



Facilities and Sustainability Minutes

November 24, 2025 at 2:30pm

Recorder: Andrea Anderson

| LPC Mission Statement | | | |
|---|---|---|---|
| LPC Planning Priorities 2025-2026 | | | |
| Chairs | Administrator | Classified Professionals | Dean, Academic |
| <input checked="" type="checkbox"/> Dan Cearley (Non-Voting Member) <input checked="" type="checkbox"/> Jean O'Neil-Ocipari (Non-Voting Member) <input checked="" type="checkbox"/> Sean Brooks (Non-Voting Member) | <input checked="" type="checkbox"/> Paul Simpson | <input type="checkbox"/> Hermina Sarkis-Kelly <input type="checkbox"/> Jackie Hill <input checked="" type="checkbox"/> Jennifer Farber <input checked="" type="checkbox"/> Lina Chea | <input checked="" type="checkbox"/> Paula Checchi |
| Faculty Member | LPCSG Student Representative | District Facilities | Climate Fellows |
| <input checked="" type="checkbox"/> John Kelly (A&H) <input checked="" type="checkbox"/> Andrew Cumbo (PATH) <input type="checkbox"/> John Ruys (BSSL) <input checked="" type="checkbox"/> Gina Webster (BSSL) <input type="checkbox"/> Vacant (STEM) | <input checked="" type="checkbox"/> Rameen Ahmad | <input type="checkbox"/> Owen Letcher (Non-Voting Member) <input type="checkbox"/> Ann Kroll (Non-Voting Member) <input type="checkbox"/> John Seybert (Non-Voting Member) | <input checked="" type="checkbox"/> Niki Mai (Non-Voting Member) <input checked="" type="checkbox"/> Ariel Reynolds (Non-Voting Member) <input checked="" type="checkbox"/> Halleigh MacPherson (Non-Voting Member) |
| Guests | Guests | Guests | Guests |
| <input checked="" type="checkbox"/> Kiley Zieker <input checked="" type="checkbox"/> Naomi Mangini <input checked="" type="checkbox"/> Andrea Ibanez <input checked="" type="checkbox"/> Ellie Hirstein | <input checked="" type="checkbox"/> Mike Ansell <input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Scott Miner | | |

Attendance (Quorum = 8)

| Agenda Item | Information/Discussion | Action/Assigned To |
|-------------|--|--|
| 1. | <p>Call to Order <i>For information</i></p> <ul style="list-style-type: none"> Meeting called to order by Dan Cearley at 2:32pm. | None |
| 2. | <p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> Motion to approve agenda Agenda Approved by: Paul Simpson and John Kelly | Motion: Paul Simpson Second: John Kelly |
| 3. | <p>Review & Approve October Minutes <i>For action</i></p> <ul style="list-style-type: none"> Motion to approve Minutes Agenda Approved by: Sean Brooks and Andy Cumbo | Motion: Sean Brooks Second: Andy Cumbo |
| 4. | <p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> None | |
| 5. | <p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> Zero Waste Program (Tandongfor and Climate Fellows) <ul style="list-style-type: none"> Horticulture & Student Engagement <ul style="list-style-type: none"> Recent native planting work occurred in the horticulture area with help from students. Future planting events are planned, and they hope to involve students from Las Positas and Chabot. Composting Collaboration with Cafeteria <ul style="list-style-type: none"> A meeting is scheduled with the cafeteria manager on December 8 to train kitchen staff on proper composting practices. The cafeteria (through Laura) can now bring compostable material to the horticulture area. Instead of sanitation services picking up the cafeteria compost bin, M&O/OMM may take over transporting | None |

