



### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- ❖ Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

### PDC Members

### Quorum:

#### Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair  
David Powers, Faculty Tri-Chair Aubrie  
Ross, Classified Tri-Chair LPCSG – Vacant

#### Voting Members:

College President – Dyrell Foster  
A&H – Meghan Swanson-Garoupa  
BSSL – Erick Bell  
PATH – Vacant  
STEM – Ann Hight  
STUDENT SERVICES – Julie Nguyen  
ADJUNCT – Cheryl Dolan  
CLASSIFIED/ AS – Alesia High  
CLASSIFIED/ TLC – Wanda Butterly  
CLASSIFIED – Marisol Baltazar  
CLASSIFIED – Rabiah Choudry  
CLASSIFIED – Jean O'Neil-Opipari

# PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

Sept. 8, 2025 | 2:30 PM – 4:30 PM | Room 21247

## 1. Call to Order 2:32 pm

## 2. Welcome and Introductions

In attendance: David, Marisol, Jean, Julie, Dr. Foster, Meghan, Ann, Lisa, Erick. Wanda attended via Zoom.

## 3. Review and Approval of Agenda

Motion: Ann Second: Meghan Carried: Unanimous

## 4. Review and Approval of Minutes (May 12, 2025)

Motion: Ann Second: Marisol Carried: Approved by Consensus  
Abstaining: Dr. Foster

## 5. Public Comments (Limited to 3 min per person – the PDC cannot act on these comments)

## 6. Old Business

### 6.1 Flex Day Update

Many activity proposals were sent out to the committee already.

**Keynote Speaker:** Anna May – Comedian (mental health break) scheduled for 11 AM – 12 PM, just before lunch.

As the first-ever comedian keynote, concern was expressed over properly framing her act in the description to allow for the most receptive audience and performer experience.

**Meals:** Big shoutout to Aubrie on comparing vendors for lunch options We will be going with Panda Express for lunch. Approx. cost is \$2558. We will likely go with Fresh&Natural for breakfast. and may supplement with add'l fruit for breakfast. Coffee will be from F&N. There may be donuts in the afternoon. Concern was expressed over the price of F&N coffee.

## 7. New Business

### 7.1 Conference/Activity Proposals

Four requests were received for two different conferences:

- o Maria Morales: 2025 NAEYC Annual Conf.; Orlando, FL
- o Susan Eskarous: 2025 NAEYC Annual Conf.; Orlando, FL
- o Aubrie Ross: Classified Leadership Inst. '26; Riverside
- o Suzanne Kohler: Classified Leadership Inst. '26; Riverside

All four requests approved for max funding amount of \$750

**M:** Jean / **S:** Meghan / **C:** Unanimous

### 7.2 Flex Day Proposals

David sent out 11 proposals to the committee for review, and just received a new one from Dr. Rajinder Samra.

Proposal deadline is one month before Flex Day (Sept 23) and do voting approval via email for later proposals.

Erick and Michelle will submit one for DEI. Jean will submit for Caring Campus.

**M:** Erick/ **S:** Meghan/ **C:** Unanimous vote to add all to flex day

program

### **7.3 AB 2821**

Informational Item per DSPS Director Chris Crone:

AB 2821 (Grayson) Postsecondary education: students with disabilities. Would require the Chancellor's Office to establish a Disability Access and Compliance Training Program which includes the legal and procedural responsibility of college personnel to provide effective accommodations for disabled students. Wanda will be attending a workshop on the 18<sup>th</sup> that will be discussing this. She will report any pertinent information back to the committee next month

### **7.4 Accreditation Data Usage**

Dr. Foster –The Steering Committee is preparing a midterm report of recommended, suggested, encouraged items from the last report. The request specific to this committee is to provide evidence that the committee systematically uses feedback in improving future professional development. The committee needs to ask: How will we use the data received back from Flex Days in a continuous improvement process? The committee needs to provide evidence of actions that support closing the loop. We receive two types of feedback – specific to individual flex day sessions (David Rodriguez) and a more global overview of flex day (David)

## **8. Informational Items**

### **8.1 Variable Flex Part 1**

Due to Jennifer Farber on November 15<sup>th</sup>

### **8.2 PDC Budget Update**

Since the committee does not meet over summer, three conference requests were approved by consensus of the chairs. So far, seven conference requests approved leaves \$10,355 in the budget. No SEA funds are available this year. The committee extends a huge thank you to Dr. Foster for keeping the PDC budget at \$16,000 this year!

### **8.3 New Faculty Orientation**

New Faculty Class of 2025-2026

Brianna Lopez (Viticulture), Jeshua Enriquez (English), and Ted Lee (Computer Science).

The Faculty Association, Office of Academic Services, and Professional Development Committee collaborate each year to provide a New Faculty Orientation program for newly hired faculty. For details see the PDC website.

### **8.4 Teaching Institute**

The Fall Teaching Institute is on Thursday, September 25, from 5:30 - 8:30 pm. The theme of the session is **“Academic Freedom in the Time of AI, Misinformation, and the Current Political Climate.”** As always, dinner and great conversations with faculty colleagues are included. RSVP to Frances Hui.

#### **8.5 Caring Campus Update**

While the Basic Needs coordinator positions was vacant, Caring Campus organized pick-up locations around campus.

A new coordinator will start Wednesday, pending board approval.

Caring Campus will have a Flex Day activity.

#### **8.6 Classified Senate Update**

The focus is on wellness, esp. with the changes coming up.

#### **8.7 PATH Division Representative**

No representative from PATH. David will reach out to Dean Mike McQuiston for someone to fill this vacancy.

### **9. Good of the Order**

Welcome to Julie Nguyen, new this year. Rabiah Choudry will also be new to the committee this year. Thanks to Anne Kennedy, who stepped down this year, for representing.

Dr Foster solicited feedback/reactions to the reporting of the power outage last week. Were notifications sufficient and timely? Overall consensus was yes. PG&E replaced a faulty line to the campus.

Keep an eye out for upcoming Flex Day proposals to email vote.

### **10. Adjournment                      3:19 pm**

### **11. Next Regular Meeting: Oct. 13, 2025, 2:30 pm in room 21247**