



## CEMC Meeting Minutes

Friday, November 22, 2024 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Chair (voting)	Administrators (voting)	Faculty (voting)	
<input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<input type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Paula Checchi	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<input type="checkbox"/> Ashley Young <input type="checkbox"/>	<input type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> Keoni Federico <input type="checkbox"/>	
Guests	Guests		
Thomas Orf Heike Gecox			

Agenda Item	Information/Discussion	Action/Assigned To																
1.	<b>Call to Order</b> Mr. Powers called the meeting to order at 10:32 a.m.																	
2.	<b>Review and Approval of Agenda</b> Agenda approved by the committee.	Approved Kutil/Bodnar																
3.	<b>Review and Approval of Minutes – November 8, 2024</b> Minutes were approved by the committee.	Approved Kutil/Bodnar																
4.	<b>Enrollment Updates</b> For fall we are still holding strong. We are up pretty high so far for spring enrollment, but it's still too early. We want to pay attention for any fraud. We are still requiring new students in asynchronous classes to register in person. <table border="1" data-bbox="264 797 1318 1149" style="margin-left: 40px;"> <thead> <tr> <th data-bbox="264 797 781 834"><u>Fall 24 as of 11/18/2024</u></th> <th data-bbox="781 797 1318 834"><u>Spring 25 as of 11/18/2024</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 834 781 872">FTES 2991.86</td> <td data-bbox="781 834 1318 872">FTES 783.69</td> </tr> <tr> <td data-bbox="264 872 781 909">FTEF 192.54</td> <td data-bbox="781 872 1318 909">FTEF 197.82</td> </tr> <tr> <td data-bbox="264 909 781 946">WSCH/FTEF 478.34</td> <td data-bbox="781 909 1318 946">WSCH/FTEF 122.09</td> </tr> <tr> <td data-bbox="264 946 781 984">FTES/FTEF 15.54</td> <td data-bbox="781 946 1318 984">FTES/FTEF 3.96</td> </tr> <tr> <td data-bbox="264 984 781 1021">Fill rate 94.06%</td> <td data-bbox="781 984 1318 1021">Fill rate 23.26%</td> </tr> <tr> <td data-bbox="264 1021 781 1058"># of Pri Sec 778</td> <td data-bbox="781 1021 1318 1058"># of Pri Sec 756</td> </tr> <tr> <td data-bbox="264 1058 781 1096">11.29%</td> <td data-bbox="781 1058 1318 1096">137.04%</td> </tr> </tbody> </table>	<u>Fall 24 as of 11/18/2024</u>	<u>Spring 25 as of 11/18/2024</u>	FTES 2991.86	FTES 783.69	FTEF 192.54	FTEF 197.82	WSCH/FTEF 478.34	WSCH/FTEF 122.09	FTES/FTEF 15.54	FTES/FTEF 3.96	Fill rate 94.06%	Fill rate 23.26%	# of Pri Sec 778	# of Pri Sec 756	11.29%	137.04%	
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5.	<b>Timeline for Discipline Plans - Reminder</b> Review of timeline. Thanks to the deans for their great work on the plans. November 22: CEMC meeting for deans to present and committee to approve allocations of each discipline January 28: Discipline plans are due to deans February 4: Discipline plans due to CEMC co-chairs February 4 – 6: CEMC co-chairs to review discipline plans February 7: CEMC meeting for deans to present discipline plans and committee to approve																	

6.	<p><b>Review and discussion of 2025/26 discipline allocations</b></p> <p>Each dean walked through the allocation for their division using summary sheets. Committee members responded with comments and questions.</p>	
7.	<p><b>Vote and approval of discipline allocations</b></p> <p>MSC: Kutil/Bodnar to approve the final discipline plan allocations. The committee approved.</p> <p>Powers: Thanks to the deans for working with their coordinators and thanks to VP Ho.</p>	
8.	<p><b>Good of the Order</b></p> <p>Powers: Have a wonderful Thanksgiving holiday weekend!</p> <p>Ho: Thanks to David in his new position (as co-chair); he's done an incredible job.</p>	.

**Meeting adjourned at 11:29am**

**Next meeting: December 13, 2024**