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| | <p>it, potentially saving costs.</p> <ul style="list-style-type: none"> ○ Composting Requirements & Concerns <ul style="list-style-type: none"> ▪ Clarified that all compost materials must be chopped into small pieces before going into the composter. ▪ Large items (e.g., whole pumpkins) cannot be placed directly inside. ▪ Compost drop-offs must be coordinated so someone is present to properly prepare the material. ○ Waste Audit Plans <ul style="list-style-type: none"> ▪ A waste audit will be conducted at Chabot College next week, with plans to later perform one at LPC. ▪ A waste audit involves: <ul style="list-style-type: none"> • Collecting trash from high-volume bins. • Sorting items to identify contamination, recycling confusion, and organics-diversion opportunities. • Supporting compliance with SB 1383. • Identifying ways to reduce landfill volume, service fees, and contamination costs. ▪ A summary or one-page document of findings will be shared once completed. ○ Possible Support from External Vendor <ul style="list-style-type: none"> ▪ Halleigh MacPherson is meeting with CheckSammy, a sustainability solutions company, to explore potential assistance. ○ Additional Dumpster for Review <ul style="list-style-type: none"> ▪ A construction-related dumpster behind Building 4000 (near the Scene Shop) that may contain divertible materials; the Climate Fellows will consider including it in their survey. ○ Website & Communication <ul style="list-style-type: none"> ▪ Nikki and Halleigh have previously shared a sustainability statement and hope to make their work more visible. ▪ Daniel confirmed updates can be added to the college's Go Green Sustainability webpage and encouraged them to send material for posting. | |
| 6. | <p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> ● Las Positas College Student Government Resolution on the Student Life Office and Student Government Space (Ahmed) <ul style="list-style-type: none"> ○ Rameen Ahmed and LPCSG, presented a resolution regarding the Student Life Office and Student Government space (Room 1643). The resolution highlights: <ul style="list-style-type: none"> ▪ Student Life Office is a designated workspace for Student Government, funded by Student Activities Fees. ▪ Student Government responsibilities have significantly expanded, including: <ul style="list-style-type: none"> • 400% increase in club applications over the past 5 years. • Increasing numbers of student-led events (e.g., Welcome Back Week, Club Fairs, Elections). • Growth in student participation—events now regularly draw 1,000–1,200 students. ▪ These expanded duties require dedicated, accessible workspace, proper storage, and areas for meeting with club officers. ▪ Student leaders also need space that supports mental health and decompression. ▪ Student Government has been sharing Room 1643 with Basic Needs, while other former SG spaces have | None |

been reassigned.

- The Facilities Master Plan calls for a student center including:
 - A student union
 - Event space
 - A dedicated food pantry
 - Student government & club spaces
- Resolution Requests
 - The resolution formally requests:
 - Continued full use and occupancy of the current Student Life Office (Room 1643).
 - Retention of Room 1643B for student leader well-being and mental health.
 - Priority consideration for new or reallocated student-centered spaces in future campus planning.
 - That the Basic Needs Department be allocated a separate, adequate space, in alignment with AB 2388, so both departments can effectively serve students.
- Questions and Discussion
 - Question about the growth driving this request.
 - LPCSG explained substantial increases in:
 - Number of Senators and Officer positions filled early
 - Club applications (80 this semester alone)
 - Event attendance (now 1,000+ students)
 - LPCSG emphasized the need for space to:
 - Process club applications
 - Host officer meetings
 - Store supplies
 - Prepare for events that cannot be coordinated remotely
 - Kylie Zieker suggested to send a copy of the resolution to share with VC Letcher (Facilities and Bonds) and invited LPCSG to attend the District Facilities Committee in January to present it.
 - Scott Miner, former Director of Student Life, provided historical context:
 - Room 1643 was originally fully dedicated to Student Government.
 - Over time, Basic Needs and other functions expanded into the space.
 - The space hasn't physically expanded, but the number of departments using it has increased.
 - LPCSG reiterated that both Student Government and Basic Needs have grown significantly, and shared space is no longer sustainable for either department.
- IER Request Form Support (Cearley)
 - Introduced a concern regarding the Instructional Equipment Request (IER) form, which asks applicants to explain how their proposed purchase is sustainable. The form links to the LPC Facilities and Sustainability Go Green webpage for guidance, but noticed:

- The Go Green site contains very limited information to help faculty and staff make sustainable purchasing decisions.
 - This lack of resources makes it difficult for requesters to answer the sustainability question meaningfully.
- Research & Suggested Resources – To improve support for sustainable purchasing, Dan Cearley conducted a quick search for existing guidelines rather than creating new ones from scratch. He identified two strong examples:
 - Portland Community College Sustainable Purchasing Guidelines – Very robust; covers categories such as paper, office supplies, technology, and more.
 - Foundation for California Community Colleges Procurement & Sustainability Resources – Also comprehensive; aligned with California systems and standards.
 - These resources could help faculty, staff, and even Student Government—which also manages spending—make informed, environmentally responsible purchasing decisions.
- Next Steps for the Website
 - Add both resource links to the Go Green website.
 - The sustainability webpage is becoming crowded, so may create a separate tab specifically for procurement guidelines.
 - Future improvements may involve:
 - Expanding purchasing guidance content,
 - Developing LPC-specific sustainable procurement suggestions,
 - Gathering feedback during the next IER/RAC cycle on whether the added resources are helpful.
 - Bandwidth is limited, but the goal is to progressively build supportive materials for the campus community
- Horticulture Improvements (Cornett)
 - The Horticulture Team is still working on installing doors for the shade house to prevent animals from accessing the plants.
 - Over the weekend, the team conducted the annual olive harvest:
 - 183 pounds of good olives were collected, though the total harvested was likely double.
 - This year's fruit was larger, but that made it easier for fruit fly larvae to infest the olives, resulting in significant damage.
 - The team is exploring mitigation strategies for next year.
 - Harvest Day:
 - Volunteers arrived at 9:00am and most finished by noon (in time to receive a free bottle of olive oil).
 - A smaller group continued working until 4:00pm when Laura ended the harvest for the day.
 - The olives were milled on Sunday at Olivina during their community milling day.
 - At the recent Open House, the Climate Fellows partnered with Horticulture students to complete hedge-grow planting, which was successful.
 - Long-Term Olive Production Goal

- The college currently relies on Olivina's community milling day, which requires picking olives within 24 hours prior.
- To schedule a dedicated LPC milling day, the college must supply 1,000 pounds of high-quality olives—a target they are still far from meeting.
- This year, only about half the olive trees were harvested; the team also harvested trees below Campus Hill Drive that have not been touched in years.
- Parking Inventory (Cearley and Sean)
 - Next Steps for Parking Inventory
 - The committee revisited last meeting's discussion on evaluating whether current staff vs. student parking ratios—especially in Lots A, B, and F—are appropriate.
 - First step is to conduct an inventory assessment:
 - Determine how many faculty/staff report to Building 1000 and the Performing Arts Center.
 - Compare staffing levels and schedules to the number of reserved staff spaces.
 - Assess whether the number of designated staff spaces aligns with actual demand.
 - Signage & Visibility Issues
 - Several members noted that Lot F lacks clear signage:
 - The only indicator is faded ground paint.
 - Previously, an A-frame sign identified it as faculty/staff only.
 - Because signage is unclear, it's difficult to fairly enforce or ticket.
 - Some faculty have resorted to parking in 30-minute spots due to unavailable staff spaces.
 - Process for Reassessing Space Allocation
 - Described a general approach:
 - Identify who actually works in the nearby buildings.
 - Calculate a reasonable ratio (approximately 75–80% of active personnel) rather than a strict 1:1 parking assignment.
 - Adjust staff designations accordingly.
 - DSA (Department of State Architects) Implications
 - Kylie Zieker shared new statewide rules that may affect any parking changes:
 - Even simple actions—renaming, repainting, or restriping spaces—may now require DSA review, triggering:
 - A full ADA compliance assessment,
 - A much larger project scope,
 - Potential timeline delays.
 - She recommended moving quickly if any parking changes are desired before these requirements take full effect.
 - Available Resources
 - Locate parking data within the 2025 Facilities Master Plan, which includes:

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| | <ul style="list-style-type: none"> • Total spaces per lot, • A baseline for calculating staff, EV, ADA, and remaining general parking. ▪ The campus has over 2,600 total parking spaces, so capacity is sufficient overall—just not always in preferred locations. ○ Additional Notes <ul style="list-style-type: none"> ▪ Construction activity may be spilling over into Lot F, worsening parking congestion. ▪ Dan Cearley and Sean Brooks will coordinate with Kiley Zieker and District Facilities for: <ul style="list-style-type: none"> • Accurate parking counts, • Clarification of DSA requirements, • Next steps for inventory and potential adjustments. | |
| 7. | <p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • No Updates | None |
| 8. | <p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • Events <ul style="list-style-type: none"> ○ Las Positas Event Calendar ○ Athletics Schedule ○ Theater Arts Schedule • Performing Arts <ul style="list-style-type: none"> ○ Dec 3 – Orchestra performance in the main concert hall. ○ Dec 11 – Jazz Combo Concert. ○ Dec 12 – Musical Theatre Showcase featuring early 20th-century composers (well-attended traditionally; students perform coursework pieces). • Athletics <ul style="list-style-type: none"> ○ Basketball: Currently 7–0 and highly ranked statewide (entered season ranked 7th in CA). On the road temporarily; home games return mid-December and continue through winter break. ○ Soccer (men's & women), water polo, and volleyball have all concluded their seasons. • Student Government <ul style="list-style-type: none"> ○ Dec 10 – Student Government appreciation dinner. ○ Last Senate meeting of the semester: Wednesday after Thanksgiving. • Open House <ul style="list-style-type: none"> ○ Recent Open House was successful and well-attended: | None |

