



CEMC Meeting Minutes

Friday, April 26, 2024 | 10:30am – 12:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair (voting)	Deans (voting)	Faculty (voting)
<input checked="" type="checkbox"/> Heike Gecox, Co-chair <input checked="" type="checkbox"/> Nan Ho, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input checked="" type="checkbox"/> Amy Mattern <input type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Craig Kutil <input checked="" type="checkbox"/> Rafael Valle <i>Attendance (Quorum = 5 voting members)</i>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<input checked="" type="checkbox"/> Dyrell Foster, President <input type="checkbox"/> VP Admin Services (vacant) <input checked="" type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon <input checked="" type="checkbox"/> Thomas Orf	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio
Academic Senate (non-voting)	Classified Senate (2) - (non-voting)	Student Senate (2) - (non-voting)
<input checked="" type="checkbox"/> Ashley Young <input type="checkbox"/>	<input type="checkbox"/> Aubrie Ross <input checked="" type="checkbox"/> David Rodriguez	<input type="checkbox"/> Mahi Bath <input type="checkbox"/> Cristina Cruz-Roldan
Guests		
<input checked="" type="checkbox"/> David Reed <input type="checkbox"/>		

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order Ms. Gecox called the meeting to order at 10:32 a.m.</p>	
2.	<p>Review & Approval of Agenda Agenda approved by the committee</p>	Approved Ho/Bodnar
3.	<p>Review & Approval of Minutes – April 12, 2024 Minutes were approved by the committee, with one abstention.</p>	Approved Bodnar/Kutil
4.	<p>Enrollment Updates Ms. Gecox reporting: New Hawk Day was an absolute success. More people showed up than were registered. Students made it to a workshop and then were enrolled in classes. These numbers reflect that.</p> <p>Dean Gagnon added: The total amount of students there was 480. We'll do SEPs over the summer. At last year's event we had under 300 students. There were about 800 people total in attendance.</p> <p>Director Samra shared some interesting data concerning primary sections, fill rates, and enrollments. Committee members discussed findings and concerns.</p> <ul style="list-style-type: none"> • Potential adds for Summer and Fall VP Ho: The deans are reviewing their enrollments and are starting to respond very quickly to looking at high enrollments in summer and fall. We've been in registration a very short time and already have high demand. <p>The committee reviewed and discussed information from the Ad Astra monitor tool. Seeing tremendous enrollment already for summer and fall, it's extremely important for students to know how to use the waitlist. The committee had questions related to data in the tool, and discussed issues related to waitlisting.</p>	

	<u>Spring 24 as of 04/15/2024</u>	<u>Fall 24 as of 04/15/2024</u>	
	FTES 2600.67 FTEF 179.56 WSCH/FTEF 447.42 FTES/FTEF 14.48 Fill rate 85.32% # of Pri Sec 726 15.01%	FTES 930.51 FTEF 236.73 WSCH/FTEF 121.06 FTES/FTEF 3.41 Fill rate 25.17% # of Pri Sec 793 -60.31%	
5.	<p>DEMC Updates</p> <p>Ms. Gecox and VP Ho reporting: The subcommittee for the allocation sheet has been meeting. There's some good discussion going on. We are tending towards the direction of FTES/FTEF. There's also a shift in how we think about the colleges; right now there is a 60/40 split, but we're in discussion to look more at the colleges' need and allocating based on that; what metric to use if that is the chosen direction.</p>		
6.	<p>Continued Discussion of Student Services Dashboard (time allowing)</p> <p>Ms. Gecox: We met a few weeks ago and will continue to do work on the dashboard. There will be a conversation at the next DEMC. It's still in the early stages.</p>		
7.	<p>Good of the Order</p> <p>Director Samra shared he quickly ran some data called Distribution of Credit FTES by Campus and Year. It shows a trend that LPC's FTES has been going up. The data is weighted. It's not just averaging the percentages.</p>		

Meeting adjourned at 11:52am

Next meeting: Friday, May 10, 2024