



CEMC Meeting Minutes

Friday, January 24, 2025 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2024		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Chair (voting)	Administrators (voting)	Faculty (voting)	
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> David Powers, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Tamica Ward 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Rafael Valle <p><i>Attendance (Quorum = 5 voting members)</i></p>	
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)	
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Sean Brooks <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra 	<ul style="list-style-type: none"> <input type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Paula Checchi 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio 	
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)	
<ul style="list-style-type: none"> <input type="checkbox"/> Ashley McHale <input type="checkbox"/> 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/> 	<ul style="list-style-type: none"> <input type="checkbox"/> Keoni Federico <input type="checkbox"/> 	
Guests	Guests		
<p>Theresa Fleisher Rowland Heike Gecox</p>	<p>David Reed</p>		

Agenda Item	Information/Discussion	Action/Assigned To																
1.	<p>Call to Order Mr. Powers called the meeting to order at 10:31 a.m.</p>																	
2.	<p>Review and Approval of Agenda Agenda approved by the committee, replacing Ashley Young with Ashley McHale as Academic Senate representative.</p>	Approved Kutil/Valle																
3.	<p>Review and Approval of Minutes – November 22, 2024 Minutes were approved by the committee.</p>	Approved Kutil/Valle																
4.	<p>Fraud Updates Ho: It’s been a challenge for both colleges to understand enrollment. But thanks to Rajinder and Tamica on their tremendous amount of work in helping us track down fraud issues! Thanks to the deans as they have been diving into their rosters to find fraud as well. We will soon have a meeting to speak about fraud strategies. Samra: We had a 2291 headcount of fraud enrollment. As of last Friday, the count was 2077; of those, 11 have come up as false positives.</p>																	
5.	<p>Enrollment Updates Enrollments are up and due to the fraud detection, the numbers/percentages are truer. We have been strategically adding classes to make our target, and filling seats with real students. VP Ho stated that our P1 report has been submitted and we’re estimated to be above our target.</p> <table border="1" data-bbox="264 1117 1318 1463"> <thead> <tr> <th data-bbox="264 1117 781 1157"><u>Fall 24 as of 01/20/2025</u></th> <th data-bbox="785 1117 1318 1157"><u>Spring 25 as of 01/20/2025</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="264 1161 781 1193">FTES 2976.24</td> <td data-bbox="785 1161 1318 1193">FTES 2720.70</td> </tr> <tr> <td data-bbox="264 1196 781 1229">FTEF 192.54</td> <td data-bbox="785 1196 1318 1229">FTEF 184.21</td> </tr> <tr> <td data-bbox="264 1232 781 1265">WSCH/FTEF 475.26</td> <td data-bbox="785 1232 1318 1265">WSCH/FTEF 455.69</td> </tr> <tr> <td data-bbox="264 1268 781 1300">FTES/FTEF 15.46</td> <td data-bbox="785 1268 1318 1300">FTES/FTEF 14.77</td> </tr> <tr> <td data-bbox="264 1304 781 1336">Fill rate 94.36%</td> <td data-bbox="785 1304 1318 1336">Fill rate 87.50%</td> </tr> <tr> <td data-bbox="264 1339 781 1372"># of Pri Sec 781</td> <td data-bbox="785 1339 1318 1372"># of Pri Sec 746</td> </tr> <tr> <td data-bbox="264 1375 781 1408">11.47%</td> <td data-bbox="785 1375 1318 1408">6.13%</td> </tr> </tbody> </table>	<u>Fall 24 as of 01/20/2025</u>	<u>Spring 25 as of 01/20/2025</u>	FTES 2976.24	FTES 2720.70	FTEF 192.54	FTEF 184.21	WSCH/FTEF 475.26	WSCH/FTEF 455.69	FTES/FTEF 15.46	FTES/FTEF 14.77	Fill rate 94.36%	Fill rate 87.50%	# of Pri Sec 781	# of Pri Sec 746	11.47%	6.13%	
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6.	<p>Student Services Dashboard Update</p> <p>Gagnon: DEMC is putting forward two dashboards now. The SEP dashboard has been modified. It's now a link instead of an attachment and has different slides expanding on the data we've already seen. There's a new dashboard with counseling resources that is in draft form. But we are still researching to determine what type of resources are going to be most useful. Kudos to David Reed and Ed Services. Still tweaks to be made on the new one. The dashboards are available to view but they are not final and will need additional work in terms of bring data across multiple slides onto a single slide. Comparative date (term to term/campus to campus) is more useful than stand-alone data.</p>	
7.	<p>Compressed Calendar Intersession</p> <p>Ho: There will be a Board Special Study Session in late February, with the goal of having a compressed calendar approved at the March Board. The Board will also need to approve the intersession by modifying the existing 2025-2026 calendar. We have a draft list of intersession courses that the deans helped to create with their coordinators and departments.</p> <p>Foster: Once the Board votes on those two items we'll get more details that will assist us in planning as we move forward. For our Spring Flex Day we will center on work and conversation related to the compressed calendar and winter intersession.</p> <p>Powers shared and discussed a stand-alone winter intersession discipline plan spreadsheet. Some continue updates will be made. The draft will be sent out to committee members for review. Please share any feedback.</p>	
8.	<p>Good of the Order</p> <p>Ho: We are still actively managing enrollment and looking out for fraud. We have a little bit of FTF available for adds as long as the committee is still good with us proceeding as we usually do (read the numbers and look at where there is student demand).</p> <p>Powers: Shout out to Dr. Foster for the donuts and coffee in his office this morning!</p>	.

Meeting adjourned at 11:13 a.m.

Next meeting: February 7, 2025