



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

Dec. 8, 2025 | 2:30 PM – 4:30 PM | Room 21247

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- ❖ Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Committee Name Quorum:

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Aubrie Ross, Classified Tri-Chair
LPCSG – Diya Jain

Voting Members:

College President – Dyrell Foster
A&H – Meghan Swanson-Garoupa
BSSL – Erick Bell
PATH – Vacant
STEM – Ann Hight
STUDENT SERVICES – Julie Nguyen
ADJUNCT – Cheryl Dolan
CLASSIFIED/ AS – Alesia High
CLASSIFIED/ TLC – Wanda Butterly
CLASSIFIED – Marisol Baltazar
CLASSIFIED – Rabiah Choudry
CLASSIFIED – Jean O'Neil-Opipari

1. Call to Order: 2:32 pm

2. Welcome and Introductions

Welcome back! There was no meeting in November due to the Veteran's Day holiday. There will be no meeting in January.

3. Review and Approval of Agenda:

Motion: Marisol **Second:** Jean **Carry:** Unanimous **Abstentions:** none

4. Review and Approval of Minutes (Oct. 13, 2025):

Motion: Dr. Foster **Second:** Julie **Carry:** Approved by consensus
One comment/feedback from Dr. Samra: PDC was the first committee to send in a success story after request went out in October. Thank you!

5. Public Comments (Limited to 3 minutes per person – the PDC cannot act on these comments) - none

6. Old Business

6.1 Spring Flex Day Update

Had a good prospective speaker put forward by Julie last meeting as well as a suggested LGBTQ speaker, however the Chancellor wants Flex Day to be focused on AI. We may be able to do a future Town Meeting with one of the suggested speakers. Tara Mandrekar Assoc. Director of OurMedia will host/ facilitate a student panel focused on AI. Erick: She is currently leading a team of faculty. What does speaker cost? Dr. Foster: She has been working for the district, so we are not paying extra. Also, there is a grant that can help with any costs. Erick: What is her focus/ expertise in AI? She will be facilitating a student panel to hear student voices on AI. Students for a panel have already been identified. From her FB bio: "Elevating GenZ's perspective." Cheryl: Her students have benefitted from this semester's SmartShop on AI tools and how they can use them. Dr. Foster: This is part of the Chancellor's promoting AI. Jean: Have any policies regarding AI been established? Dr. F: Not yet. This is in progress. Catherine Suarez is heading an AI group on campus. David: We need to understand the ramifications of AI, for example, privacy concerns. Julie: We would benefit if there were also faculty providing tips/ tricks and how they are using AI in the classroom. David: Perhaps a breakout/ Q&A follow-up? There were 6-7 sessions on AI offered during Fall 2025 Flex Day. Aubrie: This is the last Flex Day that will be during the semester. Future Flex Days will be front-loaded (pre-semester) events. Question about keynote location – probably will have to be in 2420, due to

spring theater performance. Concern was expressed regarding having enough space to accommodate attendance. Suggestion to have split keynote sessions so more can participate. Diya: Could students be encouraged to attend so they can hear the student panel and participate? Committee will consider this.

7. New Business

7.1 Conference/Activity Proposals

Karl Haller – Course: Live Mixing Masterclass

Lisa Marie – Course: BUSN 87

Sui Son – APAHE National Conference (up to \$750)

Motion to approve funds for all three requests:

Motion: Jean, **Second:** Julie, **Carries:** Unanimous

7.2 Flex Day Proposals

Proposals are due by February 19, 2026.

7.3 Fall Flex Day Data

David Rodriguez sent Flex Day Workshop Evaluations report
General: 38 workshops; 58% response rate to surveys

insert link to interactive report

David Powers – Links to Global Survey raw data.

Big takeaway was negative response to keynote speaker regarding content not being reflective of the college's values.

Erick: Since the committee approved this speaker, the committee might do well to send out a response to the campus community explaining the intent in trying something new, and apologizing for what was an unfortunate, "Swing and miss" Question: Is it too late for that? Julie: It is never too late. Dr. Foster: Do you want the response to come from the committee? Erick: Yes. There was general agreement on this. Dr. Foster: "On behalf of the committee..." . Dr. Foster will have a draft out this afternoon for feedback by Wednesday for Thursday distribution. David: Please mention that the committee did not meet in November to properly frame the timeline of this.

Other than the keynote, there was a great deal of very positive feedback on the flex day sessions overall.

Erick: [Q6 comment] Flex day need to be about interacting and community building

Dr. Foster: [Q7 comment] Maybe we should have a discussion about the number of sessions. David: When limiting sessions, it creates more potential for conflicting interest being at the same time. Also, going forward with back-to-back Flex Days, do we want to do two duplicate days or different. Something to think about. Aubrie: Holding to a theme is good. David: I tried to keep the sessions in the same space holding to a specific theme, such as equity, technology, health & wellness. Erick suggested having a theme of the hour for each hour of

sessions. David: mentioned that sessions scheduling is also dependent on the presenters' schedules.

8. Informational Items

8.1 Variable Flex Part 2 – due to Jennifer by May 15, 2026

This is the last year that FT faculty will have Variable Flex due to scheduling changes necessitated by the Compressed Calendar.

8.2 PDC Budget Update

There is roughly \$8,000 left, after today's approvals.

8.3 New Faculty Orientation

Meets this Wednesday. Topics include:

- Caring Campus – Jean O'Neil Opiari
- UndocuAlly/Puente – Alain Olavarrieta & Rosa Lopez-Rodriguez
- LGBTQ+ task force – Dani Blatter

8.4 Teaching Institute

Frances reported that they normally focus on a mental health topic in the spring. Nothing has been finalized yet.

8.5 Caring Campus Update

A monthly Student Hour will be established in the Cultural Community Center

8.6 Classified Senate Update

No report

8.7 PATH Division Representative

No rep

9. Good of the Order:

Erick: Students from Oakland's Dewey Academy visited the campus. Six or seven students, who were mainly focused on PATH division disciplines, had a phenomenal time. He acknowledged Anne Kennedy, George Freelen, and Mike McQuiston for their assistance in organizing this visit.

David P: Thank you for Admins for an excellent Holiday Breakfast. Computer Center Cookies & Cocoa tomorrow 11am-5 pm in 21206.

10. Adjournment: 3:25 pm

11. Next Regular Meeting: Feb. 9, 2026, 2:30 pm in room 21247