



# CURRICULUM COMMITTEE

## Approved Minutes

January 30, 2023 | 2:30 PM | Room 2414

This is an in-person meeting. (We are providing a Zoom link for public participation.)

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### Curriculum Committee Quorum: 7

#### Faculty/Voting:

- Erick Bell (CC Chair) - P
- Angela Amaya (BSSL) - Zoom [NV]\*
- Jose Calderon (SS) - P
- Sue DeFuniak (PATH) - P
- Chris Dudzik (STEM) - P
- Akihiko Hirose (BSSL) - P
- Craig Kutil (Articulation Officer) - P
- Stuart McElderry (AS Div. Dean) - P
- Mike Sato (A&H) - P
- Elizabeth Wing Brooks (A&H) - P
- Michelle Zapata (SS) - P

\*Zoom [NV]: Not using an excused absence -- just listening in

#### Non-Voting/Ex. Off. Members:

- Liz McWhorter (CC Support) - P
- John Armstrong (A&R) - A
- Elle Bañuelos (Classified) - A
- Joel Gagnon (SS Div. Dean) - P
- Andrea Migliaccio (Classified) - A
- Kristina Whalen (VP) - A

#### Guests:

- Nan Ho (Zoom), Nancy Howard / CNET (Zoom), WM Kossow (Zoom), Scott Miner (in-person), So-Jin Moon (Zoom), Mark Svorinick / CNET (Zoom), Meghan Swanson (in-person)

**Call to Order** at 2:35 pm Erick Bell  
**Review and Approval of Agenda** Erick Bell  
*MSC: Kutil/McElderry/Approved* Erick Bell  
*(Tabled: First Readings; Actors Conservancy item)*

**Review and Approval of Minutes** (December 5, 2022)  
*MSC: Wing Brooks/DeFuniak/Approved*

**Public Comment** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)  
 - Scott Miner: Re: APCL discipline placement: "It is really Construction-related."  
 Asks the CC to question how disciplines are assigned (respect to course content).

**First Readings** Faculty  
*\*All courses listed below can be taken only 1 time for credit unless otherwise noted.*

#### [Tabled] Discipline Placement

- APCL 94 (Work Experience - LiUNA! Laborers' Construction Apprenticeship):** Discipline: Work Experience Instructors or Coordinators. (Effective Date: Fall 2023)
- APCL 100 (Forklift Orientation Initial):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 101 (Fundamentals of Construction):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 102 (Hazardous Waste Removal Initial):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 103 (Safety Certification):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 104 (Aerial Work Platform Initial):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 105 (Rigging and Signaling):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 106 (Skid Steer Loader Orientation Initial):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 107 (Concrete Techniques):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 108 (Asphalt Paving Techniques):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 109 (Blueprint Reading Orientation, Basic):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 110 (Confined Space Awareness):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 111 (First Aid, CPR and AED):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 112 (Flagging Certification):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 113 (Traffic Control):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 114 (OSHA 10 Hour Norcal):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCL 115 (OSHA 30 Hour Norcal):** Discipline: Transportation. (Effective Date: Fall 2023)
- APCT 94 (Work Experience - Teamsters Apprenticeship):** Discipline: Transportation. (Effective Date: Fall 2023)

- Note: LPC currently has CNET V2 [We could migrate our forms/Q's to Meta].

**Meta Highlights:**

- Visual cue/badge for action items -Courses, Programs, Course Block Library (GE's)

CurricUNET Representatives

- Changes are auto-saved, but you get a warning message too

-We can ask CNET for more advanced customization; we don't have to do so much work (95% they can do with the base setup)

-CB validation rules built in - Can link to SLOs too. Under Codes: There's even a spot for SLO approval date.

-Migrating in "a reasonable time period" --> About **6 months**

**Committee Comments [Debrief]:**

-CK: Much more impressive than 5 years ago; lots of improvement in functionality

-SM: It's good for CC, SLOs, and PR. [The alternatives (e.g., CourseLeaf) do not have all the functionality, per CK.]

-Chair: We should form a Curriculum Inventory DB Migration Subcommittee (Volunteers: CK, SM)

-MS: How about GP/program maps too? Maybe!

**Voting Items**

*\*All courses listed below can be taken only 1 time for credit unless otherwise noted.*

Faculty

**New Credit Courses**

**ENG 110 (Craft of the Sentence):** 2 Units (Lecture). Letter Grade or P/NP. Prerequisite: ENG 1A with a minimum grade of C [May be taken concurrently] or ENG 1AEX with a minimum grade of C [May be taken concurrently]. Discipline: English. (Effective Date: Spring 2024)

*SLOs approved at 12/12 SLO Committee Meeting.*

**MSC: Kutil/Sato/Approved**

**New Noncredit Courses**

**NENG 210 (Craft of the Sentence):** 36 Hours (Lecture). Pass/No Pass. Prerequisites: ENG 1A with a minimum grade of C [May be taken concurrently] or ENG 1AEX with a minimum grade of C [May be taken concurrently]. Discipline: English. (Effective Date: Spring 2024)

