LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Chair:
Craig Kutil (Articulation) - present

Voting:
Catherine Alfaro (SS) - present
Angela Amaya (BSSL) - present
Segal Boaz (STEM) - present
Akihiko Hirose (BSSL) - present
Christina Lee (SS) - present
Dana Nakase (STEM) - present
Catherine Suarez (A&H) - present
Marsha Vernoga (PATH) - present

Curriculum Committee Support:
Alaina Osuka (AS, Classified) - present

Advisors:
Nan Ho (VP, AS) - absent
Paula Checchi (Dean, STEM) - present
Joel Gagnon (Dean, SS) - absent
Ashley Hart (AS, Classified) - present
Andrea Migliaccio (AS, Classified) - present

Guests:
Jin Tsubota

Minutes

1. Call to Order **at 2:31pm** – **Craig Kutil**

2. Review and Approval of Agenda

MSC: Boaz/Vernoga/Approved

3. Review and Approval of Minutes

   3.1. August 18, 2025

MSC: Boaz/Suarez/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading (see Attachments)

   5.1. New Courses

   - KIN SBV1 Beginning Soccer Beach Volleyball
     ➢ Tabled to next meeting
   - KIN SBV2 Intermediate Soccer Beach Volleyball
     ➢ Tabled to next meeting
   - KIN SBV3 Advanced Soccer Beach Volleyball
     ➢ Tabled to next meeting

   Presenter: Jin Tsubota
   Effective Term: Fall 2026
   ➢ NTUT classes are noncredit courses for tutors that are employees of LPC. Revamped curriculum to suit the need for tutors.
   ➢ Discussion: CK – what discipline is NTUT supposed to fall under because the new courses are listed under Education, and previously it was listed under Learning Assistance or Learning Skills Coordinators or Instructors, and Tutoring Coordinators. To keep courses under the discipline of Education the minimum qualifications of an instructor require a M.Ed. CK suggestion to keep previous discipline. JT and Curr. Committee agree.

   - NTUT 201 Tutoring Theory and Practice I
     ➢ Tutors practice direct instruction; checking for understanding and actively engaging students. The goal is for students to do the work.
   - NTUT 202 Tutoring Theory and Practice II
     ➢ Tutors teach problem-solving strategies.
   - NTUT 203 Tutoring Theory and Practice III

> ➢ Focused on emotional awareness. Tutor is emotionally engaged with students, but learning how to handle frustration to avoid fundamental attribution bias. Tutors will assess student emotional needs and learn how to choose an academic strategy to align with student goals.

5.2. Course Modifications

- VWT 29 Independent Study, Viticulture and Winery Technology
  - ➢ V2 CNET did not import correctly; manual corrections are being made.
  - ➢ Course being reviewed per Curriculum Committee cycle.

5.3. Course Deactivations

- AUTO INTR Automotive Service and Introduction
- ETHS 1 Introduction to Ethnic Studies
- ETHS 40 Introduction to Native American Studies
- KIN ETD1 Eskrima – Tenio DeCuerdas 1
- KIN ETD2 Eskrima – Tenio DeCuerdas 2
- KIN ETD3 Eskrima – Tenio DeCuerdas 3
- KIN ETD4 Eskrima – Tenio DeCuerdas 4
- KIN JDR1 Jujutsu – Danzan Ryu 1
- KIN JDR2 Jujutsu – Danzan Ryu 2
- KIN JDR3 Jujutsu – Danzan Ryu 3
- KIN JDR4 Jujutsu – Danzan Ryu 4
- MATH 22 Precalculus & Trigonometry
- MUS 17B Jazz Combo 2
- MUS 29 Independent Study, Music
- NAUT INTR Automotive Service and Introduction
- NAUT LABB Automotive Lab Advanced
- NAUT LABC Automotive Lab Specialized Bench Work
- NAUT LABD Automotive Lab Specialized Electronic Work
- TUTR 17A Tutoring Theory and Practice I
- TUTR 17B Tutoring Theory and Practice II
- TUTR 17C Tutoring Theory and Practice III

5.4. New Programs

Presenter: Jin Tsubota
Effective Term: Fall 2026

- Tutoring Theory and Practice, NCL
  - ➢ Noncredit courses for tutors that are employees of LPC due to labor laws in CA. Revamped curriculum to suit the need for tutors.
  - ➢ Taking NTUT 201/202 the first semester and NTUT 203 the second semester.
  - ➢ CDCP Short-Term Vocational eligible
  - ➢ JT and Curr. Committee agree to keep previous discipline.

