Resource Allocation Committee Meeting Minutes

November 7, 2024 at 2:30 pm

Recorder: Andrea Anderson

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Vice Presidents	Deans
<p><input checked="" type="checkbox"/> Titian Lish</p>	<p><input type="checkbox"/> Nan Ho, VP of Academic Services  <input checked="" type="checkbox"/> Sean Brooks, VP of Administrative Services  <input type="checkbox"/> Jeanne Wilson, VP of Student Services</p>	<p><input type="checkbox"/> Kevin Kramer</p>
Faculty Members	Classified	Administrators and Student Government
<p><input checked="" type="checkbox"/> Cindy Browne Rosefield  <input checked="" type="checkbox"/> Scott Miner  <input checked="" type="checkbox"/> Irena Keller  <input checked="" type="checkbox"/> Angel Contreras  <input checked="" type="checkbox"/> Jose Calderon</p>	<p><input checked="" type="checkbox"/> Sui Song  <input checked="" type="checkbox"/> David Rodriguez  <input checked="" type="checkbox"/> Ralitsa Ivanova-Olsson  <input type="checkbox"/> Lina Chea  <input checked="" type="checkbox"/> James Weston</p>	<p><input type="checkbox"/> Ken Cooper  <input checked="" type="checkbox"/> Natalie Barretto</p>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p><b>Call to Order</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>Meeting called to order by Titian Lish at 2:32pm</li> </ul>	Titian Lish
2.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <ul style="list-style-type: none"> <li>Agenda Approved by: Sean Brooks and Sui Song</li> </ul>	Motion: Sean Brooks Second: Sui Song
3.	<p><b>Review &amp; Approve Prior Minutes</b> <i>For action</i></p> <ul style="list-style-type: none"> <li>Motion to approve minutes with amendment of correcting the attendance record</li> <li>Abstention: Sui Song</li> <li>Minutes Approved by: Ralitsa Ivanova-Olsson and Cindy Browne Rosefield</li> </ul>	Motion: Ralitsa Ivanova-Olsson Second: Cindy Browne Rosefield
4.	<p><b>Action Items</b> <i>For Action</i></p> <ul style="list-style-type: none"> <li>None</li> </ul>	None
5.	<p><b>Old Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>CAP Request Process and Form Review <ul style="list-style-type: none"> <li>CAP Requests due to Dean 11/13</li> <li>CAP Requests will be present at Division Meeting on November 20th.</li> <li>CAP Requests due to committee for scoring 12/05</li> <li>Visit <a href="#">RAC Website</a> for Classified &amp; Administrative Positions Form to familiarize with form and rubric</li> </ul> </li> <li><a href="#">(RAC Calendar Link)</a> <ul style="list-style-type: none"> <li>Classified &amp; Administrative Positions Requests are the Green Tracking</li> <li>IER Requests are the Yellow Tracking</li> </ul> </li> </ul>	Titian Lish

	<ul style="list-style-type: none"> <li>• Last Academic Year, there was motion to change the CAP Request rubric to say <b>Safety and Organizational Effectiveness.</b> <ul style="list-style-type: none"> <li>○ It does not change the rubric and does not change scoring</li> </ul> </li> </ul>	
6.	<p><b>New Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• IER Submissions Review <ul style="list-style-type: none"> <li>○ End of meeting you will receive a spreadsheet will include the following: <ul style="list-style-type: none"> <li>▪ Instructional Equipment Requests</li> <li>▪ Requestor</li> <li>▪ Division</li> <li>▪ Total of the Request</li> <li>▪ Link on the left side that will open K12 Document, so that you are able to read the document for your ranking</li> <li>▪ Mission Planning Priorities</li> <li>▪ Educational Items</li> <li>▪ Teaching and Learning Outcomes</li> <li>▪ Rubric Total <ul style="list-style-type: none"> <li>• Grand Total: \$721,437.17</li> </ul> </li> </ul> </li> <li>○ Once you scoring is completed, you will send to Andrea by 11/21.</li> <li>○ At our next RAC Meeting we will go over the information and then T. Lish will take over to the President.</li> </ul> </li> <li>• (<a href="#">IER Website Link</a>)</li> </ul>	Titian Lish
7.	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• Budget Update <ul style="list-style-type: none"> <li>○ We have about 188K in lottery, a little over a million in instructional equipment block grant from the State Chancellor’s office that’s carried over.</li> <li>○ Majority would come out of the block grant and the remaining will come out from lottery.</li> <li>○ Administrative Services will look over the requests, figure out under allowables from each fund where it will be allocated once it’s approved by Dr. Foster.</li> <li>○ Last year it was mentioned that the lottery funds would be going sort of distributed and wanted to know if this figure was separate of is part of what would be used to fund the things we prioritize this time around. <ul style="list-style-type: none"> <li>▪ Separate – Deans already receive 40k per 5 of the Deans, not all 6.</li> </ul> </li> </ul> </li> </ul>	S. Song

8.	<p><b>Good of the Order</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• Cindy Browne Rosefield: There was a problem with something we ordered, took a lot longer for it to be created. It's suppose to be arriving anytime now.</li> <li>• Angel Contreras: Bio Department also had issue with requisition. We have a couple of items that haven't arrived. They needed to be assemble created, couple of big models waiting for the anatomy classes.</li> <li>• After you receive the items, to confirm with Administrative Services Department to close it out on their end.</li> </ul>	None
9.	<p><b>Future Agenda Items</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• IER Scoring</li> </ul>	None

**Meeting adjourned at 2:56PM**

**Next meeting: Thursday, December 5th**