

LAS POSITAS COLLEGE
COLLEGE ENROLLMENT MANAGEMENT COMMITTEE
Minutes of April 12, 2013

Attending: Ms. Everett (voting); Dr. Flores; Ms. Hart (voting); Ms. Lee (voting); Ms. Migliaccio; Dr. Noble (voting); Dr. Orf (chair, voting); Mr. Samra; Ms. Scott; Mr. Bodnar.

Absent: Dr. Ankoviak (voting); Ms. Miller (voting); Ms. D. Rodriguez (voting); Ms. S. Rodriguez; Dr. Walthers;

- 1. Call to order:** 3:00 p.m. by Chair, Dr. Orf; District Room 302 (aka CR1)
- 2. Approval of Minutes (March 1, 2013):** MSC – Lee/Everett (unanimous)
- 3. Added item: Jeremiah Bodnar**

Dr. Orf stated that he wanted to modify the agenda a bit and allow Mr. Jeremiah Bodnar, a guest to our meeting, to speak first. Mr. Bodnar stated that his dean and Academic Senate president requested he be present today to discuss this issue. He stated he wanted to bring forward an item that overlaps with the concerns of this committee. There are two major issues regarding curriculum that's effective this Fall: 1) We are expected to have 80% of the list of transfer degrees in place; 2) There is a hard deadline for all the repeatability changes. Many courses in his division (ALSS) such as Theater, VCOM, Music, and Art will be lost due to repeatability. So they have been trying to level these classes and at the same time they are trying to conform them to meet standards for the transfer degree. So there has been conflict in working in these areas. At the same time the State was constantly clarifying or changing what the expectations were. So most of the courses won't be ready for the Fall. Some programs such as Theater will not have its repeatability issue fixed (leveled). But at least 80% of the students who would normally (repeat) a Theater class, will come back and not be able to enroll. So we've been trying to generate solutions: enrollment without apportionment, or an allowance that even if the course is low in enrollment it should not be cancelled. Dr. Flores also suggested letting students audit the class. Dr. Flores stated she thought the allowance could be for just one semester but learned just this morning that this isn't the case. Some of the courses are degree applicable which means that even if all the work was completed by this Fall, they would not be accepted for CID and CSU transferability approval until June, and put into place for Fall 2015. So this would not be good for our students.

The short term concern is that there are a good amount of courses in which students won't be able to enroll, which will affect our FTES. The short term solution would be to offer an existing course (Passport to Theater). (It's a general course currently on the books but not currently offered). A faculty member (Wendy Wisely) is currently preparing a second part to the course in which Mr. Bodnar will help expedite through the curriculum process. The course doesn't require CSU/UC transferability. It will be offered at the same time (of the class that is normally repeated). This will help the core classes. Dr. Flores stated that Jeannine (Methe) said if we can come up with language so students aren't flocking to counseling, it would be helpful and she'd be willing to do that for us. For courses that we know are going to be an issue, she will add a comment to them that says something along the line that "if you have taken this class before you will be blocked from taking it again. Please attend the first day of class..." At that time they will try to direct them to the other class (Passport to Theater). Students cannot sign up for both classes at the same time because it will be a cross-listed class. It is anticipated that two of these classes will be offered for one year.

Dr. Noble stated that she heard since colleges are trying to comply to the new policy, there might be 3 – 4 times as many courses than a year ago. And once the Legislative Analyst Office (LAO) discovers this, there might be backlash from them. She stated that she's not saying it was good to wait, but on the other hand it might be good that we are at this point. She thinks a directive will be coming down to be sure that any new courses that are submitted are very specific in what skills the students are learning, and they cannot overlap from one course to the next. The bottom line is because we did not get specific guidelines between last summer and today, we are in some trouble.

4. Report from DEMC/Using FTEF for Release Time

Dr. Orf stated that the DEMC meeting today handled one major issue where we set aside release time for English. We won't be doing this again. There was a consensus that in the future release time will not come from FTEF if the FTEF is to be primarily FTES revenue generated. Ms. Hart stated that none of the FTEF from DEMC goes for reassigned time. FTEF comes from general funds from the campus; never from DEMC allocation. Dr. Noble

stated that as a result of hearing the concerns, she handled the English issue (Richard Dry's request) another way and put it in reassigned time from her perspective and Dr. Flores will get the .2 back. Dr. Flores stated, for the record, that she did disclose her concern. Dr. Orf stated that (at last meeting) there was a good portion of the committee that was uncomfortable using FTEF for release time. So this will not be done again.

5. Report from Sub-Committee

Dr. Flores stated that because of Dr. Ankoviak's concern of possible contractual issues, they agreed they would not meet until they heard back from him. They did not want to meet and move forward in the wrong direction. Ms. Hart stated that Dr. Ankoviak did bring the issue to the FA eboard but is not sure of the status and will follow up. (Regarding the sub-committee's suggestions) Ms. Hart stated she had a concern about creating yet another committee. The Task Force she understands but not the "Strategic Enrollment Management." She thinks it can be compressed. Ms. Hart stated that she doesn't want it to be a long lasting committee. Dr. Orf stated that it would be a temporary committee. It would be dissolved at the end of the year. Dr. Flores requests feedback from others once they have had a chance to look at the plan. Ms. Hart stated that we have to look at the key goals. We want to add sections back, being more productive and more logical; thoughtful planning, where our students need it.

6. Good of the order

Ms. Lee stated that she sent out an updated (corrected) discipline plan on March 4. Dr. Flores stated that on the one she sent there was an error where an ASL class was double counted.

Dr. Orf stated that the next DEMC meeting is on Friday, May 3, so that will also be the date of our next meeting. Chances are that it will be at the District and our last one of the (school) year.

Adjournment: 3:50 p.m.

Next Meeting: Friday, May 3 at 3 p.m.