5.5. Program Modifications – Voting Packet: Program Requirements Comparison

- Art: Emphasis in Painting, AA - COCI
  - ➢ CCN Course title changes
  - ➢ Program Requirements change
- Art History, AA-T – COCI
  - ➢ CCN Course title changes
  - ➢ Program Requirements change
  - ➢ ARTS 2B removed
- Business Administration, AA
  - ➢ CCN Course title changes
- Business Administration 2.0, AS-T
  - ➢ CCN Course title changes
- Business Entrepreneurship, AA
  - ➢ CCN Course title changes
- Commercial Music: Music Technology Fundamentals, CA
  - ➢ MUS 17B deactivation, removal
  - ➢ Adding MUS 17
  - ➢ Program Requirements change
- Computational Biology, CA
  - ➢ Program Requirements change
  - ➢ Adding BIO 1R
- Computer Information Technologist, AS
  - ➢ Program Requirements change
  - ➢ Course deactivations/removals
  - ➢ Course title changes
- Economics, AA-T
  - ➢ CCN Course title changes
- Engineering Technology, AS
  - ➢ Program Requirements changes
- Engineering Technology, CA
  - ➢ Program Requirements changes
- Fitness Trainer, CA
  - ➢ KIN courses deactivated/removed
- Global Studies, AA-T
  - ➢ CCN Course title changes
- History, AA-T
  - ➢ CCN Course title changes
- Jazz Studies, CA
  - ➢ MUS 17B deactivation, removal
  - ➢ Adding MUS 17
- Journalism, AA-T
  - ➢ CCN Course title changes

- Marketing, AA
  - ➢ CCN Course Title changes
- Music, AA
  - ➢ MUS 17B deactivation, removal
  - ➢ Adding MUS 17
- Music, AA-T
  - ➢ MUS 17B deactivation, removal
  - ➢ Adding MUS 17
- Nutrition and Dietetics, AS-T
  - ➢ CCN Course Title changes
- Physical Therapy Aide, CA
  - ➢ KIN courses deactivated/removed
- Political Science, AA-T
  - ➢ CCN Course Title changes
- Social Work and Human Services, AA-T
  - ➢ CCN Course Title Changes
  - ➢ PCN 13 title change
- Studio Arts, AA-T
  - ➢ CCN Course Title Changes
  - ➢ Course deactivations/removals

5.6. Policies

- CCP 1100 Pass/No Pass Limitations
  - ➢ Used to have 13 units max limitation
  - ➢ Changed to 14 units because of UC transfer maximum
  - ➢ Local degrees have a 75% maximum aligned with CPL maximum
  - ➢ Language is currently already in Catalog

- CCP 1110 Course Substitution/Waiver Approval Process

  - ➢ How to approve substitution/waivers, purpose: writing policy in place other than Articulation website.

6. Second Reading/Voting (see Attachments)

6.1. Course Modifications

Course Outline of Record – Effective Term: **Fall 2026**

- ECE 78 Multilingual Language Development
- ECE 80A CA Preschool Foundations: Health

Distance Education (DE)

- ECE 80A CA Preschool Foundations: Health

MSC: Lee/Suarez/Approved

6.2. Course Deactivations

Effective Term: **Fall 2026**

- NTUT 200 Supervised Tutoring

MSC: Boaz/Lee/Approved

7. Discussion Items (see Attachments)

7.1. IDEAA and UDL
- ➢ Universal Design Learning – integrating IDEAA into curricular changes
- ➢ Title 5 Changes – how is the college meeting IDEAA and implementing it within course instruction?
- ➢ College must have policies in place integrating and updating IDEAA.
- ➢ Who will create policies/assess or enforce policies? Who can help write how to integrate IDEAA policies? Discussion regarding adding further technical review of just IDEAA within the COR.
- ➢ CK: possible development of a taskforce (short-term subcommittee) to help integrate IDEAA into COR using UDL. Will be an ongoing discussion.

7.2. Catalog Changes/Addendum Feedback
Presenter: Alaina Osuka
- ➢ Will be adding an addendum online and wanted feedback regarding calling it an Addendum or Errata. The purpose is to show any updates to pages, such as correcting small errors. It will not include any major updates or changes to curriculum.
- ➢ Do we need to publish an official Addendum? Can we use the Addendum as a way to track updates/changes? Yes, add a disclaimer regarding the up to date changes to website.
- ➢ Feedback: agreed that Addendum is most widely recognized/used.
Examples:
- https://catalog.foothill.edu/addendum/
- https://www.epcc.edu/Academics/Catalog/errata

8. Reports

8.1. Vice President's Report
- ➢ Absent – No Report.

8.2. Chair's Report
- ➢ CCN for BIO is pending due to no CIDs.
- ➢ CCN Phase IIB rollout, inputting technical revisions.
- ➢ December or January arrival of finalized CCNs of Phase III that need to be updated by Spring to be effective Fall 2027.
- ➢ Waiting for META Catalog launch.
- ➢ Reminder to divisions of programs/courses due for the Course Review Cycle and Sunset/Out-of-Compliance list.

8.3. Articulation Officer's Report
- ➢ C-ID AO Subcommittee hasn't met yet, pending updates to Cal-GETC.

9. Good of the Order

10. Adjournment at **4:17pm**

MSC: Boaz/Nakase/Approved

- Next Regular Meeting**: September 29th, 2025**