



## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

## Curriculum Committee:

### Faculty/Voting:

Craig Kutil, Chair (AS) - present  
Angela Amaya (BSSL) - present  
Segal Boaz (STEM) - present  
Amanda Castelli (SS) - present  
Sue DeFuniak (PATH) - present  
Akihiko Hirose (BSSL) - present  
Christina Lee (SS) - present  
Dana Nakase (STEM) - present  
Marty Nash (A&H) - present  
Elizabeth Wing Brooks (A&H) - present

### Academic Division Dean/Voting

Stuart McElderry (Dean, BSSL) - present

### Non-voting/Ex. Off. Members:

Joel Gagnon (Dean, SS) - present  
Nan Ho (VP, AS) - present  
Andrea Migliaccio (AS/Classified) - present  
So-Jin Moon (A&R / Classified) - absent  
Shruthi Pradeep (LPCSG) - present

### Guests:

Mary Lauffer

## Meeting Minutes

1. Call to Order at 2:30pm- **Craig Kutil**

2. Review and Approval of Agenda- **Craig Kutil**

**MSC: Boaz/McElderry/Approved**

3. Review and Approval of Minutes

3.1. [October 21<sup>st</sup>, 2024](#)

**MSC: Amaya/Boaz/Approved**

4. Public Comments (*This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items that are not already on the agenda.*)

5. First Reading (see [Attachments](#))

5.1. New Courses

- APWX 94 Apprenticeship Work Experience

Presenter: Kutil

New limitation per Title 5, repeatability infinite. Students need to be a part of an apprenticeship to enroll. Move forward to vote.

5.2. Course Modifications

- AJ 54 Investigative Report Writing
- AJ 64 Police Patrol Operations
- ECE 95 Work Experience
- ENG 110 Craft of the Sentence
- ENG 115 Personalized Coaching for Academic Reading and Writing
- ENG 32 U.S. Women's Literature
- ENG 35 Modern American Literature
- ENG 41 Modern World Literature
- ENG 42 Literature of the African Diaspora in America
- JAMS 1 Introduction to Mass Communications
- JAMS 2 Introduction to Media
- JAMS 3 Introduction to Public Relations
- JAMS 11 Introduction to Reporting and Newswriting
- JAMS 21A Express College Newspaper A
- JAMS 21B Express College Newspaper B
- JAMS 22 Express Editorial Board

- JAMS 24A Naked Magazine: College Magazine A
- JAMS 24BA Naked Magazine: College Magazine B
- KIN 5 Sports Management
- MKTG 50 Introduction to Marketing
- MUS 41 Instrumental Chamber Music
- NENG 210 Craft of the Sentence
- NNTR 201 Introduction to Nutrition Science
- NENG 215 Personalized Coaching for Academic Reading and Writing
- NNTR 201 Introduction to Nutrition Science
- NTRN 1 Introduction to Nutrition Science
- PCN 5 Introduction to Social Work and Human Services
- PCN 35 Drugs, Health, and Society
- PHTO 64A Artificial Light Photography
- PHTO 66 Digital Imaging
- PHTO 67 History of Photography
- THEA 1A Theory/Practice of Acting I
- THEA 10 Introduction to Dramatic Arts
- THEA 53 Script Analysis
- WRKX 94 Occupational Work Experience/Internship
- WRKX 95 General Work Experience

**Presenters:**Lauffer

WRKX 94- catalog description updated. Title 5 change in regulations, now for every unit, students need to work 54 hours paid or unpaid. Before there was a difference between paid and unpaid. Increase to 14 units per term but the college has decided to offer a max of 10 units per term. Repeatability - no limit. The average student is 3.5 units of WRKX per term. At LPC, for student repeatability, the most taken has been about 6x.

Kutil- Presented for Departments:

AJ 54-added CPL

ECE 95- hours changed from 54-162 instead of 75-225

ENG 32- English composition info deleted, pre-req remained to keep as UC transferable

ENG 110 & 115- pre-req updates

KIN 5-added info for degree, DE and Title 9

MUS 41-lecture removed, now lab only

PHTO 64 & 66- updated lab content, activities, assignments, SLO mapping, requisites, equity and min  
quals.

