



LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Chair:

Craig Kutil (Articulation) - present

Voting:

Catherine Alfaro (SS) - present
Angela Amaya (Librarian) - present
Segal Boaz (STEM) - present
Akihiko Hirose (BSSL) - present
Christina Lee (SS) - present
Dana Nakase (STEM) - present
Catherine Suarez (A&H) - present
Marsha Vernoga (PATH) - present

Curriculum Committee Support:

Alaina Osuka (AS, Classified) – present

Advisors:

Nan Ho (VP, AS) - present
Paula Checchi (Dean, STEM) - present
Joel Gagnon (Dean, SS) - present
Ashley Hart (AS, Classified) - present
Andrea Migliaccio (AS, Classified) - present

Draft Minutes

1. Call to Order at 2:31pm – **Craig Kutil**

2. Review and Approval of Agenda

MSC: Boaz/Vernoga/Approved

3. Review and Approval of Minutes

3.1. December 1st, 2025

MSC: Boaz/Vernoga/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading ([see Attachments](#))

5.1. Course Modifications

- JAMS 21C Express College Newspaper C

5.2. Course Deactivations

- KIN DV1 Springboard Diving
- LIBR 6 Research in Special Subjects
- PHIL 5 Feminist Philosophy

6. Second Reading/Voting ([see Attachments](#))

6.1. New Courses – Effective Term: **Fall 2026**

- FLMS 9 Introduction to Sound Design and Production
CSU Transfer – Effective Term: **Fall 2026**
- FLMS 9 Introduction to Sound Design and Production

MSC: Boaz/Nakase/Approved

6.2. New Policies

- CCP 1120 Course Outline of Record Standards
- CCP 1130 Course Requisites

MSC: Boaz/Suarez/Approved

7. Discussion Items ([see Attachments](#))

7.1. TOP to CIP Transition

- TOP Codes are regulated by the Chancellor's Office and used to identify CTE programs and for state MIS reporting.
- CIP Codes are federally managed and updated on a 10-year cycle.

- CIP Codes will be required by Fall 2027 and during the transition period, both TOP and CIP codes will be required.
- Main issue presented is how CTE programs will be identified once TOP codes are phased out.
- Transfer degrees do not offer a choice of TOP/CIP; codes are pre-assigned.
- For local degrees/courses, institutions may select a CIP Code associated with the corresponding TOP code.
- AM: will the CIP Code require approval by the Curriculum Committee?
- CK: TOP/CIP Codes do not directly impact curriculum content or policy, they function primarily as internal reporting elements.
- AM: Banner will require updated CIP Code information.
- CK: Curriculum Chair will coordinate with administrative deans to ensure correct CIP Code selection as faculty update curriculum. CIP Code selection will not be discussed/voted on during Curriculum Committee meetings.

7.2. Sunset List - Fall 2025

- Courses not offered in the last three or more years require approval to remain active (non-deactivation).
- Some courses are already approved for deactivation or are currently scheduled for deactivation.
- Courses that are actively being offered will have their sunset timelines postponed.
- Sunset lists and non-compliance lists are separate.
- Courses identified as non-compliant will be deactivated if not updated by the April deadline.

8. Reports

8.1. Vice President's Report

- No report

8.2. Chair's Report

- CCN Phase III update is pending systemwide articulation review for UC transfer and Cal-GETC.
- The pending review will delay the release of CCN Phase III.
- Ongoing issues between UC and CSU articulation and general education pattern alignment.
- <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/What-we-do/Curriculum-and-Instruction-Unit/Templates-For-Approved-Transfer-Model-Curriculum>
- Newly released TMCs posted including Music Industry, Chemistry, Biology 2.0, and Environmental Science.
- TMC allows 63 – 66 units for Chemistry; implementation at LPC not possible due to unit overage.
- Biology 2.0 targeted for completion by Fall 2027; Physics requirement removed.
- TMCs are updated on the COCI website during February/September cycles.

8.3. Articulation Officer's Report

- Cal-GETC partial certification was discussed; limited data access presents challenges in verifying eligibility for partial certification.
- Cal-GETC Committee is receiving feedback from other Community College Articulation Officers.
- New request to align Cal-GETC with UC Transfer Requirement Standards for Areas 1 and 2.

9. Good of the Order
10. Adjournment at 3:31pm – **Craig Kutil**

MSC: Boaz/Vernoga/Approved

- Next Regular Meeting: **March 2nd, 2026**