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| | <ul style="list-style-type: none">○ Estimated 350–400 families.○ Strong engagement in Financial Aid, Counseling/Ed Plans, Transfer, Honors, STEM, and other departments. | |
| 9. | Future Agenda Items <i>For discussion</i> <ul style="list-style-type: none">● None | |

Meeting adjourned at 3:26pm

Next meeting: January 26, 2026



Resolution on the Student Life Office & Student Government Space

Las Positas College Student Government

November 19th, 2025

WHEREAS, The Student Life Office is a physical space designated for Student Life and the Las Positas College Student Government to conduct duties;

WHEREAS, All resources and supplies within the Student Life Office are purchased using funds allocated from the Student Activities Fee towards Student Government;

WHEREAS, The responsibilities of the Las Positas College Student Government include the guidance and support of student clubs, which have seen substantial growth—including a 400% increase in club applications in the past 5 years—and require accessible space for regular meetings and collaboration with club officers;

WHEREAS, The events hosted by the Las Positas College Student Government—such as Welcome Back Week, Club Fairs, Spring General Elections, Interdepartmental events, etc—are expected to be larger to accommodate an increased number of students and increased interest in student life;

WHEREAS, Preparation for campus events requires a suitable physical workspace to prepare extensive projects that cannot be completed remotely due to the inability to access the necessary resources;

WHEREAS, The increasing demands placed on student leaders emphasize the critical need for a designated area that supports their mental health and well-being, including a space for breaks and decompression;

WHEREAS, The Las Positas College Student Government has been sharing the Student Life office with Basic Needs; in addition, spaces previously used for Las Positas College Student Government activities have been allocated to other departments or are otherwise unavailable; and



WHEREAS, The Las Positas College Facilities Master Plan required the allocation of funds towards a Student Center, including a Student Union, event space, dedicated food pantry, and space for Student Government and clubs;

RESOLVED, That the Las Positas College Student Government shall continue its full use and occupancy of the current Student Life Office, room 1643, for all ongoing and future commitments;

RESOLVED, That the LPCSG Lounge (room 1643B) within the current Student Life Office shall remain in use to maintain the mental health and well-being of members of the Las Positas College Student Government;

RESOLVED, The Las Positas College Student Government formally requests priority consideration in the delegation of new or reallocated spaces on the Las Positas campus to ensure the continued success and operational capabilities of the organization; and

RESOLVED, The Las Positas College Student Government specifically requests that the Basic Needs Department, in accordance with AB 2388 (Berman, 2020), be allocated an alternative, separate, and adequate location to allow both organizations to fully and effectively fulfill their respective critical responsibilities to the student body.

Naomi Mangini, LPCSG President

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Arya Ferozy, LPCSG Vice President

Sahkhar Atal, LPCSG Director of Clubs

Rend Al Itbi, LPCSG Director of Events

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Tyler Prellwitz, LPCSG Director of Outreach

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Madina Qaderi, LPCSG Director of Finance

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Mariia Volova, LPCSG Parliamentarian Advanced Senator

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Shruthi Pradeep, LPCSG Advanced Senator of Programs and Services

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Tyson Tieu, LPCSG Advanced Senator of Club Engagement

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Zia Sidhu, LPCSG Advanced Senator of Club Engagement

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Aarav Kapadia, LPCSG Senator

Abigail Brandel, LPCSG Senator

Zarlasht Ahmadzai, LPCSG Senator 

Kazuya Yasui, LPCSG Senator 

Sara Ghile, LPCSG Senator 

Diya Jain, LPCSG Senator 

Jonathan Jo, LPCSG Senator 

Rameen Ahmad, LPCSG Senator 

Beheshta Qaderi, LPCSG Senator 

Andrea Ibanez, LPCSG Senator 

Roshni Rao, LPCSG Senator 

Talah Ghandour, LPCSG Senator 

Anthony Vuong, LPCSG Senator 

Sarika Deol, LPCSG Senator 

Daniel Vargas, LPCSG Senator

Zara Mukhtar, LPCSG Senator 