Remaining Course Modifications: standard updates and incorporated AB1111 course updates.

### 5.3. Course Deactivations

- CIS 8 Essential Computing Skills- no longer offered
- CIS 65 Introduction to Desktop Operating Systems- not offered in over 3 years, no plans to offer
- CIS 71 Computer Typing- no longer needed
- CIS 84 Windows- no longer offered

### 5.4. New Programs

- Cal-GETC, CA

Presenter: Kutil - Law 928, effective next year. Courses roll over, same areas just different standards.

Comments: Ho- suggested to update rational from “so they can walk” to “officially acknowledge a significant educational achievement the student has completed at LPC and prepare them to transfer to a CSU or UC with all lower division requirements”.

### 5.5. Program Modifications

- Administration of Justice, AS-T
- Anthropology, AA-T
- Business Administration, AA
- Business Workforce Proficiency, CA
- Child and Adolescent Development, AA-T
- Commercial Music: Music Technology Fundamentals, CA
- Communication Studies 2.0, AA-T
- Digital Illustration, CA
- Economics, AA-T
- Elementary Teacher Education, AA-T
- English, AA-T
- Geography, AA-T
- Journalism, AA-T
- Kinesiology, AA-T
- Marine Technology Yachting 101, CA
- Mathematics, AS-T
- Music, AA
- Norcal Laborers Construction, CA
- Norcal Laborers LiUNA! Laborers' Construction, CA
- Norcal Laborers Traffic Control, CA
- Nutrition and Dietetics, AS-T
- Psychology, AA-T

- Public Health, AS-T
- Social Justice Studies: Gender Studies, AA-T
- Social Justice Studies: LGBTQ Studies, AA-T
- Social Work and Human Services, AA-T
- Studio Arts, AA-T
- Web & Interaction Design, CA

Kutil- Presented for Departments

Modifications: standard tech updates and incorporation of AB1111 course updates.

5.6. Associate Degree General Education

- Courses
- Courses Removed – Less than 3 Units
  - ANTL 1L, ANTR 2L, ASTR 30L, BIO 55, EVST 5L, GEOG 1L, GEOL 1L, GEOL 12L, MUS 6, PHYS 10L

6. Second Reading/Voting (see [Attachments](#))

6.1. Course Modifications

Course Outline of Record - Effective Term: **Fall 2025**

- ANTR 2L Archaeology Field Laboratory
- ANTR 7 Native American Cultures of North America
- ANTR 8 World Prehistory in an Archaeological Perspective
- BIO 1C Cell and Molecular Biology
- BIO 7A Human Anatomy
- BIO 7B Human Physiology
- BIO 7C Microbiology
- BUSN 18 Business Law
- BUSN 40 Introduction to Business
- BUSN 52 Business Communications
- BUSN 56 Introduction to Management
- CIS/CNT/CS 43 Professional Communications
- ENG 4 Critical Thinking and Writing about Literature
- ENG 13A The Craft of Writing Poetry: Beginning
- GDDM 51 / ARTS 26 Color Theory
- MUS 8A Music Theory and Musicianship 1
- MUS 38 Applied Lessons

Requisites - Effective Term: **Fall 2025**

- MUS 38 Applied Lessons

Motion to Approve Course Modifications:

