



## CEMC Meeting Minutes

Friday, February 20, 2026 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p>	<p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Paula Checchi <input checked="" type="checkbox"/> Amy Mattern <input type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Christina Lee <i>Attendance (Quorum = 5 voting members)</i>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input type="checkbox"/> Dyrell Foster, President <input type="checkbox"/> Sean Brooks <input type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Michael McQuiston <input type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Michelle Simotas	<input type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio <input checked="" type="checkbox"/> Ashley Hart	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input type="checkbox"/> Ashley McHale <input type="checkbox"/> Ashley Young	<input checked="" type="checkbox"/> Aubrie Ross	<input type="checkbox"/> Shruthi Pradeep	
Guests	Guests		
Heike Gecox			

Agenda Item	Information/Discussion	Action/Assigned To																								
1.	<b>Call to Order</b> The meeting was called to order at 10:34am																									
2.	<b>Review and Approval of Agenda</b> Agenda approved by the committee.	Approved Kutil/Lee																								
3.	<b>Review and Approval of Minutes – December 12, 2025</b> Minutes were approved by the committee.	Approved Kutil/Bodnar																								
4.	<b>Enrollment Updates</b> Prof. Powers: We are looking really good. Our numbers are up over 4.3 percent from this time last year. Our winter session did not keep our spring numbers down as we are still continuing to grow. VP Ho: We are doing extraordinarily well which is a testament to an entire college working on this. The deans and faculty coordinators who are able to adjust, inform, and then respond to our students needs has been a part of this success. Congratulations to everyone! We might exceed our target by a little this year. <table border="1" data-bbox="264 911 1772 1268"> <thead> <tr> <th data-bbox="264 911 774 951"><u>Fall 25 as of 2/16/2026</u></th> <th data-bbox="774 911 1285 951"><u>Win 25 as of 2/16/2026</u></th> <th data-bbox="1285 911 1772 951"><u>Spr 26 as of 2/16/2026</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 951 774 992">FTES 3159.52</td> <td data-bbox="774 951 1285 992">FTES 136.24</td> <td data-bbox="1285 951 1772 992">FTES 2941.12</td> </tr> <tr> <td data-bbox="264 992 774 1032">FTEF 198.42</td> <td data-bbox="774 992 1285 1032">FTEF 6.46</td> <td data-bbox="1285 992 1772 1032">FTEF 188.72</td> </tr> <tr> <td data-bbox="264 1032 774 1073">WSCH/FTEF 488.61</td> <td data-bbox="774 1032 1285 1073">WSCH/FTEF 643.08</td> <td data-bbox="1285 1032 1772 1073">WSCH/FTEF 480.77</td> </tr> <tr> <td data-bbox="264 1073 774 1114">FTES/FTEF 15.92</td> <td data-bbox="774 1073 1285 1114">FTES/FTEF 21.1</td> <td data-bbox="1285 1073 1772 1114">FTES/FTEF 15.58</td> </tr> <tr> <td data-bbox="264 1114 774 1154">Fill rate 94.29%</td> <td data-bbox="774 1114 1285 1154">Fill rate 95.07%</td> <td data-bbox="1285 1114 1772 1154">Fill rate 91.53%</td> </tr> <tr> <td data-bbox="264 1154 774 1195"># of Pri Sec 802</td> <td data-bbox="774 1154 1285 1195"># of Pri Sec 34</td> <td data-bbox="1285 1154 1772 1195"># of Pri Sec 754</td> </tr> <tr> <td data-bbox="264 1195 774 1268">6.12%</td> <td data-bbox="774 1195 1285 1268"></td> <td data-bbox="1285 1195 1772 1268">4.32%</td> </tr> </tbody> </table>	<u>Fall 25 as of 2/16/2026</u>	<u>Win 25 as of 2/16/2026</u>	<u>Spr 26 as of 2/16/2026</u>	FTES 3159.52	FTES 136.24	FTES 2941.12	FTEF 198.42	FTEF 6.46	FTEF 188.72	WSCH/FTEF 488.61	WSCH/FTEF 643.08	WSCH/FTEF 480.77	FTES/FTEF 15.92	FTES/FTEF 21.1	FTES/FTEF 15.58	Fill rate 94.29%	Fill rate 95.07%	Fill rate 91.53%	# of Pri Sec 802	# of Pri Sec 34	# of Pri Sec 754	6.12%		4.32%	
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5.	<b>DEMC Updates</b> There was a meeting two week ago. With VC Rowland gone, Chancellor Gerhard stepped in and informed the committee about the possibility of upping the targets that DEMC had previously approved. We would potentially get more money for the district if we did so. It has not been decided yet. There's a special meeting on February 24																									

where this will be discussed. He also gave a budget overview. The target this year is 7000 FTES and we were approved. The chancellor has accepted DEMC's recommendation for a new target for next year of 7293 FTES; about 8 additional FTEF. This will also cover winter. The potential increase that the chancellor shared is a 5% year-over-year for both colleges so that would potentially put us at 7350 FTES.

**6. Discipline Plan Presentations**  
 VP Ho and Prof. Powers worked together to collect and review all discipline plans sent by the deans and prepared a summary spreadsheet with a breakdown for each division. VP Ho provided a quick layout of the spreadsheet to the committee.  
  
 Deans Mattern, Checchi, Simotas, and McQuiston used the spreadsheet to present information about their allocations to the committee, answering questions throughout. VP Ho presented for Dean Gagnon in his absence and also covered CCAP.

	allocated	FTEF submitted	Difference	WSCH	FTES	WSCH/FTEF	FTEF/FTEF submitted
<b>Total credit</b>	446.853	446.830	-0.023	210374.4	7535.67	470.815	16.86
<b>Total noncredit</b>	4.044	3.630	-0.414	2335.7	77.86	643.438	21.45
<b>Total FTEF</b>	450.897	450.460	-0.437	212710.1	<b>7613.53</b>	472.206	16.90

7613.53 FTES is well over our target of 7293 for next year. We have a little bit of FTEF left, about 0.99. If there are any changes in caps, as that is one thing that is being negotiated by the faculty union, then there would probably be a change in anticipated enrollment and we would see an increase in productivity. Once the contract is ratified, we can review for other changes as well.  
  
 If at the DEMC meeting next week we are given a higher target and/or allocation, we would go through a similar process. This has happened over the last two years so we have a process to assess the need and quickly respond.

**7. Vote on Discipline Plans**  
 MSC: Kutil/Chopra to approve the discipline plans with the caveat that any errors will be fixed.

Approved  
 Kutil/Chopra

8.	<p><b>Planning for Summer &amp; Fall</b></p> <p>VP Ho: We are already deep into schedule production for summer and fall. As the schedule goes out and students begin to enroll, we immediately start looking at the proposed adds that the disciplines have already submitted. We also look at the actual enrollments happening in real time, the need, pathways, and likelihood that the class will fill, and ability to staff. This process, and having this flexibility, really works well for us.</p>	
9.	<p><b>Good of the Order</b></p> <p>Ramadan started so be mindful of this with your students. Also it's Black History Month, and Lunar New Year just came about as well.</p> <p>A big shout out and thank you to all the coordinators and deans, Director Peterson and VP Ho for all their work in putting the discipline plans together.</p>	

**Meeting adjourned at 11:50 a.m.**

**Next meeting: March 13, 2026**