



Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee:

Faculty/Voting:

Craig Kutil, Chair (AS)- present
Angela Amaya (BSSL)- present
Segal Boaz (STEM)- present
Amanda Castelli (SS)- absent
Sue DeFuniak (PATH)- present
Akihiko Hirose (BSSL)- absent
Christina Lee (SS)- present
Dana Nakase (STEM)- present
Marty Nash (A&H)- present
Elizabeth Wing Brooks (A&H)- present

Academic Division Dean/Voting

Stuart McElderry (Dean, BSSL)- present

Non-voting/Ex. Off. Members:

Alaina Osuka (AS, Classified)- present
Joel Gagnon (Dean, SS)- absent
Nan Ho (VP, AS)- present
Andrea Migliaccio (AS, Classified)- present
Shruthi Pradeep (LPCSG)- present

1. Call to Order at 2:33pm- **Craig Kutil**

2. Review and Approval of Agenda- **Craig Kutil**

MSC: Boaz/Nakase/Approved

3. Review and Approval of Minutes

3.1. [December 2nd, 2024](#)

MSC: Brooks/Boaz/Approved

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on items not already on the agenda)

5. First Reading ([see attached](#))

5.1. Course Modifications

Presenter: Kutil

All effective Fall 2026

- BIO 40 Humans and the Environment
- BIO 55 Orientation to Health Care
- ESL 23 Advanced Grammar
- ESL 26 Advanced Editing
- ESL 120A Intermediate Grammar for Reading and Writing
- ESL 120B High-Intermediate Grammar for Reading and Writing
 - 2 disciplines, tech. fix
- ESL 130B High-Beginning Grammar for Reading and Writing
- GDDM 2 Wordpress and Content Management Systems
 - "localhosy", correct to "localhost"
- GDDM 62 Web Design II
- HIST 3 World History to 1500
 - Assignment clarification
 - "etal" should be "et al."
- HIST 4 World History since 1500
 - Sent back for review of assignments
- HIST 7 US History Through Reconstruction
 - Vote to approve for DE
- HORT 50 Introduction to Horticulture
- HORT 51 Fall Plant Material Identification
- HORT 52 Spring Plant Material Identification
- INTD 5 Principles of Interior Design
- INTD 10 Introduction to Textiles
- INTD 15 Drafting for Interior Design
- INTD 20 History of Interiors/Furnishings

- Emergency Fully Online (EFO) clarification
- INTD 25 Materials and Resources
- INTD 30 Fundamentals of Lighting
 - Not an online class
 - CurrlQunet corrections: effective Fall 2026
- INTD 35 Residential Space Planning
- INTD 40 Computer Aided Design
 - Cross-listed with a HORT class
 - EFO clarification
- INTD 45 Basic Kitchen and Bathroom Design
 - No DE
- INTD 47 Professional Practices
 - Partially Online or EFO?

ALL KIN: Clarify DE requirements

- KIN 18A Athletic Training Practicum 1
- KIN FG1 Footgolf 1
 - Voting to remove DE
- KIN FG2 Footgolf 2
 - Voting to remove DE
- KIN FG3 Footgolf 3
 - Voting to remove DE
- KIN SI1 Soccer - Indoor 1
 - Voting to remove DE
- KIN SI2 Soccer - Indoor 2
 - Voting to remove DE
- KIN SO1 Soccer - Outdoor 1
 - Voting to remove DE
- KIN SO2 Soccer - Outdoor 2
 - Voting to remove DE
- MUS 1 Introduction to Music
 - Not new to DE
- NBUS 202 Attitude in the Workplace
- NBUS 203 Decision Making and Problem Solving
- NBUS 205 Team Building
- NBUS 206 Time Management
- NBUS 207 Conflict Resolution
- NBUS 210 Customer Service
- NBUS 212 Developing Your Business Plan
- NBUS 213 Legal Aspects of Small Business
- NESL 220A Intermediate Grammar for Reading and Writing
- NESL 220B High-Intermediate Grammar for Reading and Writing
- PCN 13 Cultural Identity and Diversity in Social Work and Human Services
 - Change to title
 - DE?
- THEA 1 Conservatory Readiness
- THEA 1B Theory/Practice of Acting II

- THEA 3A Beginning Improvisation
- THEA 3B Intermediate Improvisation
- THEA 3C Improvisation in Performance
- THEA 11 Stage to Screen
- THEA 31A Drama Workshop- Beginning
 - No auditioning
 - Edits to allow all backgrounds/majors
- THEA 31B Drama Workshop- Intermediate
 - Same as THEA 31A
- THEA 31C Drama Workshop- Technical Theater
- THEA 31D Drama Workshop- Directing
- THEA 60 Business of Acting
 - DE approved?
 - Eff. Fall 2025 for DE only
 - PO/EFO?

