

**LAS POSITAS COLLEGE
COLLEGE ENROLLMENT MANAGEMENT COMMITTEE
Minutes of March 16, 2012**

Attending: Ms. Aubert; Mr. Baker (voting); Dr. Ely (voting); Ms. Lee (voting); Ms. Miller (voting); Dr. Noble (voting); Dr. Orf (chair, voting); Dr. Ruys; Mr. Samra; Ms. Scott; Dr. Walthers; Dr. Weaver (voting). Guest: Melissa Korber

1. **Call to order:** 9:36 a.m. by Chair, Dr. Orf; Room 2460.
2. **Approval of Minutes of February 24, 2012 and March 2, 2012:** MSC – Weaver/Lee
(It was noted that Dr. Noble relinquished her BCATSS vote to Ms. Miller).

Dr. Orf requested to add another agenda item: Minor Changes to Discipline Plan

3. **Discussion and approval of 2.5 FTEF cuts by Deans:**

Dr. Orf stated that as we stand at the moment we are at 368.05 FTES. We were approved for 371.4 FTES. And making the cuts would take us to 368.9. We are already there. But we will still go ahead with presentations on the 2.5 cuts. We could 1) hold off until we get further directions from the DEMC or 2) given there will be a possible 5.5 cut coming from the spring schedule, we could go ahead with the 2.5 cuts. We will have the presentations first before this discussion.

Dr. Weaver's asked about the schedule date. Ms. Aubert stated that according to the designer's timeline, the end of today (March 16) is the due date. But Sylvia (Rodriguez) said she would work with the designer to have that date extended which would probably make it sometime within the next week. Mr. Baker added that registration is at the end of April. Ms. Aubert stated that any changes submitted after printing the schedule would be reflected in the web version of the schedule which would be available mid-April. Updates can be made there at any time. The printed schedule should be ready at the beginning of April.

Dr. Orf stated that we will need to meet again at the beginning of April (after DBSG). The next CEMC meeting is scheduled for April 6 at 3 p.m. Please check your emails that day after DBSG is over because if no decisions were made at DEMC, then the meeting might be canceled.

Presentations for Tier 1 cuts

Dean Miller: Will cut two classes from fall semester (Swim Fitness at 0.1, and Yoga at 0.1) for a total of 0.2 FTEF, (which takes us over our 1.6).

Dr. Ely: Will cut Geography 1L at 0.15, Geology 1L at 0.175, Math 65A at 0.22, and AJ classes at 0.29 for a total of 0.835 FTEF.

Student Services (emailed to Dr. Orf): Will cut PSCN 40, a one unit class for a total of .06 FTEF.

Dr. Noble (for BCATSS): Will cut a total of 0.644 FTEF.

Dr. Ruys: Will cut Theater 40 at .23, Speech at .2, ESL 126 at .18, and English 7 at .25 for a total of 0.86 FTEF.

Grand total = 2.599 FTEF

Dr. Ruys stated that there appears to be a shortage of 3 FTEF; so there is a discrepancy between his total and Ms. Aubert's total for A & C. He will go through and look for this discrepancy.

If Dr. Ruys's allocation is (currently) 122.38, then we have to make the cuts that the deans presented today. MSC: Lee/Weaver (unanimous)

4. Further possible cuts discussion:

Further discussion regarding cuts will occur at next meeting on April 6, 2012 at 3 p.m. (after DBSG).

5. Minor Changes to Discipline Plans for Psychology (won't change FTEF) – *added agenda item:*

Dr. Ruys requested that his Psychology 1 course from summer be moved to fall to make a second section of Psychology 2. He also requested that the seat cap be reduced from 45 to 35.

MSC: Ely/Miller (1 abstention)

6. Good of the order

N/A

Adjournment: 10:34 a.m.

Next Meeting: April 6, 2012 at 3 p.m.