



Draft Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Faculty/Voting:

Craig Kutil, Chair (AS) - P
Angela Amaya (BSSL) - P
Segal Boaz (STEM) - P
Amanda Castelli (SS) - P
Sue DeFuniak (PATH) - P
Akihiko Hirose (BSSL) - P
Christina Lee (SS) - P
Dana Nakase (STEM) - P
Marty Nash (A&H) - P
Elizabeth Wing Brooks (A&H) - P

Academic Division Dean/Voting

Stuart McElderry (Dean, BSSL) - P

Non-voting/Ex. Off. Members:

Alaina Osuka (AS, Classified) - A
Joel Gagnon (Dean, SS) - P
Nan Ho (VP, AS) - P
Andrea Migliaccio (AS / Classified) - P
Shruthi Pradeep (LPCSG) - A

1. Call to Order at 2:30 PM – Craig Kutil

2. Review and Approval of Agenda – Craig Kutil

MSC: Dana Nakase/Segal Boaz

Amendment: INTD curriculum removed, not ready for first reading

All approved; motion passes

3. Review and Approval of Minutes

3.1. February 3rd, 2025

MSC: Dana Nakase/Segal Boaz

Abstentions: Amanda Castelli, Akihiko Hirose

Approved; motion passes

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading ([see Attachments](#))

5.1. New Courses

- PCN 20 Thriving in College (effective Fall 2026)
 - Rafael Valle: Per the Puente State Mandate, we offer a 3-unit course in FA, 1-unit in SP; with Cal-GETC there is a new requirement of 2-unit course in FA, 1-unit in SP (PCN 18), PCN 20 will be the new course for FA.
 - Craig Kutil: this may not be approved to be UC transferable because it is less than 3-units
 - Repeatability – needs to be revised to “1” time for credit.

5.2. Course Modifications

- CMST 46 Argumentation and Debate (effective Fall 2025)
 - This is the same CORE we already saw and approved; Denied Area 1C, but we can resubmit for Fall approval. Edits to Course Objective #1, Content #6, and typical assignments.
- HIST 1 Western Civilization to 1600
- HIST 2 Western Civilization since 1600
- HIST 3 World History to 1500
- HIST 4 World History since 1500
 - Standard updates.

- KIN FG1 Footgolf 1
- KIN FG2 Footgolf 2
- KIN FG3 Footgolf 3
- KIN SI1 Soccer - Indoor 1
- KIN SI2 Soccer - Indoor 2
- KIN SO1 Soccer - Outdoor 1
- KIN SO2 Soccer - Outdoor 2
 - Brought back for EFO

5.3. Credit for Prior Learning

- MUS 25 Teaching Beginning Piano
- MUS 27 Teaching Intermediate Piano
 - Asking for Credit-by-Portfolio; update “elementary” to “intermediate” teaching techniques

5.4. Guided Map Modifications

- Mechanical Engineering UC Pathway, AS
- Software Engineering, AS
 - Updated due to ADGE change. ENG 1A moved to 2nd semester

5.5. Policies

- **CCP 1070 Course Approval Elements - New**
 - Under Course Outline of Record “...recommended course preparation” (added language)
 - Add: language about course units
- **CCP 1080 Program Approval Elements - New**
 - Approval of Program Narrative based on type; Local Program Need, CTE, or Transfer
- **CCP 1090 Program Completion and Graduation Requirements - New**
 - Discussion: Re: “12-units of residency” - “residency” can now be defined as the whole district not just limited to LPC. Do we want to revise our catalog language to define “residency” as the whole district (like Chabot), and if so, do we want to require some units/courses be taken here at LPC?
 - Proposed - Keeping 12-unit requirement for residency at LPC. For Certificates, at least one course at LPC.
- **CCP 1040 Associate Degree General Education - Modified**
 - Discussion: Committee members went back to their divisions and gathered the following information:
 - A&H – mostly in favor of Option 3
 - BSSL –
 - PATH – mostly in favor of Option 3
 - STEM – mostly in favor of Option 1 or 2
 - SS – mostly in favor of Option 1
 - LPCSG – mostly in favor of Option 1 or 2
 - Collectively committee members leaning toward adopting Option 1 - Area 1A and 2 be completed with a grade of “C” or higher.

6. Second Reading/Voting ([see Attachments](#)) – Craig Kutil

6.1. Course Modifications

MSC: Christina Lee/Elizabeth Wing Brooks

Abstention: Amanda Castelli

Approved; motion passes

Course Outline of Record - Effective Term: Fall 2026

- BIO 40 Humans and the Environment
- BIO 55 Orientation to Health Care
- GDDM 2 Wordpress and Content Management Systems
- GDDM 62 Web Design II
- HIST 7 US History Through Reconstruction
- HORT 50 Introduction to Horticulture
- HORT 51 Fall Plant Material Identification
- HORT 52 Spring Plant Material Identification
- INTD 5 Principles of Interior Design
- INTD 10 Introduction to Textiles
- INTD 15 Drafting for Interior Design
- INTD 20 History of Interiors/Furnishings
- INTD 25 Materials and Resources
- INTD 40 Computer Aided Design
- INTD 47 Professional Practices
- KIN 18A Athletic Training Practicum 1
- MUS 1 Introduction to Music
- PCN 13 Cultural Identity and Diversity in Social Work and Human Services
- THEA 1 Conservatory Readiness
- THEA 1B Theory/Practice of Acting II
- THEA 3A Beginning Improvisation
- THEA 3B Intermediate Improvisation
- THEA 3C Improvisation in Performance
- THEA 11 Stage to Screen
- THEA 31A Drama Workshop- Beginning
- THEA 31B Drama Workshop- Intermediate
- THEA 31C Drama Workshop- Technical Theater
- THEA 31D Drama Workshop- Directing
- THEA 60 Business of Acting