*SLOs approved at 12/12 SLO Committee Meeting.*

**NNTR 201 (Introduction to Nutrition Science):** 54 Hours. Letter or P/NP. Recommended Course Preparation: Eligibility for college-level composition (ENG 1A, ENG 1AEX, or ESL 1A) as determined by college assessment or other appropriate method. Discipline: Nutritional Science & Dietetics. (Effective Date: Spring 2024)

*SLOs approved at 11/28 SLO Committee Meeting.*

**MSC: Kutil/Wing Brooks/Approved**

**Credit Course Modifications**

**DANC 4B (Modern/Contemporary Dance B):** 1 Unit (Lab). Letter Grade or P/NP. Recommended Course Preparation: DANC 4A with a minimum grade of C. Discipline: Dance. (Effective Date: Spring 2024)

*Primary Modifications – Methods of Instruction, Texts.*

**ENG 12A (Craft of Writing Fiction):** 3 Units (Lecture). Letter Grade or P/NP. Prerequisite: Eligibility for college-level composition as determined by college assessment or other appropriate method. Recommended Course Preparation: ENG 11 with a minimum grade of C. Discipline: English. (Effective Date: Fall 2024)

*Primary Modifications – Advisory Requisites, Advisory Skills, UC Transfer or IGETC Articulation, Typical Texts.*

**MSC: Kutil/EWB/Approved (w/ updated Effective Date)**

**Advisory Requisites**

**DANC 4B (Modern/Contemporary Dance B):** Recommended Course Preparation: DANC 4A with a minimum grade of C. (Effective Date: Spring 2024)

**ENG 12A (Craft of Writing Fiction):** Prerequisite: Eligibility for college-level composition as determined by college assessment or other appropriate method. Recommended Course Preparation: ENG 11 with a minimum grade of C. (Effective Date: Fall 2024)

**ENG 110 (Craft of the Sentence):** Prerequisite: ENG 1A with a minimum grade of C [May be taken concurrently] or ENG 1AEX with a minimum grade of C [May be taken concurrently]. (Effective Date: Spring 2024)

**NENG 210 (Craft of the Sentence):** Prerequisites: ENG 1A with a minimum grade of C [May be taken concurrently] or ENG 1AEX with a minimum grade of C [May be taken concurrently]. (Effective Date: Spring 2024)

**MSC: Kutil/Sato/Approved (w/ updated Effective Date)**

**Discipline Placement**

**NENG 210 (Craft of the Sentence):** Discipline: English. (Effective Date: Spring 2024)

**MSC: Kutil/Wing Brooks/Approved**

**Credit Program Modifications**

**[Tabled - further discussion on course seq.] Actors Conservatory Certificate of Achievement:** 53-54 Units.

TOP Code: 1007.00 -Dramatic Arts. CIP Code: 50.0509 – Musical Theatre. (Effective Date: Fall 2024)

*Primary Modifications – Total Units, Course Sequence.*

**Environmental Science AS - Associate of Science:** 60 Units. TOP Code: 0301.00 – Environmental Science.

CIP Code: 03.0104 – Environmental Science. (Effective Date: Fall 2023)

*Primary Modifications – Units in Area of Emphasis, Course Sequence.*

**MSC: Kutil/Wing Brooks/Approved (w/ date adjustment for AC cert)**

- JG: Could there be Guided Pathways maps for all? Per Chair - This needs to be a future Discussion Item.

**Discussion Items**

Erick Bell

- Consent Voting

- He would like the Committee to consider doing something like this (vote bundle); it is used in Academic Senate & at the CLPCCD Board level. Matters of slight importance, perfunctory.

- *Committee Comments:*

- How about call it *Other Votes*: Advisories, DE, CSU Transfers, Local GE, & Administrative Revisions.

- CK: C.V. is typically done in a meeting where are no 1st or 2nd Readings.

Meghan Swanson

- Credit for Prior Learning course eligibility

- Credit by Exam going through a different process than the other 3. Language in the Catalog is currently different -- it indicates a longer process (goes to Dean's office).

- CK's note: Credit by Exam is the only CPL that The UC will accept.

- Can we allow a more immediate Effective Date? Yes, Committee agrees.

- CK recommends revising or deleting that Credit by Exam language in the Catalog.

- Credit for Prior Learning S.O.P. drafted

Meghan Swanson

- *Liz: Attach the Draft SOP to the 2/6 CC Meeting invite for everyone's reference.*

- Meghan and Liz were discussing: Complicated system of how to navigate the proposed CPL approval process / trying to organize it all, resulting in a doc/SOP to help smooth the process.

**Informational Items**

- Meeting Modality

- *Per Brown Act & Academic Senate, Brown-Act-governed committee meetings must now be held in-person and regularly attended by voting members for quorum. There is a Zoom link to encourage public participation; committee members may attend virtually 2x per academic year [excused, votes will count].*

**Reports**

- Vice President's Report - N/A

Kristina Whalen

- Chair's Report - N/A

Erick Bell

- Articulation Officer's Report

Craig Kutil

- All 3 systems have approved CalGETC, on to ICAS next.

- Oral comms is the only one that The UC has not commented on yet.

- Starting in Fall '25, CalGETC will be effective for all new students.

**Good of the Order**

**Adjournment** at 4:35 pm by Erick Bell - **MSC: Kutil/Dudzik/Approved**

**Next Regular Meeting:** February 6, 2023