**MSC: Wingbrooks/Boaz/Approved**

## 6.2. Course Deactivations

Effective Term: **Fall 2025**

- AJ 48 Police Supervisory Leadership
- AJ 56 Fundamentals of Crime and Delinquency
- AJ 78 Introduction to Probation and Parole
- ARTS 4A Introduction to Ceramics
- ARTS 4B Intermediate Ceramics
- KIN 15 First Aid & Safety
- KIN 22A Science of Soccer 1
- KIN 26 Coaching Youth Soccer
- KIN AF2 Aerobic Fitness 2
- KIN BX1 Box Aerobics 1
- KIN BX2 Box Aerobics 2
- KIN BX3 Box Aerobics 3
- KIN CT1 Circuit Training 1
- KIN CYCL1 Cycling 1
- KIN CYCL2 Cycling 2
- KIN CYCL3 Cycling 3
- KIN FC Fitness Center
- KIN FD Fitness Development
- KIN FGS1 Footgolf Summer 1
- KIN FGS2 Footgolf Summer 2
- KIN FGS3 Footgolf Summer 3
- KIN FL1 Flag Football 1
- KIN FL2 Flag Football 2
- KIN FL3 Flag Football 3
- KIN FL4 Flag Football 4
- KIN FNE1 Fencing - Epee 1
- KIN FNE2 Fencing - Epee 2
- KIN FNF1 Fencing - Foil 1
- KIN FNF2 Fencing - Foil 2
- KIN LG Lifeguarding
- KIN OM1 Optimal Movement 1
- KIN SD1 Salsa Dance Aerobics 1
- KIN TK1 Tae Kwon Do 1
- KIN TK2 Tae Kwon Do 2
- KIN TK3 Tae Kwon Do 3
- KIN UF1 Ultimate Frisbee 1
- KIN UF2 Ultimate Frisbee 2
- KIN UF3 Ultimate Frisbee 3
- KIN UF4 Ultimate Frisbee 4

- KIN WP1 Water Polo 1
- KIN WP2 Water Polo 2
- KIN WP3 Water Polo 3
- MUS 26 Methods/Materials/Piano Teachers
- MUS 47 College Productions-Music
- NAUT ASCL Automotive Summer Camp Hands On
- NAUT ASMC Automotive Summer Camp
- NHRT 201 Fundamentals of Horticulture
- NHRT 202 Landscape and Garden Maintenance
- NHRT 203 Nursery and Garden Center Practices
- NHRT 204 Landscape and Garden Planning
- NMAT 207 Pre-Algebra
- NMAT 210 Elementary Algebra
- NMAT 260A Math Jam Introduction to Tutoring
- NMAT 260B Math Jam for Tutors
- PCN 25 Transition to College
- RELS 2 Bible: History and Literature
- RELS 11 Introduction to Islam

Motion to Approve Course Deactivations:

**MSC: Boaz/Nash/Approved**

### 6.3. New Programs

Narrative and Program Map - Effective Term: **Fall 2025**

- Lesbian, Gay, Bisexual, Transgender, and Queer Studies, CA

Motion to Approve New Programs:

**MSC: Boaz/Wing Brooks/Approved**

### 6.4. Program Modifications

Narrative and Program Map - Effective Term: **Fall 2025**

- Administration of Justice, AA
- Enology, AS
- Enology, CA
- Viticulture, AS
- Viticulture, CA
- Wine Hospitality, CA

Motion to Approve Program Modifications:

**MSC: Boaz/Wing Brooks/Approved**

## 6.5. Program Deactivations

Narrative and Program Map - Effective Term: **Fall 2025**

- Horticulture, NCL
- Math Jam Tutor Pathway, NCY

Motion to Approve Program Deactivations:

**MSC: Amaya/DeFuniak/Approved**

## 7. Reports

### 7.1. Vice President's Report- **Nan Ho**

The CIO conference and State Chancellor's office discussed AB1111 and the effects on colleges that use Banner and those that do not use Banner. The Stat is working on a long-term fix instead of a patch.

### 7.2. Chair's Report **Craig Kutil**

There's a lot coming in, spoke to FA about negotiations for faculty. Transfer institutions don't require course updates but it's best practice to update curriculum every 5 years. Courses that currently need updates can be updated next Spring. When reviewing course content, please be reasonable and add notes in tech review. If you see frequency on typical assignments or methods of evaluation, please notify me. Working hard to make sure updates don't require CID. Please note, curriQunet META cycles around 11pm.

### 7.3. Articulation Officer's Report- **Craig Kutil**

The AO's job responsibilities have significantly increased. The Chemistry AAT may be terminated as there is not any way to make ADT work with all that is required. Environmental Science and Social Justice Studies was reviewed and will be updated. PHYS and MATH should be coming through and should work out. The PHYS AST was created but differential equation, 4<sup>th</sup> semester of physics pre-req is required to make TMZ.

## 8. Good of the Order

## 9. Meeting Adjourned at 4:20pm – **Boaz/Wing Brooks/Approved**

- Next Regular Meeting: **November 18<sup>th</sup>, 2024**