



CEMC MEETING MINUTES

Friday, May 14, 2021 | 10:30 a.m. | via Zoom

Meeting Minutes

1. Call to Order

Dr. Orf called the meeting to order at 10:32 a.m.

2. Review and Approval of Agenda

Committee approved the agenda with additions: Report from DEMC & Strategic Enrolment Management (SEM) Tool. (Ho/Bodnar)

3. Review and Approval of Minutes of April 23, 2021

Committee approved minutes (Ho/Whalen).

4. Latest Numbers

Dr. Orf reporting: Shared Enrollment report. There's been no difference in spring numbers so we can set them aside. Our preliminary numbers for summer look good.

Mr. Samra found some issues with the summer data. Looking at the summer 2020 data, for a number of classes, there were enrollment numbers but no corresponding FTES numbers. As a result, it shows a huge increase. So next week we should be able to see a better comparison of summer this year versus last year.

Summer 21 as of May 10, 2021

FTES	490.26
FTEF	49.98
WSCH/FTEF	299.13
FTES/FTEF	9.81
Fill rate	46%
# of Pri Sec	221
	34.64%

5. Report from DEMC

Dr. Orf: The committee is still talking about the possibility of adding some FTEF in the future. They are planning a meeting in July to look at strategically adding FTEF if needed. This is not a done deal, but could happen.

We can go off our adds list or have additional discussion. So that we can be prepared for that July meeting, we should meet in June. We can talk about additions then. Meeting scheduled for June 24, 10:30-12. We don't know if there is FTEF available nor do we know the demand. If additional FTEF is given, it might come with conditions.

6. Strategic Enrolment Management (SEM) Tool

Dr. Whalen: Provided an update on the inquiry group's finding after reviewing software packages. The group chose Ad Astra Align Predict Monitor. It aligns with all of our degree information and student pathway information. It predicts outcomes and puts a recommendation out of how many sections to have and has other features as well. It can

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Enrollment Mgmt. Committee

Members Present (voting):

Jeremiah Bodnar (voting)
Rajeev Chopra (voting)
Nan Ho (voting)
Thomas Orf (Co-Chair)
Sarah Thompson (voting)
Tamica Ward (voting)
Kristina Whalen (Co-Chair)

Members Present (non-voting):

Elizabeth David
Dyrell Foster
Amy Mattern
Andrea Migliaccio
Rajinder Samra
Carolyn Scott

Members Absent:

Erick Bell
Stuart McElderry (voting)
Anette Raichbart

Guests:

Craig Kutil

detect scheduling conflicts. It can also monitor enrollment. Thanks to LaVaughn, Andrea, and Nan who served on the committee. This went forward to the Technology Committee this morning and was approved.

7. Enrollment Management Academy

Dr. Whalen: We were not able to get a team together to serve the goal of why we were going to the academy. This is not the right time. Maybe in the future we can put together a team to go.

8. Dates for next year's CEMC

We'll have a special meeting on June 24.

First fall meeting: Friday, August 27. All meetings following will be second and fourth Fridays as usual except for those falling on holidays or breaks and as noted below.

Since second and fourth Fridays in November are holidays, we'll have our meeting on Thursday, November 19 at 9am.

9. Good of the Order

N/A

Adjournment: 11:25am