

**LAS POSITAS COLLEGE
COLLEGE ENROLLMENT MANAGEMENT COMMITTEE
Minutes of August 24, 2012
(Special Meeting)**

Attending: Dr. Ankoviak (voting); Dr. Ely (voting); Ms. Hart (voting); Ms. Lee (voting); Ms. Miller (voting); Dr. Noble (voting); Dr. Orf (chair, voting); Dr. Rodriguez (voting); Ms. S. Rodriguez; Mr. Samra; Ms. Scott; Ms. Thompson; Ms. Henson.

Absent: Dr. Flores, Dr. Walthers

1. Call to order: 9:02 a.m. by Chair, Dr. Orf; Room 2460

2. Approval of Minutes: MSC - Ely/Hart

3. Numbers for Fall Semester (so far):

Productivity from last week: 519 (went from 525 to 519).

We have 724 primary sections this year; last year was 719.

Ms. Sylvia Rodriguez stated that the head count the first week (3 days) was at 8098.

At the end of five days the count was 8262.

4. Report from DEMC

Dr. Orf stated that the last DEMC was well attended. The main subject was getting ready for possible cuts and/or additions to the schedule. The worst case scenario would be (a cut of) 1470 FTES; that's 12 FTEF loss here at LPC if both tax measures fail. This is about 60 three-credit hour courses. So this is what we should use to prepare. We will go ahead and schedule classes, but will flag courses that could be cut. Ms. S. Rodriguez produced a mock-schedule page to show how it would look if a class was flagged. The course sections that have an outline border are the ones subject to cancellation based on the outcome of the November 2012 ballot results; language (explanation) at the bottom of the page. Dr. Ely stated that the language should say "based on the failure" of the proposition (classes are cut). Ms. Hart suggested that the language say "If Proposition 30 fails, classes marked this way will be canceled." She stated that we should check with legal on the language to be sure it's fine. Dr. Noble suggested that the language might be coercive or suggesting. A

discussion ensued about possible solutions. Ms. S. Rodriguez will bring back other samples to the next meeting.

5. Procedures for possible cut and/or additions to spring and summer schedule

Dr. Orf stated that we now have to come up with criteria for this 12 FTEF. He stated that there has been discussion in Academic Senate and asked Ms. Thompson to share some insight. Ms. Thompson stated that the senate is looking again at the model for course prioritization to ratify or continue with the current models we had for transfer, CTE, Math, English, ESL and Student Services. There was a consensus about moving away from percentages. Also FA had raised concerns about looking at high and low productivity courses; looking at the outcome when cuts are taken from high productivity courses to protect low productivity courses. Last year there was a discussion of having review courses prior to assessment. This would allow for the reduction of low productivity courses (Basic Skills), but not have a negative impact on students. Students could be given refresher courses before assessment and be placed more accurately. Therefore students who test and are placed in Basic Skills classes would truly belong there. The refresher courses could be offered through Community Education prior to assessment. English faculty (in the room at that time) expressed an interest toward moving forward in this; they are currently having a discussion about the validity in their assessments and are having a facilities crisis. Ms. S. Rodriguez stated that the majority of ESL courses (Basic Skills) are for international students. So if we cut those classes, those students will not have access and the visual impact to the program will be significant. A discussion ensued.

Dr. Orf stated that Sacramento is still saying the same things – three criteria: basic skills, transfer, and CTE. Ms. Thompson stated that courses with AAT and AST

degrees should be protected. Ms. Hart suggested looking at students in these tracks to see how many and if they are in these particular pathways for Spring. Mr. Samra suggested looking at courses by the type of student; what they said on their applications when they applied. Dr. Orf stated that we will use the criteria from the State, high enrichment classes, student data, waitlist, and productivity. He will send an email out explaining the criteria (to deans), once he compiles it with the VPs, etc. He stated that we will not be going to each division asking them to cut a certain amount of classes.

6. Good of the order: N/A

Adjournment: 10:28 a.m.

Next Meeting: Friday, September 7 at 3 p.m.