



## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

## Curriculum Committee:

### Faculty/Voting:

Craig Kutil, Chair (AS)  
Angela Amaya (BSSL)  
Segal Boaz (STEM)  
Amanda Castelli (SS)  
Sue DeFuniak (PATH)  
Akihiko Hirose (BSSL)  
Christina Lee (SS)  
Dana Nakase (STEM)  
Marty Nash (A&H)  
Elizabeth Wing Brooks (A&H)

### Academic Division Dean

Stuart McElderry (Dean, BSSL)

### Non-voting/Ex. Off. Members:

Joel Gagnon (Dean, SS)  
Nan Ho (VP, AS)  
Andrea Migliaccio (AS / Classified)  
So-Jin Moon (A&R / Classified)  
Shruthi Pradeep (LPCSG)

## Minutes

1. Call to Order by Craig Kutil at 2:32pm.
2. Review and Approval of Agenda  
**MSC: Nakase/Boaz/Approved**
3. Review and Approval of Minutes  
3.1. [October 7<sup>th</sup>, 2024](#)  
**MSC: Kutil/Boaz/Approved**
4. Public Comments (*This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items that are not already on the agenda.*)
5. First Reading (see [Attachments](#))
  - 5.1. Course Modifications
    - ANTR 2L Archaeology Field Laboratory
    - ANTR 7 Native American Cultures of North America
    - ANTR 8 World Prehistory in an Archaeological Perspective
    - BIO 1C Cell and Molecular Biology
    - BIO 7A Human Anatomy
    - BIO 7B Human Physiology
    - BIO 7C Microbiology
    - BUSN 18 Business Law
    - BUSN 40 Introduction to Business
    - BUSN 52 Business Communications
    - BUSN 56 Introduction to Management
    - CIS/CNT/CS 43 Professional Communications
    - ENG 4 Critical Thinking and Writing about Literature
    - ENG 13A The Craft of Writing Poetry: Beginning
    - GDDM 51 / Arts 26 Color Theory
    - MUS 8A Music Theory and Musicianship 1

### Craig Kutil presenting.

- ANTR 2L minor technical modifications: rec prep ENGL C1000 and "May be taken concurrently" for prerequisite of ANTR 2. ANTR 7 and 8 minor technical modifications: adding ENGL C1000.
- BIO courses minor technical modifications: Replacing ENG 1A with ENGL C1000 for all of them.

- BUSN: all had minor technical modifications. Added ENGL C1000.
- GDDM 51: Required course updates and some modifications to the course outline: course content added, other stuff moved to lab content, added to methods of instruction, equity considerations, DE, updated textbooks, etc. DE addendum: Student to Student Interaction: web conferencing – should it say weekly or once per semester?
- CIS and ENG: added ENGL C1000
- Music 8A: This had been switched to 3.5 lecture + .5 lab, which shouldn't have happened for C-ID so it's now switched back to 3 lecture + 1 lab unit. Also updated Methods, Equity, Textbooks.

*Committee Comments:*

- Discussed prerequisites for BIO courses. The courses have to be part of the program. Local degrees can require prerequisites for the degree (to remain a pre-nursing degree, e.g.), but CCN might not require the same ones so they'd need to be removed. BIO 7A and 7B will be updated Spring 2025 due to CCN.
- We can do advisories how we want on CCN, but prerequisites have to be the same for CCN courses. Maybe say “strongly recommended.”
- BIO 7B prerequisites section has strange punctuation.

## 5.2. Course Deactivations

- AJ 48 Police Supervisory Leadership
- AJ 56 Fundamentals of Crime and Delinquency
- AJ 78 Introduction to Probation and Parole
- ARTS 4A Introduction to Ceramics
- ARTS 4B Intermediate Ceramics
- KIN 15 First Aid & Safety
- KIN 22A Science of Soccer 1
- KIN 26 Coaching Youth Soccer
- KIN AF2 Aerobic Fitness 2
- KIN BX1 Box Aerobics 1
- KIN BX2 Box Aerobics 2
- KIN BX3 Box Aerobics 3
- KIN CT1 Circuit Training 1
- KIN CYCL1 Cycling 1
- KIN CYCL2 Cycling 2
- KIN CYCL3 Cycling 3
- KIN FC Fitness Center
- KIN FD Fitness Development
- KIN FGS1 Footgolf Summer 1
- KIN FGS2 Footgolf Summer 2
- KIN FGS3 Footgolf Summer 3
- KIN FL1 Flag Football 1