Distance Education (DE) - Effective Term: Fall 2025**MSC: Dana Nakase/Segal Boaz**

Abstention: Amanda Castelli

Approved; motion passes

- HIST 7 US History Through Reconstruction
- HORT 51 Fall Plant Material Identification
- HORT 52 Spring Plant Material Identification
- INTD 5 Principles of Interior Design
- INTD 10 Introduction to Textiles
- INTD 15 Drafting for Interior Design
- INTD 20 History of Interiors/Furnishings
- INTD 25 Materials and Resources
- INTD 40/HORT 73 Computer Aided Design

- INTD 47 Professional Practices
- MUS 1 Introduction to Music
- PCN 13 Cultural Identity and Diversity in Social Work and Human Services
- THEA 1B Theory/Practice of Acting II
- THEA 3A Beginning Improvisation
- THEA 3B Intermediate Improvisation
- THEA 3C Improvisation in Performance
- THEA 31A Drama Workshop- Beginning
- THEA 31B Drama Workshop- Intermediate
- THEA 31C Drama Workshop- Technical Theater
- THEA 60 Business of Acting

6.2. Guided Map Modifications

MSC: Angela Amaya/ Segal Boaz

Abstention: Amanda Castelli

Approved; motion passes

6.3. Effective Term: **Fall 2025**

MSC: Elizabeth Wing Brooks/ Segal Boaz

Abstention: Amanda Castelli

Approved; motion passes

- Art History, AA-T
- Art: Emphasis in Painting, AA
- Automotive Alternative Fuels/Hybrid Technology, AS
- Automotive Electronics Technology, AS
- Automotive Light Duty Diesel, AS
- Automotive Master, AS
- Automotive Smog Technician, AS
- Biology, AA
- Biology: Allied Health, AS
- Biology, AS-T
- Biology UC Pathway, AS
- Chemistry, AS
- Chemistry Education, AS
- Civil/Mechanical Engineering, AS
- Computer Information Systems, AA
- Computer Information Technologist, AS
- Computer Science, AS
- Early Childhood Development, AA
- Early Childhood Education, AS-T

- Early Childhood Intervention, AA
- Electrical Engineering, AS
- Electrical Engineering UC Pathway, AS
- Engineering, AS
- Environmental Science, AS
- Fire Officer Leadership and Management, AS
- Fire Service Technology, AS
- Geology, AS-T
- Global Studies, AA-T
- History, AA-T
- Horticulture, AS
- Interior Design, AS
- Journalism and Media Studies, AA
- Music, AA-T
- Photography, AA
- Physics, AS
- Spanish, AA-T
- Theater Arts, AA
- Theater Arts, AA-T
- Welding Technology, AS

6.4. Policies

MSC: Segal Boaz/Elizabeth Wing Brooks

Abstention: Amanda Castelli

Approved; motion passes

Effective Term: **Fall 2025**

- CCP 1050 Credit for Prior Learning Criteria
- CCP 1060 Converting Noncredit to Credit

7. Discussion Items ([see Attachments](#))

7.1. Phase III of Common Course Numbering

- Recommended list of courses for Phase III: AJ, ART, BIO, BUSN, CMST, ECE, ESL, HIST, MATH, MUS, PHIL, POLI, PSYC, SOC

7.2. Minimum qualifications for Non-Master degree disciplines

- Currently there is no guidance outside of needing degree/certification and professional experience in the min qual handbook; we don't have any expectation of what instructors need to teach the course. Do we want to provide more detail/our expectations to teach our courses? Ex. FST at other college requires FESHE certification. We could add this section to the discipline page asking if there is any specific license requested to teach the course.
- Committee discussed and decided this would be beneficial to add

8. Reports

8.1. Vice President's Report

- We are working on communication regarding Common Course Numbering, starting in Fall 2025. There is a team working together to get this information out to campus to help students plan their FA25 schedules. If you have any ideas for this process, please provide feedback to Craig.

8.2. Chair's Report

- DegreeWorks updated by 4/1
- New Automotive Apprenticeship coming soon
- Half of Phase II Common Course Numbering courses are ready but will not be released until next semester with an effective term of Fall 2027

8.3. Articulation Officer's Report

- CalGETC language for Area 2 updated but will not include anything about math for educators, Area 5 will propose more specific classes acceptable to take to satisfy the area ex. two CHEM classes; Cal-GETC for STEM - working on getting this in handbook, this will include more defined partial certification rules.

9. Good of the Order

10. Adjournment at 4:39 p.m.

MSC: Sue DeFuniak/Segal Boaz

- Next Regular Meeting **March 17th, 2025**