



### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

### Members:

#### Faculty/Voting:

Angela Amaya (SLPC)  
Akihiko Hirose (SLPC)  
Barbara Zingg (STEM)  
Elizabeth Owens, Co-Chair (STEM)  
Craig Kutil, Co-Chair (STEM)  
Elizabeth Wing Brooks (A&H)  
Mike Sato (A&H)  
Jose Calderon (SS)  
Erick Bell (BHAWK)

#### Non-voting/Ex. Off. Members:

John Armstrong- Absent  
Stuart McElderry  
Nan Ho  
Andrea Migliaccio  
Amy Mattern - Absent  
Elizabeth David  
Jesus Bravo-Morales- Absent  
Jocelyn Santos- Absent  
Madeline Wiest  
Kristina Whalen

#### Guests:

Lyndale Garner  
Jason Craighead  
Scott Vigallon

### Approved Minutes

1. Call to Order 2:33pm Elizabeth Owens, Co-Chair
2. Review and Approval of Amended Agenda Elizabeth Owens  
**MSC: Kutil/Wing Brooks/Approved**  
*Amendments:* Added additional discussion item "General Education", KIN LG start date changed to Fall 2021
3. Review and Approval of Minutes (April 6<sup>th</sup>, 2020) Elizabeth Owens  
**MSC: Kutil/Zingg/Approved**
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentation:
  - New Credit Courses:
    - **ECE 80J (CA Preschool Foundations: Performing Arts- 1 Unit, 1 Unit Lab) GR, 1X, DE.** TOP Code: 1305.00 - Child Development/Early Care and Education\*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)
      - *Presented by Lyndale Garner-* This course will be online 1-unit courses recommended by the advisory board and in line with California Preschool Learning Foundation. This course provides students with job required skills applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. This course will move forward for voting.
  - Modified Credit Courses:
    - **KIN LG (Lifeguarding- 1.5 Units, 1.5 Unit Lecture) OP, 4X, DE,** AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Enrollment Limitation: Minimum age: 15 years; Swim 300 yards continuously; Tread water for 2 minutes using only the legs; Complete a timed event within 1 minute, 40 seconds by starting in the water, swimming 20 yards, surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object, return to the surface and swim 20 yards on the back to return to the starting point, exit the water without using steps or a ladder. **Strongly Recommended KIN SW3 with a minimum grade of C.** TOP Code: 0835.70 – Aquatics and Lifesaving\*. SAM Code: C. Discipline: Kinesiology. (Start Date: Spring 2021)
      - *Presented by Jason Craighead-* Updating the course to be hybrid in line with the format the Red Cross offers the course. There will be video modules with

demonstrations, in person lectures and in person physical skills. Every student will need to be checked the first day that they meet the enrollment limitation (can not be checked via banner). It was clarified that this course is not repeatable. This course will move forward for voting.

6. Second Reading of Curriculum Proposals/ Presentation:

- Modified Credit Courses:
  - **TABLED- KIN FJW1 (Fitness Jog Walk 1-** 1 Unit, 1 Unit Lab) OP, 1X, DE, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2021)
  - **TABLED- KIN FJW2 (Fitness Jog Walk 2-** 1 Unit, 1 Unit Lab) OP, 1X, DE, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN FJW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2021)

7. Voting on Curriculum Proposals

- New Credit Courses:
  - **ECE 80I (CA Preschool Foundations: Physical Development-** 1 Unit, 1 Unit Lab) GR, 1X, DE. TOP Code: 1305.00 - Child Development/Early Care and Education\*. SAM Code: C. Discipline: Child Development/Early Childhood Education. (Start Date: Spring 2021)
  - **ECE 80E (CA Preschool Foundations: History/Social Science-** 1 Unit, 1 Unit Lab) GR, 1X, DE. TOP Code: 1305.00 - Child Development/Early Care and Education\*. SAM Code: C. Discipline: Child Development/Early Childhood Education. (Start Date: Spring 2021)

Motion to APPROVE New Credit Courses:  
MSC: Amaya/Wing Brooks/Approved
- Course Modifications:
  - **CIS 9002 (Introduction to Database Management-** 3 Unit, 2.5 Units Lecture, 0.5 Units Lab) OP, 1X, DE, CSU T, C-ID# ITIS 180. Strongly Recommended: CIS 50 with a minimum grade of C. TOP Code: 0707.20- Database Design and Administration\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2021)

Motion to APPROVE Course Modifications:  
MSC: Kutil/Sato/Approved
- Requisites:
  - **CIS 9002: Introduction to Database Management-** Strongly Recommended: CIS 50 with a minimum grade of C.

