

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Members:

Faculty/Voting

Angela Amaya (SLPC)
 Akihiko Hirose (SLPC)
 Barbara Zingg (STEM)
 Elizabeth Owens (STEM)
 Craig Kutil, Chair (STEM)
 Jill Oliveira (SS)
 Michael Sato (A&H)
 Elizabeth Wing Brooks (A&H)
 Marsha Vernoga (BHAWK)
 Lucas Hasten (SLPC)- Absent
 Erick Bell (BHAWK)
 Jessica Owyoung (SS) - Absent

Non-voting/Ex. Off. Members

John Armstrong- Absent
 Don Carlson- Absent
 Stuart McElderry
 Nan Ho
 Amir Law
 Andrea Migliaccio
 Tamica Ward- Absent
 Elizabeth David- Absent
 Madeline Wiest

Guests:

Keith Level, Susan Cumbo, Andrew Cumbo

Approved Minutes

1. Call to Order 2:34pm Craig Kutil, Chair
2. Review and Approval of Agenda Craig Kutil

MSC: Owens/Wing-Brooks/Approved

Review and Approval of Minutes (December 3rd, 2018) Craig Kutil

MSC: Owens/Vernoga/Approved

3. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
4. First Reading of Curriculum Proposals/ Presentations:

- **New Credit Courses:**

- **GEOL 20 (Earth Science for Educators-** 4 Units, 3 Units Lecture, 1 Unit Lab) O, 1X, **AA/AS GE: Natural Sciences, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C, C-ID# GEOL 121.** TOP Code: 1914.00 – Geology. SAM Code: E. **Discipline: Earth Science.** (Start Date: Fall 2020)
 - *Presented by Ruth Hanna-* New course required to complete the AA-T in Elementary Teacher Education. Modeled after similar courses at other campuses. Some debate over if “for Educators” in the title was necessary and concern that removing it may take away from GEOL 1 enrollment. This course will move forward for voting.
- **KIN FG1 (Footgolf 1-** 1 Unit, 1 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN FG2 (Footgolf 2-** 1 Unit, 1 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** Strongly Recommended: KIN FG1. TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN FG3 (Footgolf 3-** 1 Unit, 1 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** Strongly Recommended: KIN FG2. TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN FGS1 (Footgolf Summer 1-** .5 Unit, .5 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN FGS2 (Footgolf Summer 2-** .5 Unit, .5 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** Prerequisite: KIN FGS1 with a minimum grade of C. TOP Code: 0835.00 – Physical

- Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN FGS3 (Footgolf Summer 3-** .5 Unit, .5 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** Prerequisite: KIN FGS2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
 - *KIN FG & FGS Courses presented by Andrew Cumbo-* Footgolf is an individual sport playing soccer on a golf course. The local golf course does have footgolf setup and is open to having the classes practice at their course. These courses will offer diversity to the departments course offerings. These courses will move forward for voting.
 - **KIN XX (Circuit Training-** 1 Unit, 1 Unit Lab) O, 1X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
 - *Course presented by Susan Cumbo-* Course content previously imbedded in KIN WTW2. This will now be a separate in-depth course. This course will move forward for voting.
 - **THEA XX (Shakespeare through Performance-** 3 Units, 3 Units Lecture) O, 1X, **CSU T, UC T.** Prerequisite: THEA 1A with a minimum grade of C, THEA 1B with a minimum grade of C. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. **Discipline: Drama/ Theater Arts.** (Start Date: Spring 2020)
 - *Course presented by Elizabeth Wing-Brooks-* Presenting on behalf of Titian Lish. The theater arts program needs an advanced course of study for theater students (specifically majors), looking to more specifically develop their classical skills and understanding of William Shakespeare. This course will move forward for voting.
 - Course Modifications:
 - Substantial Changes:
 - **TABLED-BUSN 45 (Entrepreneurship -** 3 Units, 3 Units Lecture) O, 1X, CSU T, **DE.** TOP Code: 0501.00- Business and Commerce, General*. SAM Code: D. Discipline: Business. (Start Date: Spring 2020)
 - **ENGR 35 (Statics -** 3 Units, 2 Units Lecture, 1 Unit Lab) GR, 1X, CSU T, UC T. Strongly Recommended: ENGR 22 with a minimum grade of C. Prerequisite: PHYS 1A with a minimum grade of C, MATH 2 with a minimum grade of C. TOP Code: 0901.00 – Engineering, General (requires calculus) (Transfer). SAM Code: E. Discipline: Engineering. (Start Date: Spring 2020)
 - *Course presented by Keith Level-* Course updated to match C-ID. This course will move forward for voting.
 - **KIN WTW2 (Women’s Weight Training 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN WTW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
 - *Course presented by Susan Cumbo-* Circuit training material removed to be separate course. Weight Training material expanded. Units decreased as course in never offered at 2 units. This course will move forward for voting.
 - **TABLED-MKTG 56 (Marketing Strategies-** 3 Units, 3 Units Lecture) O, 1X, CSU T, DE. TOP Code: 0506.50- Retail Store Operations and Management*. SAM Code: C. Discipline: Business or Marketing or Management. (Start Date: Spring 2020)
 - **NUTR 5 (Nutrition/Performance & Sport -** 3 Units, 3 Units Lecture) GR, 1X, CSU T, **DE. Strongly Recommended: NUTR 1 with a minimum grade of C.** TOP Code: 1306.00 – Nutrition, Foods, and Culinary Arts*. SAM Code: D. Discipline: Nutritional Science/Dietetics. (Start Date: Fall 2020)
 - *Course presented by Marsha Vernoga-* Changing Prerequisite to Strongly Recommended to increase enrollment. Discussion if NUTR 58 at Chabot is equivalent. Will need to be further researched. This course will move forward for voting.

- Course Deactivations: Fall 2019: Presented by Craig Kutil- These courses are being replaced with GEOL 2 which combines these two courses effective Fall 2019. These deactivations will move forward for voting.
 - **GEOL 3: Historical Geology**
 - **GEOL 3L: Historical Geology Laboratory**
- Administrative/Technical Modified Programs: Fall 2020: Presented by Craig Kutil- One or more of the courses in these programs have had a course name or unit change. These courses will move forward for voting.
 - **Administration of Justice AA**
 - **Associate Teacher Certificate of Achievement**
 - **Biology: Allied Health AA**
 - **Computer Information Technologist AS**
 - **Digital Illustration Certificate of Achievement**
 - **Early Childhood Development Certificate of Achievement**
 - **Early Childhood Education AS-T**
 - **Graphic Design Certificate of Achievement**
 - **Graphic Design AA**
 - **Mass Communication: Journalism Certificate of Achievement**
 - **Philosophy AA-T**
 - **Print Design Certificate of Achievement**
 - **Web & Interaction Design Certificate of Achievement**
- Course Descriptor Change Fall 2020 Nutrition: HLTH to HEA: Presented by Craig Kutil- This course descriptor change is to overcome the challenges of sharing the course descriptor with Chabot, as our course outlines and course descriptions in Banner must be the same. This course descriptor change will move forward for voting.
- Math Proficiency: Presented by Craig Kutil- Updated Math Proficiency agreed upon by the Math Dept. below. Section one updated to align with AB 705 as we are not allowed to give assessment test, instead must be guided self placement. This has been discussed with the local high schools. This will move forward for voting.

<p>Mathematics Proficiency in Mathematics may be met in one of the following ways:</p>
<p>1. Submit Documentation showing completion of Algebra 2 or Integrated Math 3 in High School with a ‘C’ or higher, an AP score of 3 or higher, an IB score of 4 or higher, or a CLEP score of 50 or higher.</p>
<p>2. Complete one of the mathematics courses listed below at Las Positas College (with a grade of “C” or higher or “P”).</p>
<p>3. Submit Documentation showing completion of one of the mathematics courses listed below (or equivalent) at another institution (with a grade of “C” or higher or “P”).</p>

