

**LAS POSITAS COLLEGE
COLLEGE ENROLLMENT MANAGEMENT COMMITTEE
MAY 6, 2011**

Approved by email vote

Attending: Dr. Ely (voting); Ms. Konrad; Ms. Lee (voting); Dr. Luster (voting); Dr. Manwell (proxy Luster); Dr. Noble (voting)); Dr. Orf (chair, voting); Ms. Tomlinson (proxy Baker); Dr. Weaver (voting)
Absent: Dr. Ankoviak (voting, exc.); Mr. Baker (voting, exc.), Ms. Huber (exc.); Mr. Kratochvil (exc.); Dr. Lease (exc.); Dr. Luster (voting, exc.); Dr. Machamer; Ms. Miller; Ms. Rodriguez

1. **CALL TO ORDER:** 2:34 p.m. This meeting was rescheduled from April 29, 2011.
2. **APPROVAL OF MINUTES:** *Moved (Lee) and seconded (Ely) to approve the minutes of the April 1, 2011 meeting; approved with one abstention.*
3. **UPDATE ON DEMC MEETING:** Dr. Orf reported that this morning's DEMC meeting had brought no actionable information for today's CEMC meeting. With registration underway, it appears that district wide most classes will be filled or overfilled for summer. Las Positas is at 82% today, at 355 FTES, with only 633 enrollments remaining. What is new is the Wait List, being piloted for summer in selected sections and set at a 25-student standard. Dr. Orf's geography classes are filled and the Wait List also filled. All English and most Science and Math classes are closed. Ms. Lee said that new students, who are unable to register until May 14, will not be able to enroll for summer and will have to wait for fall classes.

DEMC, according to Dr. Orf, plans to meet next on September 9, as the "regular" meeting date of first Friday of the month would be September 2, the Friday before the Labor Day weekend. The CEMC would then also be scheduled to meet on September 9, although there is a possible schedule conflict with District Administrative Staff meeting. Dr. Orf asked CEMC members to hold September 9 for CEMC, meeting to be rescheduled if District calendar requires.

Today's DEMC meeting did not bring any new directives from the Chancellor. Little additional information from Sacramento is expected until the May Revise. We will be in very serious circumstances if Sacramento should decide to suspend Proposition 98. Dr. Ely said he inferred from Dr. Lease's comments at DEMC that, if there are further reductions required, they would be have to be made for Spring 2012, as, at this stage, it is too late for Fall, with students already registering. Dr. Orf elaborated that an "all cuts" budget reduction would be so extreme that a reduction of nearly the magnitude already implemented for the full year would have to be made in the Spring term (approximately 21 FTEF and reducing an additional 350 FTES).
4. **DISCIPLINE PLANS (REVIEW AND APPROVAL):** The revised discipline plans (4/14/11) show that the College has met and slightly exceeded its reduction target. Ms. Lee asked why the Academy numbers in the revised plans differ from the original reduction plans. Dr. Ely explained that, because the 9 CAH reduction anticipated for the Academy could not be realized, it was necessary for the division to make other reductions, which the Dean and faculty were able to do, working collaboratively. To Ms. Lee's second question, request for clarification of the Student Services reductions, Dean Tomlinson reported that it had been possible to retain a section of PSCN 19 because two sections of Learning Skills classes had been offered to the division by DSPS.

MOTION: MSC (Ely/Weaver) to approve the revised discipline plans (4/14/11), which total a reduction of 37.21 FTEF for the 2011/12 academic year (slightly exceeding the reduction required for the assigned 371.4 FTEF).

5. **EMAIL VOTE ON MINUTES OF TODAY'S MEETING:** Dr. Orf asked the indulgence of the Committee to hold an email vote on the minutes of today's meeting to allow them to be posted before Ms. Konrad leaves the Committee. There should be no urgency to schedule any summer meetings because additional reductions, and even the suspension of Proposition 98, would impact Spring 2012. Las Positas has met its current goals, so, while conceivable, it is not likely that a meeting would be called before fall semester.
6. **COMMENDATIONS:** On behalf of the Committee, Dr. Noble thanked Dr. Orf for his able leadership during a particularly difficult year. Dr. Orf acknowledged Ms. Konrad's retirement with gratitude for her service to the CEMC. He also commended the Deans for their strong leadership in collaboration with faculty to bring the reduction schedule forward.
7. **ADJOURNMENT:** Meeting adjourned by consensus at 2:53 p.m.
8. **NEXT MEETING:** September 9, 2011, 2:30 p.m. or called, as needed.

Recording Secretary: Martha Konrad