



Resource Allocation Committee Minutes

October 3, 2024 at 2:30 pm

Recorder: Titian Lish

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Vice Presidents	Deans
<p><input checked="" type="checkbox"/> Titian Lish</p>	<p><input checked="" type="checkbox"/> Nan Ho, VP of Academic Services <input checked="" type="checkbox"/> Sean Brooks, VP of Administrative Services <input checked="" type="checkbox"/> Jeanne Wilson, VP of Student Services</p>	<p><input checked="" type="checkbox"/> Kevin Kramer</p>
Faculty Members	Classified	Administrators and Student Government
<p><input checked="" type="checkbox"/> Cindy Browne Rosefield <input type="checkbox"/> Scott Miner <input checked="" type="checkbox"/> Irena Keller <input checked="" type="checkbox"/> Angel Contreras <input checked="" type="checkbox"/> Jose Calderon</p>	<p><input type="checkbox"/> Sui Song <input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Ralitsa Ivanova-Olsson <input checked="" type="checkbox"/> Lina Chea <input checked="" type="checkbox"/> James Weston</p>	<p><input type="checkbox"/> Ken Cooper <input checked="" type="checkbox"/> Natalie Barretto</p>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order <i>For information</i>	Titian Lish
2.	Review & Approve Agenda <i>For action</i> <ul style="list-style-type: none"> • Motion to approve with amendments noting committee membership inaccuracies. • Agenda approved with noted corrections. 	Motion: Cindy Browne Rosefield Second: Irena Keller
3.	Review & Approve Prior Minutes <i>For action</i> <ul style="list-style-type: none"> • Motion to approve minutes with noted calendar correction. • Abstention: Natalie Barretto (new member) 	Motion: James Weston Second: Ralitsa Ivanova-Olsson
4.	Action Items <i>For Action</i> <ul style="list-style-type: none"> • None 	Titian Lish
5.	Old Business <i>For discussion</i> <ul style="list-style-type: none"> • Instructional Equipment Requests (IER): <ul style="list-style-type: none"> ○ Due to Deans by October 9, 2024, and to VP Brooks' office by October 18. ○ A clarification on Kylie's previous role in managing timestamps and record-keeping for IERs is pending with VP Brooks and Sue. ○ Discussion on IER Form Box Size: Confirmed that box size should guide brevity; members discussed potential clarifications in future IER instructions. 	Titian Lish

<p>6.</p>	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Accreditation Alignment Review <ul style="list-style-type: none"> ○ Committee Accreditation Standards (from Shared Governance Document): ○ Institutional Mission and Effectiveness: Aligns with systematic planning and resource allocation. ○ Student Success: Supports clear and accessible resource information for students. ○ Infrastructure and Resources: Ensures physical resources support educational and operational functions. ○ Action: Additional accreditation guidance expected later this month. • Classified and Administrative Position Requests Process: <ul style="list-style-type: none"> ○ The request process was reviewed, emphasizing the need to contact Sharon Davidson for salary estimates early to ensure accurate benefit costs. ○ Requesters are reminded to adhere to deadlines due to workload increase with Kylie’s absence. 	<p>Titian Lish</p>
<p>7.</p>	<p>Information Items <i>For information</i></p> <ul style="list-style-type: none"> • Calendar Update Correction: Scores and rankings for classified and administrative position requests are due November 21, not November 12, as initially published. Calendar is now updated online. 	<p>Titian Lish</p>
<p>8.</p>	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Chair Selection Process Update: Clarification: Committee chair selection involves reassigned time, potentially requiring presidential appointment in spring. Nan Ho and Titian Lish are researching contract terms to clarify the selection process moving forward. 	<p>Titian Lish</p>
<p>9.</p>	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • Sean Brooks noted a correction for his title as VP of Administrative Services on the agenda, to be updated in future drafts. • David Rodriguez provided a link to the agenda template for use in Word format to ease updates. 	<p>Titian Lish</p>

10.	Future Agenda Items <i>For discussion</i>	None
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Meeting adjourned at 03:40PM

Next meeting: November 7, 2024