
Meeting Minutes

1. Call to Order: Meeting called to order at 2:30 p.m.
2. Review and Approval of Agenda – MSC: Weaver/Orf to approve the agenda, tabling the catalog discussion as VP Bennie is not present. Committee approved with one abstention.
3. Review and Approval of Minutes (February 22, 2016) – MSC: Weaver/Ott. Committee approved with two abstentions.

4. Public Comment: None

5. First Reading of Curriculum Proposals/Presentations:

a. Courses

- **AJ 89 (Family Violence, 3 units – 3 units lecture)** – Modified Course Proposal SC: G, 1X, CSU T (Start date: Spring 2017)

Presented by Mark Tarte via phone: There is a unit change to bring this course in line with Chabot. Also textbooks were upgraded.

- **ECD 95 (Work Experience, 1-3 units – 1-3 units paid work exp)** – Modified Shared Course Proposal NSC: G, 1X, CSU T. Corequisite: ECD 96 (Start date: Fall 2016)

Presented by Zina Simon-Rosen: Needed to note variable units in CNET; also updated text.

- **KIN 38B (Intercollegiate Men’s Soccer, 3 units – 3 units lab)** – Modified Course Proposal SC: G, 4X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN 38A (Start date: Spring 2017)

Presented by Dyan Miller: A change from 2 to 3 units to align with Chabot.

- **KIN TDE1 (Tenio DeCuerdas Eskrima 1, 1-2 units – 1-2 units lab)** – Modified Course Proposal NSC: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. (Start date: Fall 2016)

- **KIN TDE2 (Tenio DeCuerdas Eskrima 2, 1-2 units – 1-2 units lab)** – New Course Proposal: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN TDE1 (Start date: Spring 2017)

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Curriculum Committee

Members Present (voting):

Moh Daoud (STEMPS)
 Gabriela Discua (Counseling)
 Craig Kutil, Chair (STEMPS)
 Marina Lira (Articulation)
 Jill Oliveira (Counseling)
 Jim Ott (ALSS)
 Lisa Weaver (BSBA)

Members Present (non-voting):

Andrea Migliaccio
 Dyan Miller
 Carolyn Scott

Members Absent:

Angela Amaya (Library)
 Roanna Bennie
 Lisa Everett
 Candace Klaschus (ALSS)
 Don Miller
 Barbara Morrissey
 Diana Rodriguez

ASLPC 2015-16 Rep: none

Meeting Guests:

David Everett Katie Eagan
 Ana Del Aguila Christina Lee
 John Ruys Mark Tarte (via phone)
 Zina Rosen-Simon

KIN TDE courses were presented by Craig Kutil: Change in course content, measurable objectives, assignments, modes of instruction and evaluation. Catalog description change on TDE1. TDE2 is new and is the second part of TDE1.

- **VWT 47 (Wine Regions/Wines of Calif, 3 units – 3 units lecture)** – Modified Course Proposal SC: O, 1X, CSU T. (Start date: Spring 2017)

Presented by David Everett: Change in units, catalog description and content to align with the “sip and spit” Legislative Bill 1989.

b. Updated Families List

Mr. Kutil stated he did more work on the families list. He went through all the ARTS courses since there is currently no fulltime faculty member assigned to these. He also checked for equivalent courses at Chabot. Everything **bolded** on the list is a new family or a course being added to a family. There are still questions regarding the MUS courses. He will send the final list to faculty. Item will move forward for a second reading next time.

6. Voting

a. Proposals

- **ECD 87 (Quality Environments for Infants/Toddlers, 3 units - 3 units lecture)** – New Shared Course Proposal: O, 1X, CSU T. Strongly Recommended: ECD 67 (Start date: Spring 2017)
- **ECD XXXX (Early Childhood Math and Science, 3 units - 3 units lecture)** – New Course Proposal: G, 1X, CSU T. Prerequisite: ECD 63 (Start date: Spring 2017)
- **KIN DRJ1 (Danzan Ryu Jujitsu 1, 1-2 units – 1-2 units lab)** – Modified Course Proposal NSC: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. (Start date: Fall 2016)
- **KIN DRJ2 (Danzan Ryu Jujitsu 2, 1-2 units – 1-2 units lab)** – Modified Course Proposal NSC: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN DRJ1 (Start date: Fall 2016)
- **KIN DRJ3 (Danzan Ryu Jujitsu 3, 1-2 units – 1-2 units lab)** – Modified Course Proposal NSC: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN DRJ1, KIN DRJ2 (Start date: Fall 2016)
- **KIN DRJ4 (Danzan Ryu Jujitsu 4, 1-2 units – 1-2 units lab)** – New Course Proposal: O, 1X, CSU T/GE, LPC GE AA/AS, UC T. Strongly Recommended: KIN DRJ1, KIN DRJ2, KIN DRJ3 (Start date: Spring 2017)