- KIN FL2 Flag Football 2
- KIN FL3 Flag Football 3
- KIN FL4 Flag Football 4
- KIN FNE1 Fencing - Epee 1
- KIN FNE2 Fencing - Epee 2
- KIN FNF1 Fencing - Foil 1
- KIN FNF2 Fencing - Foil 2
- KIN LG Lifeguarding
- KIN OM1 Optimal Movement 1
- KIN SD1 Salsa Dance Aerobics 1
- KIN TK1 Tae Kwon Do 1
- KIN TK2 Tae Kwon Do 2
- KIN TK3 Tae Kwon Do 3
- KIN UF1 Ultimate Frisbee 1
- KIN UF2 Ultimate Frisbee 2
- KIN UF3 Ultimate Frisbee 3
- KIN UF4 Ultimate Frisbee 4
- KIN WP1 Water Polo 1
- KIN WP2 Water Polo 2
- KIN WP3 Water Polo 3
- MUS 26 Methods/Materials/Piano Teachers
- MUS 47 College Productions-Music
- NAUT ASCL Automotive Summer Camp Hands On
- NAUT ASMC Automotive Summer Camp
- NHRT 201 Fundamentals of Horticulture
- NHRT 202 Landscape and Garden Maintenance
- NHRT 203 Nursery and Garden Center Practices
- NHRT 204 Landscape and Garden Planning
- NMAT 207 Pre-Algebra
- NMAT 210 Elementary Algebra
- NMAT 260A Math Jam Introduction to Tutoring
- NMAT 260B Math Jam for Tutors
- PCN 25 Transition to College
- RELS 2 Bible: History and Literature
- RELS 11 Introduction to Islam

**Craig Kutil Presenting.**

- AJ: Not part of program anymore or not being offered in years.
- ARTS 4A and 4B: Ceramics not part of new STEAM building so these courses will not be offered.
- KIN: Not being offered or are on sunset list, we don't have the instructors anymore.
- NHORT: No plan to offer them.

- NMAT: No plan to offer them. No funding for 260A and B because of AB 705.
- RELS: Haven't been offered, and in process of developing curriculum.

### 5.3. New Programs

- Lesbian, Gay, Bisexual, Transgender, and Queer Studies, CA

#### **John Ruys Presenting.**

This offers students a chance to get a certificate, which matches the ADT Social Justice: LGBTQ Studies, except for Stats and all the GE.

#### *Committee Comments:*

This is stackable for someone working towards the ADT. Move forward to 2<sup>nd</sup> reading.

### 5.4. Program Modifications

- Administration of Justice, AA
- Enology, AS
- Enology, CA
- Viticulture, AS
- Viticulture, CA
- Wine Hospitality, CA

#### **Craig Kutil Presenting.**

- AA due to deactivation of AJ 56, had to update program.
- Enology programs got technical program modifications for new course titles. Maps were updated.
- Viticulture programs got technical program modifications for new course titles. Maps were updated.
- Wine Hospitality programs got technical program modifications for new course titles. Maps were updated.

### 5.5. Program Deactivations

- Horticulture, NCL
- Math Jam Tutor Pathway, NCY

#### **Craig Kutil Presenting:**

All courses in these programs are being deactivated.

## 6. Second Reading/Voting (see [Attachments](#))

### 6.1. Course Modifications

- CS 4 Introduction to Artificial Intelligence
  - a. Course Outline of Record **Effective Term: Fall 2025**
- CS 5 Introduction to Machine Learning
  - a. Course Outline of Record **Effective Term: Fall 2025**

- MUS 10B Music Theory and Musicianship 4
  - a. Course Outline of Record **Effective Term: Fall 2025**
  - b. Distance Education (DE) **Effective Term: Spring 2025**
- [TABLED] MUS 38 Applied Lessons
  - a. Course Outline of Record **Effective Term: Fall 2025**
  - b. Requisites **Effective Term: Fall 2025**
- NMAT 264 Math Jam for SLAM Preparation
  - a. Course Outline of Record **Effective Term: Fall 2025**
- PCN 50 Social Work and Human Services Seminar
  - a. Course Outline of Record **Effective Term: Fall 2025**
- PCN 50L Social Work and Human Services Fieldwork
  - a. Course Outline of Record **Effective Term: Fall 2025**
- PSYC 3 Introduction to Social Psychology
  - a. Course Outline of Record **Effective Term: Fall 2025**
- PSYC 13 Psychology of Women
  - a. Course Outline of Record **Effective Term: Fall 2025**
- PSYC 21/ETHS 5 Psychology of Race and Identity
  - a. Course Outline of Record **Effective Term: Fall 2025**
- PSYC 25 Research Methods
  - a. Course Outline of Record **Effective Term: Fall 2025**
- SOC 13 Research Methods
  - a. Course Outline of Record **Effective Term: Fall 2025**

CORs:

***MSC: Nakase/Lee/Approved***

*(MUS 38 Tabled due to a mistake on the COR. Will be on next agenda. MSC: Lee/Boaz/Approved.)*

MUS 10B DE:

***MSC: Nash/DeFuniak/Approved - 1 Abstention***

## 6.2. Course Deactivations

- NBUS 201 Writing Skills for Managers **Effective Term: Fall 2025**
- NBUS 204 Managing Organizational Change **Effective Term: Fall 2025**
- NBUS 208 Stress Management in the Workplace **Effective Term: Fall 2025**
- NBUS 209 Values and Ethics **Effective Term: Fall 2025**
- WLDT 61A Beginning SMAW and FCAW Theory **Effective Term: Fall 2025**

