

**LAS POSITAS COLLEGE
COLLEGE ENROLLMENT MANAGEMENT COMMITTEE
Minutes of March 2, 2012**

Attending: Dr. Ankoviak (voting); Ms. Aubert; Dr. Ely (voting); Mr. Kratochvil; Ms. Lee (voting); Dr. Noble (voting); Dr. Orf (chair, voting); Ms. Rodriguez; Dr. Ruys; Mr. Samra; Ms. Scott; Ms. Tomlinson; Dr. Weaver (voting).

1. **Call to order:** 3:07 p.m. by Chair, Dr. Orf; Room 2470.

2. **Report from DEMC:**

Old number 15331 FTES District (6298 FTES)
 371.4 FTEF for LPC

New number 368.9 FTEF for LPC (difference of 2.5)
(Based on tax proposals not going through)

2012 – 2013 FTES 14479 target
 15550 estimated actual
 15003 estimated target
(Based on tax proposals not going through)

1.5% cushion added to 15003 = 15228 FTES District
 6250 FTES LPC

A 2.5 FTEF cut is equivalent to approximately twelve 3 unit classes at LPC

3. **Procedure for cuts:**

Dr. Orf suggested that the cut comes from Summer and Fall or else we'll be cutting again in Spring. But for now we need to look at how to cut the 2.5 FTEF. More discussion ensued and it was determined that we will reschedule the meeting of March 9 to March 16 to allow deans more time to speak to their faculty about the cuts.

Dr. Weaver suggested we look at these cuts as a college-wide issue rather than a single discipline or single division issue. Sometimes there are classes with less than 50% productivity, but we cut classes with a higher percentage of productivity which is not a good use of our resources. There was more discussion concerning this strategy. The general thought was that maybe in the future we could have more discussions on how to be "proactive instead of reactive" when we approach these kinds of cuts. Also to be discussed is the issue brought up by Mr. Samra in looking at the students we serve (i.e. those needing professional development, those already with bachelor degrees, etc.)

Dr. Ankoviak suggested having deans look at cutting 8 FTEF in order to move towards the 15003 so that it would cover the 2.5 and make us ready for the 5.5 on November 7. Mr. Kratochvil suggested perhaps cutting 4 FTEF each in Summer and Fall. Dr. Noble suggested preparing 2 schedules, one that reflects the tax passing, the other if it doesn't.

Then after the election in November, display the correct one online and have registration start then. Ms. Aubert inquired whether IT is aware of this plan since Banner is not capable of doing 2 schedules. (IT has not been consulted). The online schedule can be updated to reflect any changes.

Dr. Orf will send an email regarding the cuts (2.5 FTEF plus a possible 5.5) to CEMC members; deans can forward this email to their faculty to help begin their discussions.

Adjournment: 4:08 p.m.

Next Meeting: March 16, 2012 at 9:30 a.m.