5.2. Program Modifications

Presenter: Kutil

Guided Maps

- Art History, AA-T
- Art: Emphasis in Painting, AA
- Automotive Alternative Fuels/Hybrid Technology, AS
- Automotive Electronics Technology, AS
- Automotive Light Duty Diesel, AS
- Automotive Master, AS
- Automotive Smog Technician, AS
- Biology, AA
- Biology: Allied Health, AS
- Biology, AS-T
 - Cal-GETC for STEM?
 - ICC will approve transfer degrees
- Biology UC Pathway, AS
- Chemistry, AS
- Chemistry Education, AS
- Civil/Mechanical Engineering, AS
- Computer Information Systems, AA
- Computer Information Technologist, AS
- Computer Science, AS
- Early Childhood Development, AA
- Early Childhood Education, AS-T
- Early Childhood Intervention, AA
- Electrical Engineering, AS
- Electrical Engineering UC Pathway, AS
- Engineering, AS
- Environmental Science, AS
- Fire Officer Leadership and Management, AS

- Fire Service Technology, AS
- Geology, AS-T
- Global Studies, AA-T
- History, AA-T
- Horticulture, AS
- Interior Design, AS
- Journalism and Media Studies, AA
- Music, AA-T
- Photography, AA
- Physics, AS
- Spanish, AA-T
- Theater Arts, AA
- Theater Arts, AA-T
- Welding Technology, AS

5.3. Policies

Presenter: Kutil

- CCP 1050 Credit for Prior Learning Criteria
 - Department wide exams require a “bias check” [grading bias]
- CCP 1060 Converting Noncredit to Credit
 - Mirrored courses earn credit through Credit by Exam
- CCP 1070 Course Approval Elements
 - Purpose: what are we voting on?
 - Separate/thoughtful vote/approvals on enrollment limitations etc.
 - DE addendum is part of modifying a COR
 - Voting on CPLs

6. Second Reading/Voting ([see attached](#))

Presenter: Kutil

MSC: Lee/DeFuniak/Approved

6.1. Course Requisites **Fall 2025**

- MUS 19 Music Composition

7. Discussion Items

Presenter: Kutil

7.1. Minimum qualifications for GE

- Determining what counts as GE- for example, can a welding course count a course under GE for quantitative reasoning. What minimum qualifications of teaching as a certification count towards GE at a college level? Minimum qualifications for the course are determined by faculty. What is

being taught in a course to count as a GE area? Should minimum qualifications be created and what are the qualifications for a GE area? Can a different discipline teach a GE course, including theories of the concepts, not just applications? Up for discussion.

7.2. No-unit value labs & funding

- Smallest increment of units are 0.5; FTES funding is changing. For example, if the lab + lecture hours are the same, funding is calculated differently depending on weekly/semester scheduling. No longer funded for no-unit value labs – new funding starts Fall 2026. How would the UC look at a traditional lecture course having lecture replaced with lab units?

8. Reports

8.1. Vice President's Report

Dr. Ho:

- Standardized Attendance Accounting
 - Assessment of methodology; benefits colleges on a longer calendar vs. a compressed calendar
- Common Course Numbering
 - Meeting compliance for student-facing [rolling out in March 2025, before the launch of the catalog]

8.2. Chair's Report

Kutil:

- Common Course Numbering, updating for the Spring 2025 semester
- UC-Transfer, Cal-GETC; 20+ courses transferring to CCNs

8.3. Articulation Officer's Report

Kutil:

- STEM: possibly updating Area 5 to include 2 classes in science; separate disciplines, not differentiating between physical/natural/life sciences etc.
- Define "validated" simulations for use of an online lab

9. Good of the Order

10. Adjournment **4:39pm- MSC: Lee/Boaz/Approved**

Next Regular Meeting **March 3rd, 2025**