



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

May 12, 2025 | 2:30 PM – 4:30 PM | Room 21247

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name Quorum:

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Aubrie Ross, Classified Tri-Chair
LPCSG – Zainab Abbas

Voting Members:

A&H – Meghan Swanson-Garoupa
BSSL – Erick Bell
PATH – Vacant
STEM – Ann Hight
STUDENT SERVICES – Marina Lira
ADJUNCT – Cheryl Dolan
CLASSIFIED/TLC – Wanda Butterly
CLASSIFIED/AS – Alesia High
CLASSIFIED – Anne Kennedy
CLASSIFIED – Jean O'Neil-Opipari
CLASSIFIED – Marisol Baltazar

1. Call to Order

2. Welcome and Introductions

Quorum met: Marina, Anne, Meghan, Erick, Ann, Wanda, Jean, David

3. Review and Approval of Agenda:

Motion/Second/Carry: Ann H/ Marina/ Unanimous

4. Review and Approval of Minutes from April 14, 2025

April minutes: approved with spelling correction to Meghan's name
M: Erick/ S: Jean/ C: Unanimous

5. Public Comments

(Limited to 3 minutes per person – the PDC cannot act on these comments)
none.

6. Old Business

6.1 Review and Approval of Minutes from Mar. 10

March minutes: approved with spelling correction to Meghan's name
M: Marisol/ S: Anne K./ C: Unanimous

6.2 USC Race & Equity Center Training

Dr. Foster set this training up for LPC. Training will be available for the next few years, if not indefinitely.

7. New Business

7.1 Conference/Activity Proposals

Maria Glidden – 4CS CLI Conference \$750
Wanda – Online Teaching Conference (Long Beach) \$700
Approving both will put funding over by approx. \$32.
Vote to approve both: M: Meghan/ S: Erick/ C: Unanimous
24-25 PD funds are now completely spent.

7.2 Flex Day Proposals

none

7.3 Fall 25 Flex Day

Aubrie & Dr. Foster not present to discuss. Date is Thurs, Oct 23, 2025.
Much discussion ensued. David opened that he would like to hold traditional sessions rather than spending entire day on compressed calendar issues. Perhaps we could hold strategic/targeted sessions to address particular cc issues. Committee members generally agreed with this. Meghan suggested that perhaps next spring may need more CC sessions. Jean – Classified are working on it now, monthly, in caring campus. Classified have little control over what happens. Ann H. – Lab sciences are struggling with how to get labs scheduled in a reasonable way, esp. with a block schedule. David – they are asking for time on convocation to possibly meet about CC issues. Ann H. The calendar with Monday holidays creates another challenge with getting all of the material covered and labs in. Meghan concurred. David – There is a way to make this work. And what has been done before is not what has to be done in the future. Ann H. – Another challenge is with presentation. For example, alternating lec/lab days works better for students, but how does this affect part-time instructors. David – since students turn over from year to year, it would be beneficial to gather data from them and adjust in following years. We could

give our Outreach people surveys for high schools to gather data regarding what scheduling would work best for them. Ann H. – Back-to-back (5 hours 15 min) lecture/ lab time is too long. Learning stops. And these are highly-motivated nursing students, who are not necessarily representative of the student population at large.

David – Do we intend to have a keynote? Or a panel? I recommend something other than mental health, since Dr. Foster just had a speaker on that at Town Meeting. We can do special populations. Other ideas? Jean – Can we encompass all of that? Ann H. – something teaching how to listen. Wanda – With accessibility legislation going into effect April 26, how about Accessibility/ Neurodivergence? Ann H. – Also, adjusting teaching methods to be accessible. David – We cannot just talk faculty/ pedagogy. Jean argued that the topic is broad and can include Movement API, DEIA, Caring Campus, etc., but want Aubrie & Dr. Foster looped in to this discussion. Meghan is onboard with the accessibility idea. Ann H. – Maybe a comedian?

If you have other ideas, now is the time, or by the end of the week. This is the last meeting of 24-25. First meeting in fall is September, then flex day is in October, so there is not much time available for committee planning. David, Aubrie, and Dr. Foster will meet to discuss topics, theme and format.

Meghan – Suggested session(s) on the changing needs of students in the classroom. Trying to get students attention, cell phones, ways of engaging and supporting students. Reading and attention span. [For example, certain web pages are too content-dense for today's students.] Wanda – has an idea of a guest speaker on neurodivergence. Meghan commented there are no Steps to Success for online-only students.

7.4 PDC for 25/26

Committee make-up – Is anyone leaving this committee next year? Marina will not be on it. Classified can manage their participation. The committee needs someone from TLC (Wanda?); Business Office (Lisa); and LPCSG. It also needs a PATH rep

8. Informational Items

8.1 Variable Flex Part 2 due to Jennifer by May 15

Remind your division

8.2 End of Fiscal Year Due Dates

If you need reimbursement, do it soon

8.3 PDC Budget Update

The 24-25 budget allotment has been spent

8.4 New Faculty Orientation

Meeting with Dr. Foster

8.5 Teaching Institute

none

8.6 Caring Campus Update

Anticipating/ addressing CC issues

8.7 Classified Senate Update

Announced new officers; Classified appreciation Wed

8.8 PATH Division Representative

none

9. Good of the Order

Thanks David!

Congrats to all who were recognized at Town Meeting.

10. Adjournment - 3:16 PM

11. Next Regular Meeting: Sept. 8, 2025, 2:30pm in room 21247