

**Meeting Minutes**

**LPC Mission Statement**

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

**LPC Planning Priorities**

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

**CTE Committee 2024-2025**

\* = *In attendance*

**Committee Co-Chairs**

Vicki Shipman x  
Melissa Korber\*

**Committee Support**

Danielle Bañuelos\*

**Voting Members**

Traci Peterson, Academic Services\*  
Nan Ho, VP Academic Services\*  
Rajinder Samra, Director RPIE\*  
Lilibeth Juarez, Classified A&H\*  
Ana Del Aguila, Classified BSSL\*  
Anne Kennedy, Classified PATH\*  
Jean O'Neil-Opipari, Classified STEM\*  
Kristi Vanderhoof, Classified SS\*  
Kimberly Tomlinson, Faculty A&H x  
*Vacant*, Faculty BSSL  
Jeffrey Weichert, Faculty STEM\*  
*Vacant*, Faculty PATH  
Jill Oliveira, Faculty SS\*  
*Vacant*, LPCSG Representative

**Non-Voting Members**

Paula Checchi, Dean STEM\*  
Kevin Kramer, Dean PATH\*

Voting Members = 14 Quorum = 8

1. **Welcome/Call to Order** at 1:07 pm
  - Guests: Bethany McCormick
2. **Public Comment**
  - *None at this time*
3. **Review and Approval of Agenda, 9/24/2024**
  - Kristi Vanderhoof/Jean O'Neil-Opipari
  - Add item: Accreditation Updates under Other Business via Nan Ho
  - Add item: Transition Updates under Other Business via Nan Ho
4. **Review and Approval of Minutes, [8/27/2024](#)**
  - Jill Oliveira/Rajinder Samra
  - *No discussion*
5. **CTE Curriculum – Melissa Korber**
  - CTE Curriculum Report
    - Credit
    - Noncredit
      - Melissa shared that there were some CTE program and course deactivations coming through curriculum committee, and credit for prior learning is now part of the CurriQunet-META workflow, so there were some CPL courses on future curriculum committee agendas for approval.
  - Apprenticeships
    - Kristi Vanderhoof asked what apprenticeships we had for students. Danielle shared that active apprenticeships can be found on our LPC Apprenticeships [webpage](#) which is updated as we add/remove apprenticeships. Ana shared that the ECE Apprenticeship was in the beginning stages and moving forward. Some additional apprenticeship opportunities are being explored.
6. **Credit for Prior Learning – Melissa Korber**
  - Melissa shared that she has been added to the approval workflow for CPL in CurriQunet-META. She is working on updating the various forms we have for students to request credit for previous learning and experience. Melissa also mentioned that she has updated the CPL language in the college catalog to match what we have stated in our AP/BP.
  - Melissa and Craig will be hosting a FLEX Day Session on CPL – this session will be more of a workshop as opposed to lecture format.
7. **CTE Funding – Vicki Shipman**
  - *No Report*
8. **CTE Faculty Professional Development**

**Fall 2024 –**

  - [CCCAOE Conference](#); Shaping a Sustainable Future for California's Diverse Workforce; October 22-25, 2024, Rancho Mirage, CA

**Spring 2025 –**

  - [CCCAOE Leadership Academy](#) (Levels I & II); Economic & Workforce Development; January 7-10, 2025; Anaheim, CA
  - [ACTE's Workbased Learning Conference](#); April 2-4, 2025; Bellevue, WA

**9. CTE Outreach – Anne Kennedy, Lilibeth Juarez**

- [Outreach Report](#)

**10. Career & Employment Center – Kristi Vanderhoof**

- [Career Center Report](#)
  - [Job & Internship Fair](#) 9-25-2024

**11. Other Business**

- **Accreditation Updates - Nan Ho**
  - Our ACCJC Midterm Report is due in October 2026. Nan shared that we are currently working on a plan for how to engage committees regarding evidence for accreditation standards. This plan aims to streamline the process and celebrate the successes of the work being accomplished.
- **Transition Updates - Nan Ho**
  - Danielle shared that she has been selected for a new role on campus, and pending October Board approval will be the new Sr. Administrative Assistant for the STEM Division. She added that as a product of a CTE program, she has truly enjoyed supporting everyone over the past four years and is proud of all the great CTE work, projects, and opportunities we have been able to offer our students, and will miss everyone greatly.
  - Nan shared that with Danielle's new role on campus we are actively putting together a transition plan for who will take over the supportive functions of CTE.

**12. Good of the Order**

- **Updates from STEM – Beth McCormick/Jean O'Neil-Opipari**
  - Wednesday, September 18<sup>th</sup>
    - ICS2 Capture the Flag event with StellarCyber; they were very happy with outcome and want to make this an annual event.
  - Wednesday, October 30<sup>th</sup> from 4:00 – 6:00 p.m.
    - 4 companies have been invited to present on a panel to discuss emerging cybersecurity threats and conclude with a meet and greet for CS and CNT students.
  - Friday, November 8<sup>th</sup> from 9:00a.m. – 12:00 p.m. in 4000
    - Climate Tech Program Summit
  - Friday, November 8<sup>th</sup> from 8:00 to 4:00 in 1011
    - ISC2 Conference - 15-20 employers have been invited to gather as an industry group to network with students to offer help with resumes and share internship opportunities.

**Adjournment** at 1:45 p.m.

**Next Regular Meeting:** October 22, 2024 at 1:00 p.m. in 21147