



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

Oct. 13, 2025 | 2:30 PM – 4:30 PM | Room 21247

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- ❖ Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Committee Name Quorum:

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Aubrie Ross, Classified Tri-Chair
LPCSG – Diya Jain

Voting Members:

College President – Dyrell Foster
A&H – Meghan Swanson-Garoupa
BSSL – Erick Bell
PATH – Vacant
STEM – Ann Hight
STUDENT SERVICES – Julie Nguyen
ADJUNCT – Cheryl Dolan
CLASSIFIED/ AS – Alesia High
CLASSIFIED/ TLC – Wanda Butterly
CLASSIFIED – Marisol Baltazar
CLASSIFIED – Rabiah Choudry
CLASSIFIED – Jean O'Neil-Opipari

1. **Call to Order:** 2:32 PM
2. **Welcome and Introductions**
Welcome to new members Rabiah Choudry, Classified, and Diya Jain from LPCSG
3. **Review and Approval of Agenda:**
Motion: Ann; **Second:** Julie; **Carries:** Unanimous
4. **Review and Approval of Minutes (Sept. 8, 2025):**
Motion: Meghan; **Second:** Jean; **Carries:** Unanimous
5. **Public Comments (Limited to 3 minutes per person – the PDC cannot act on these comments) - none**
6. **Old Business**
 - 6.1 Flex Day Update
David reported that the Flex Day schedule is set and will be sent out this week. There are presentations by all constituent groups. Meals are set: Fresh n Natural breakfast. Panda Express lunch. Afternoon donut social. Concern of Fresh and Natural's prices was mentioned.
7. **New Business**
 - 7.1 Conference/Activity Proposals
Cheryl (withdrawn) & Laura – conf req. approved and went Dobson – in Denver (out of state must be approved by chancellor.) for \$750 of full cost
Irena Keller – NCHC Annual Conference for \$750 amt. chaperoning two students who are presenting. Student Gov. partially sponsoring this.
Motion to approve both: M: Marisol S: Jean C: all
 - 7.2 Flex Day Proposals
Standing agenda item.
 - 7.3 Spring Flex Day
No meeting in November. Next meeting December. No meeting in January, so last meeting before Flex day is February 2026.
Keynote ideas? Rosa has ideas about of doing something related to undocumented students. Other ideas? Diya suggested that VP Arya of LPCSG mentioned Dolores Huerta is speaking at Foothill as a possible keynote for our Flex Day on March 20. Two big considerations for LPC: Money and speaker availability.
Meghan: Is there a top price for speakers? David: Not for public disclosure, but yes, speakers do receive an honorarium and President Foster is very generous in this regard. Erick likes the idea of undocumented focus at this current time. Another idea is to do something related to AAPI/ Asian focus, and/or our growing

Indian (country) population.

7.4 Success Stories

Rajinder shared with College Council that they are looking for success stories to share with accreditation committee. Re midterm accreditation report- demonstrated by: Flex session data.

David keeps a count of flex day sessions that hit college goals/priorities for the college and district. equity, removing barriers, caring campus, enrollment, advancing GP, Institutional resources, as a success stories.

8. Informational Items

8.1 Variable Flex Part 2

Part 1 due 11/15 (Saturday).

Part 2 due in May.

8.2 PDC Budget Update

We have about 90% of our funds left.

If we get time sensitive request, will hold email vote.

8.3 New Faculty Orientation

Met with Deans Mattern and Gagnon re: Incident Mgmt

8.4 Teaching Institute

Big Success. 20 people in attendance. Presenters:

Howard posts photos on PDC website.

8.5 Caring Campus Update

Jean met with Rosa to connect Caring Campus and Cultural Community Center. CC will start supporting events and activities that happen in the CCC. Will have a table for Club Days on the 28-29th of this month. Caring Campus will have a session on Flex Day.

8.6 Classified Senate Update

Supporting LPCSG as much as possible. Tabling at club day.

Seeking AI training for Classified and more support from Chancellor for Classified.

8.7 PATH Division Representative

Spoke with Dean McQuiston and being one of the smaller divisions on campus, they will try to

9. Good of the Order:

Erick: The LPC Games is coming up, Wednesday, November 5.

Julie: Two events in October – Filipino History Month in Cultural Community Center. Diwali Celebration 10/22 12-2

Ann: BIONIC Nursing Club putting on a seminar about vaccine hesitancy and medical misinformation. Student run, for students

Jean: LLNL Speaker on Quantum coming up. AI training for students

David: Thank YOU to committee members for approving conf reqs and flex proposals via email due to time sensitive nature.

Jean – Tomorrow is Earth Science Day in 2100 Lobby incl LARPD, EBRPD, Air Quality Mgmt, 10 Student clubs, climate fellows, 11-2.

10. Adjournment: 3:12 pm

11. Next Regular Meeting: Dec. 8, 2025, 2:30 pm in room 21247