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## **Khanmigo Usage Guidelines**

Updated 3 months ago

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# Welcome to Khanmigo: a guide for educators and administrators

Navigating the world of AI in education can be both exciting and a little daunting. That's why we've created this guide to help educators and administrators like you get the most out of Khanmigo and Khanmigo Teacher Tools. Whether you're just getting started or looking to

Help

deepen your use of AI in your teaching, this guide is here to support you every step of the way.

#### Getting started with responsible AI use

Embracing AI technologies in education begins with learning how to use these tools thoughtfully and responsibly.

Khan Academy provides a range of resources to support educators in integrating AI effectively, including our <u>AI for Education Course</u> and <u>AI Resource Hub</u>. We encourage you to explore these resources to deepen your understanding of how to apply AI effectively in the classroom.

#### Understanding Al's capabilities and limitations

Khanmigo and Khanmigo Teacher Tools use AI technology, which is still in the early stages of development. While these tools offer innovative support, they have limitations and may occasionally produce errors or "hallucinations." We recommend reviewing and verifying the AI-generated content ("Output") to ensure that any educational materials you create are accurate and appropriate for your intended use.

#### **Privacy matters**

Khan Academy is committed to protecting user privacy across all our services, including those powered by AI. Khanmigo uses AI developed by our external partners. While we've implemented safeguards to protect submitted information, Khanmigo is not intended to be used to process personally identifiable information (PII). We advise you to avoid including any personally identifiable information in Khanmigo chat queries or activities.

We encourage you to familiarize yourself with our <u>Privacy Policy</u> for more detail.

#### **Keep Humans in the Loop**

Khanmigo Teacher Tools are designed to support your work and help lighten your workload. However, they are not a replacement for the professional expertise and judgment you bring as an educator. These tools should be used thoughtfully and should not be relied upon as the sole basis for performance assessments or decisions about students.

#### Check with school policies

Using Khanmigo within your school environment requires adherence to your school's policies and regulations. Your commitment to aligning the use of Khanmigo with these policies ensures responsible use of AI tools in a manner that is appropriate for your educational setting.

#### Guidelines for use and conduct

Our AI-enabled tools are designed for individual use and educational purposes only. To help keep our platform safe and constructive, and to support the responsible use of AI in education, all users must comply with both our **Terms of Service** and **OpenAI's** <u>Usage Policy</u>.

We ask all users to follow these guidelines and avoid using Khanmigo to:

- Share unlawful or harmful content
- Create or spread hateful, discriminatory, or offensive material
- Causing harm to other individuals

#### Creating and sharing AI content

When using Khanmigo to generate content, you must follow our Terms of Service and OpenAl's Sharing and Publication Policy. This includes:

- Ensuring you have the rights to any content you submit as input
- Verifying the accuracy of any content Khanmigo generates as output
- Clearly disclosing the use of AI if you share the materials externally

#### Khanmigo in the classroom

If your school uses Khanmigo with students, you play a vital role in:

- Teaching responsible Al use
- Explaining the limitations of Al-generated responses
- Helping students protect their personal information

Encourage students to ask thoughtful questions and to think critically about the answers they receive.

#### Onward!

Our goal is to foster responsible, informed, and empowering use of Al-enabled tools in educational settings. By following these guidelines, you can make the most of Khanmigo while upholding your professional integrity and safeguarding your students' privacy.

Let's embark on this journey together, embracing the potential of AI to transform education.

Explore our <u>AI for Education Course</u> and <u>AI Resource Hub</u> or try the <u>Khanmigo Teacher</u> <u>Tools</u> to get started today.

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