Motion to APPROVE Requisites:  
MSC: Kutil/Zingg/Approved
- Distance Education:
  - **ECE 80I: CA Preschool Foundations: Physical Development**
  - **ECE 80E: CA Preschool Foundations: History/Social Science**

Motion to APPROVE Distanced Education:  
MSC:Kutil/Zingg/Approved – 1 Abstention
- Disciplines:
  - **ECE 80I: CA Preschool Foundations: Physical Development-** Child Development/Early Childhood Education
  - **ECE 80E: CA Preschool Foundations: History/Social Science-** Child Development/Early Childhood Education

Motion to APPROVE Disciplines:  
MSC: Kutil/Wing Brooks/Approved
- Department Name & Descriptor Change: Effective Fall 2021

- Mass Communication (MSCM) → Journalism and Media Studies (JAMS)  
Motion to APPROVE Department Name & Descriptor Change:  
MSC: Kutil/Zingg/Approved

## 8. Discussion Items:

- **General Education**

Craig Kutil

Craig Kutil asked if the committee members received any feedback during their division meetings regarding the previous general education discussion. Only one person from STEM offered that they are in favor of AS Program-Based GE. We have not heard back from Chabot on this matter. There was discussion regarding not lowering our unit requirements any further, the potential hazards of separating our GE pattern from our current shared pattern with Chabot, and the limiting nature of the category "American Cultures". Chabot has not moved forward with using CSU GE & IGETC to earn AA/AS degrees, as they had initially indicated. For now, it was decided to leave our General Education pattern as is.

- **Requirements of Blanket Distance Ed Addendum**

Craig Kutil

Kristina Whalen explained that the state has given community colleges latitude with the mid semester pandemic crisis. However, for the long-term they are asking institutions to complete a Blanket DE Addendum. Many courses being offered Distance Education for the summer & fall semesters have not previously been approved for DE through the curriculum process. For the addendum, our institution will need to explain in detail our process for approving these courses formally through our local curriculum process.

Craig Kutil stated that this will be done, not through CurricUNET, but through a separate fillable PDF distance education form. This form will include several new DE delivery methods. Faculty leads will select from: Fully online, online with flexible in-person component (exam or required activity), partially online, emergency fully online and emergency online with flexible in person component. There is a possibility that we may have partial use of the campus in the fall, with appropriate social distancing precautions in place. We have created a spreadsheet to track which courses we have previously approved for distance education as online only or hybrid. The hybrid courses will need to be reapproved for fully online. We also have set up spreadsheets tracking what courses for summer & fall have not been approved previously for DE and will need to go through this process.

The committee agreed to a special meeting next Monday at 2:30pm to have Scott Vigallon train the members and any lead faculty that would like to attend on how to review/complete the new DE form. Also, the committee will be adding one extra committee meeting to the calendar on May 18<sup>th</sup>. There will need to be further discussion regarding potential summer meetings and options like variable flex to move this process forward during the summer. Kristina Whalen clarified that if a non-DE course does not go through this process for DE approval it will be pulled from the schedule. Submitted forms will be sent to Madeline Wiest and the Division Tech Reviewer and then to the Committee Chair for initial review. The draft form will be sent tonight to the Dean's and Scott Vigallon for review. Craig Kutil thanked the committee for their support with this manner.

## 9. Reports

- **Vice President's Report**

Kristina Whalen

Kristina Whalen stated that the Curriculum Committee Chair for Fall 2020 will be Elizabeth Owens. Thank you!

- **Chair's Report**

Elizabeth Owens

Elizabeth Owens thanked Craig Kutil for his assistance with committee chair training and the committee for their support.

- **Articulation Officer's Report**

**Craig Kutil**

Craig Kutil stated that the Articulation Officer at UC Berkeley has confirmed that they will be accepting P/NP for major prep.

10. Good of the Order: Craig Kutil explained that he has talked to the Articulation Officer at CSU East Bay. He is currently overwhelmed with in-campus requests, but will be helping in the future to correct our ASSIST articulation information.
11. Adjournment at 4:14pm
12. Next Regular Meeting (May 4<sup>th</sup>, 2020)