- WLDT 61B Advanced SMAW and FCAW Theory
- WLDT 62A Beginning GTAW and GMAW Theory
- WLDT 62B Advanced GTAW and GMAW Theory
- WLDT 69A Beginning Pipe Welding
- WLDT 69B Advanced Pipe Welding

**Effective Term: Fall 2025**

**Effective Term: Fall 2025**

**Effective Term: Fall 2025**

**Effective Term: Fall 2025**

**Effective Term: Fall 2025**

**MSC: DeFuniak/Boaz/Approved**

### 6.3. Program Modifications

- Commercial Music: Teaching Beginning Piano, CA
  - a. Narrative **Effective Term: Fall 2025**
  - b. Program Map **Effective Term: Fall 2025**
- English, AA
  - a. Narrative **Effective Term: Fall 2025**
  - b. Program Map **Effective Term: Fall 2025**

Narratives:

**MSC: Lee/Castelli/Approved**

Program Maps:

**MSC: Nakase/Boaz/Approved**

## 7. Discussion Items

### 7.1. LPC Associate Degree General Education

- Minimum Grades

*Committee Comments:*

- What does Chabot require vs. what we require, how will it impact students, does it matter?
- STEM: faculty felt like it would be helpful for students if we were in alignment with Chabot.
- We are not aligned with Chabot for 24-25, but once we align with Title 5 (we approved already), in Fall 2025 we will be in alignment with Chabot.
- Counseling seems to overwhelmingly want C or above in English 1A and Math, not the courses in Areas 1-6.
- A&H feedback, repeated request for data on these topics/questions, and didn't think it was important to match with Chabot.
- Faculty should go back to divisions with these 4 options: Ds in all areas, C in Area 1a only, C in Area 1A and 2, C in 1-6, and remind divisions what we currently do (C or above in 1A and Math proficiency, otherwise D or above in all areas) and what we passed for Fall 2025 (Ds in all to be in alignment with Chabot).

- Minimum Units for Courses

*Committee Comments:*

- Minimum units for courses for GE areas: students should be able to fulfill a GE req with ONE course. MUS and BIO have 2-unit courses, and then there are a bunch of 1 unit lab courses.
- Craig Kutil will propose a change to this with the new GE Associate Degree pattern.

## 7.2. Minimum Grades for Courses in a Certificate

*Committee Comments:*

- LPCSG feedback: getting a C is the bare minimum when/because certificates are important. Student Govt students are usually high achievers.
- Division Meetings feedback: STEM feedback is that C or better seems appropriate, certs align with major requirements. BISL and PATH joint meeting feedback is that for AA and GE, requiring a C or better makes sense, was some confusion around overall GPA requirements. A&H feedback was a repeated request for data on these topics/questions, and that faculty didn't think it was important to match with Chabot.
- P / NP vs. letter grade courses; NP = below a C. We probably need Cs or better on our certificates.
- We don't have data on how many students have e.g. 1 D in their major. They can retake the course.
- Nan Ho: Checking in with CTE Advisory Boards, they have expectations around what the certificate means, should require, etc. What do those Advisory Boards expect, what do students in the program expect?
- Joel Gagnon did some research – most other local/wider Bay Area CCs require a C or higher for certs; fewer schools require a certain overall GPA for certs. Should we ask CTE students for feedback on this issue?
- Because faculty seem to overwhelmingly want to have a C or higher on courses required in the certificates, Craig Kutil will go forward with that.

## 8. Reports

### 8.1. Vice President's Report –

Nan Ho: Two people going to Merritt College fall Curriculum Institute. Last week, we submitted a program report to ACCJC.

### 8.2. Chair's Report –

Craig Kutil: A lot of programs will be over 60 units, so he will notify those programs that they might want to update. Program Maps (AA/AS degrees) will have to be updated. AD-Ts as well. Asks committee to please be careful with tech review for Equity Considerations: check that course outline of record shows what the proposal says in their Equity Considerations.

### 8.3. Articulation Officer's Report –

Craig Kutil: No policy for articulation based on CCN templates. All 6 of our CCNs are also being submitted for UC transfer and Cal-GETC review. People are upset because the CCN doesn't guarantee articulation. All AOs of CCCs, CSUs, and UCs met and had a heated discussion. Some major CSU feeder schools are very upset about Cal-GETC, upset about Cs or above for transfer, and upset about CCNs. Academic freedom in peril for CCN courses since templates would have to be exactly the same in order for UC to consider UC transfer and Cal-GETC articulation for CCN courses. Cal-GETC will hopefully meet soon. Social Justice templates are being reviewed along with Elementary Teacher. Revised ADT for Environmental Science, Physics ADT is in review, but both are very high units.

9. Good of the Order - **MSC: Boaz/Nakase/Approved**

10. Adjournment

- Next Regular Meeting: **November 4<sup>th</sup>, 2024**