5. Voting on Curriculum Proposals

- New Courses:
 - **KIN BX3 (Box Aerobics 3-** .5-2 Units, .5-2 Units Lab) 1X, O, **AA/AS: Kinesiology, CSU T, CSU GE: E, UC T.** Strongly Recommended: KIN BX2 with a minimum grade of C. TOP Code: 0835.00- Physical Education. SAM Code: E. **Discipline: Kinesiology.** (Start Date: Spring 2020) **Amended to One Unit Lab, Discipline: Physical Education, Effective Fall 2020*
Motion to APPROVE Amended New Courses:
MSC: Wing-Brooks/Oliveira/Approved
- Modified Courses:
 - **ARTS 26 (Color Theory-** 3 Units, 1.5 Units Lecture, 1.5 Units Lab) O, 1X, CSU T, UC T, C-ID# ARTS 270. TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture). SAM Code: E. **Discipline: Art or Graphic Arts.** (Start Date: Spring 2020)
 - **ENG 104 (Integrated Reading and Writing II-** 4 Units, 3 Units Lecture, 1 Unit Lab) P/NP, 1X. TOP Code: 1501.00- English. SAM Code: E. Basic Skills, One Level Below Transfer. Discipline: English. (Start Date: Fall 2019)
 - **GDDM 45B (Digital Painting II-** 3 Units, 1.5 Unit Lecture, 1.5 Unit Lab) O, 1X, CSU T. **Prerequisite: GDDM 45A with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C, GDDM 53 with a minimum grade of C. TOP Code: 1012.00 – Applied Photography*.** SAM Code: C. Discipline: Graphic Arts. (Start Date: Spring 2020)
 - **GDDM 51 (Color Theory-** 3 Units, 1.5 Unit Lecture, 1.5 Unit Lab) O, 1X, CSU T, UC T, C-ID# ARTS 270. TOP Code: 1030.00 – Graphic Arts and Design*. SAM Code: C. **Discipline: Arts or Graphic Arts.** (Start Date: Spring 2020)
 - **GDDM 70 (Photoshop and Lightroom for Photographers-** 3 Units, 1.5 Unit Lecture, 1.5 Unit Lab) O, 1X, AA/AS: Humanities, CSU T. **Strongly Recommended: PHTO 56 with a minimum grade of C. TOP Code: 1012.00 – Applied Photography*.** SAM Code: C. Discipline: Graphic Arts or Photographic Technology/Commercial Photography. (Start Date: Spring 2020)
 - **KIN 26A (Coaching Youth Soccer-** 3 Units, 3 Units Lecture) SC: 1X, O, CSU, CSU GE: E, UC T. TOP Code: 0835.00- Physical Education. SAM Code: E. Discipline: Kinesiology. (Start Date: Spring 2020)
 - **MUS 22A-** Prerequisite Corrected to “Strongly Recommended: MUS 35 with a minimum grade of C”
 - **PHTO 70 (Photoshop and Lightroom for Photographers-** 3 Units, 1.5 Unit Lecture, 1.5 Unit Lab) O, 1X, AA/AS: Humanities, CSU T. **Strongly Recommended: PHTO 56 with a minimum grade of C. TOP Code: 1012.00 – Applied Photography*.** SAM Code: C. Discipline: Graphic Arts or Photographic Technology/Commercial Photography. (Start Date: Spring 2020)
 - **THEA 4 (Modern American Theater-** 3 Units, 3 Units Lecture) GR, 1X, **DE,** AA/AS GE: Humanities, American Cultures, CSU T/ GE: C1, UC T, IGETC: 3A. Strongly Recommended: ENG 1A with a minimum grade of C. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Spring 2020)
Motion to APPROVE Modified Courses:
MSC: Bell/Amaya/Approved
- GE/Transfer Pathways:
 - **KIN BX3: Box Aerobics 3-** AA/AS: Kinesiology, CSU T, CSU GE: E, UC T
Motion to APPROVE GE/ Transfer Pathways:
MSC: Bell/Wing-Brooks/Approved
- Requisites:

- **GDDM 45B: Digital Painting II-** Prerequisite: GDDM 45A with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C, GDDM 53 with a minimum grade of C.
- **GDDM 70: Photoshop and Lightroom for Photographers-** Strongly Recommended: PHTO 56 with a minimum grade of C.
- **KIN BX3: Box Aerobics 3-** Strongly Recommended: KIN BX2 with a minimum grade of C.
- **MUS 22A: Scoring for Film and Multimedia 1-** Strongly Recommended: MUS 35 with a minimum grade of C
- **PHTO 70: Photoshop and Lightroom for Photographers-** Strongly Recommended: PHTO 56 with a minimum grade of C.
- **THEA 4: Modern American Theater-** Strongly Recommended: ENG 1A with a minimum grade of C.
Motion to APPROVE Requisites:
MSC: Vernoga/Amaya/Approved
- Distance Education:
 - **THEA 4: Modern American Theater**
Motion to APPROVE Distance Education:
MSC: Oliveira/Vernoga/Approved
- Discipline – Spring 2020:
 - **ARTS 26: Color Theory-** Art or Graphic Arts
 - **KIN BX3: Box Aerobics 3-** Kinesiology *Amended: Should be Physical Education
 - **GDDM 51:Color Theory-** Arts or Graphic Arts
Motion to APPROVE Amended Disciplines:
MSC: Owens/Sato/Approved
- New Programs:
 - **Acting Certificate of Achievement** (18-19 Units, TOP Code: 1007-Dramatic Arts, Program Goal: Local-Transfer Preparation, Start Date: Fall 2020)
 - **Musical Theater Certificate of Achievement** (25-26 Units, TOP Code: 1007-Dramatic Arts, Program Goal: Local-Transfer Preparation, Start Date: Fall 2020)
Motion to APPROVE New Programs:
MSC: Zingg/Bell/Approved
- Administrative/Technical Modified Programs: Fall 2020
 - **Athletic Training/Sports Medicine Certificate of Achievement**
 - **CSU General Education Breadth Certificate of Achievement**
 - **Nutrition and Dietetics AS-T**
 - **Public Health Science AS-T**
 - **Studio Arts AA-T**
Motion to APPROVE Administrative/Technical Modified Programs:
MSC: Vernoga/Zingg/Approved
- Course Deactivations: Fall 2019
 - KIN FS1: Introduction to Futsal
 - KIN FS2: Intermediate Futsal
Motion to APPROVE Course Deactivations:
MSC: Amaya/Zingg/Approved
- Course Descriptor Change Fall 2020 Nutrition: NUTR to NTRN
Motion to APPROVE Course Descriptor:
MSC: Owens/Bell/Approved

6. Reports

- **Chair's Report**

Craig Kutil

Craig Kutil stated that on Wednesday he attended the Assist Policy Advisory Committee meeting at the UCOP and on Friday he attended the Region 4 AO meeting. He will attend the Region 3 AO meeting on Friday, the Spring Regional Curriculum Meeting on March 15th and the NCIAC Meeting on March 22nd. At the Assist Policy Advisory Committee he motioned that all community colleges finish their submissions by mid-May into Assist, as was the previous policy for consistency. Also, they discussed some of the data corruption issues they have faced with the new Assist, however the new public site is much more user friendly. Craig has discussed with other AOs and our English department that requiring the 4 unit ENG 1AEX will require updating all of our degrees to reflect the increased GE requirement. Also, he has reached out to the CCC Academic Senate about how requiring the increased GE requirement would violate CSU Executive order 1100. He will keep the Curriculum Committee apprised of any updates.

- **Curriculum Specialist Report**

Madeline Wiest

Madeline Wiest stated that reminders had been sent to the discipline coordinators with courses out of compliance and programs with inactive courses and missing program descriptions. There are currently 13 programs still pending state approval for Fall 2019. If not approved before the catalog is published, they will be included in the catalog addendum. Please review the catalog pages in the division offices for any discrepancies. The catalog will be published approx. March 22nd.

7. Good of the Order

8. Adjournment at 4:02pm

9. Next Regular Meeting (March 18th, 2019)