- **MUS XZ (Intro to Music Technology, 3 units - 3 units lecture)** – New Course Proposal: O, 1X, CSU T, UC T. (Start date: Spring 2017)

MSC: Weaver/Discua to approve all course outlines. Committee approved unanimously.

b. Transfer Pathways

- **ECD 87 – CSU Transfer**
- **ECD XXXX – CSU Transfer**
- **KIN DRJ4 – CSU GE and Transfer, LPC GE AA/AS, UC Transfer**
- **MUS XZ – CSU Transfer, UC Transfer**

MSC: Weaver/Orf to approve prerequisites. Committee approved unanimously.

c. Prerequisites

- **ECD 87 – Strongly Recommended: ECD 67**
- **ECD XXXX – Prerequisite: ECD 63**
- **KIN DRJ2 – Strongly Recommended: KIN DRJ1**
- **KIN DRJ3 – Strongly Recommended: KIN DRJ1, KIN DRJ2**
- **KIN DRJ4 – Strongly Recommended: KIN DRJ1, KIN DRJ2, KIN DRJ3**

MSC: Orf/Discua to approve prerequisites. Committee approved unanimously.

7. Discussion Items

a. ADT for Social Justice Studies

Craig Kutil

Mr. Kutil stated that the president decided that ALSS will house the ADT for Social Justice Studies degree. Christina Lee is in attendance for discussion/questions.

Mr. Kutil stated that there is a meeting planned with VP Bennie over Spring Break to discuss the new degree/program issues. Some discussion will be regarding how it might look to give faculty members access to the program when it is outside of their division. There was some questions raised as to how this would be done/decided. Mr. Kutil stated the hope is that someone from the division will be in charge. Also this committee would have to have some say over how things are handled. This topic will be up for discussion again. It will be on the agenda next time when administrators are present.

b. SLO and Curriculum Committee Process

Craig Kutil

Mr. Kutil stated that he met with SLO committee regarding how we will deal with the process of getting SLOs on course outlines. John Ruys stated that the SLO committee was okay with what was suggested as far as adding an addendum. But long term the committee would like to know if there will be feedback from ACCJC about whether SLOs need to be publicly available. Mr. Kutil stated that we have to be sure that the SLOs on CurricUNET are the same as those on our web page. Mr. Ruys stated that the committee's other concern was how do they know when SLOs are going thru the curriculum process. It would seem that faculty would need to notify the committee. Mr. Kutil stated that all SLOs will come to the curriculum committee as a consent item vote. If someone wanted to update their SLOs we would ask them to go through the SLO committee first. This policy would need to be written up.

c. Catalog

Roanna Bennie

Tabled

8. Reports

a. Vice President's Report – Roanna Bennie

None

b. Chair's Report – Craig Kutil

Mr. Kutil stated that he sent all equivalency stuff to Andrea Migliaccio (Curriculum & Scheduling Specialist). He is still waiting to receive the discipline list back from the divisions. There are many courses to be deactivated. He does not want to put them through CNET but just list them to be deactivated. Many of the courses at the Chancellors office are not in CNET. We need to notify them that many are inactive.

Mr. Kutil will be meeting with Music faculty to make sure ADT is ready to go once courses are CID approved. Hoping to meet with Communication faculty as well.

Mr. Kutil will be registering for the Curriculum Institute.

c. Articulation Officer's Report – Marina Lira

None

9. Good of the Order – N/A

10. Adjournment – 3:20 p.m.

11. Next Regular Meeting – April 11, 2016