

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment, and accountability; and build capacity to support wellness.

CTE Committee 2024-2025

* = *In attendance*

Committee Co-Chairs

Vicki Shipman*
Melissa Korber*

Committee Support

Vacant

Voting Members

Traci Peterson, Academic Services
Nan Ho, VP Academic Services*
Rajinder Samra, Director RPIE*
Lilibeth Juarez, Classified A&H*
Anne Kennedy, Classified BSSL*
Vacant, Classified PATH
Jean O’Neil-Opipari, Classified STEM*
Kristi Vanderhoof, Classified SS*
Cindy Rosefield, Faculty A&H*
Lyndale Garner, Faculty BSSL*
Jeffrey Weichert, Faculty STEM*
Vacant, Faculty PATH
Jill Oliveira, Faculty SS*

Non-Voting Members

Paula Checchi, Dean STEM*
Mike McQuiston, Dean PATH*

Voting Members = 13 Quorum = 8

Agenda Items

- 1. Welcome/Call to Order**
 - 2. Public Comment**
 - 3. Review and Approval of Agenda, 8/26/25**
Rajinder Samra/Jean O’Neil Opipari
Unanimously Passed
2 Abstentions
 - 4. Review and Approval of Minutes, 4/22/25**
Jill Oliveira/Anne Kennedy
Unanimously Passed
2 Abstentions
 - 5. CTE Curriculum – Melissa Korber**
 - CTE Curriculum Report (report attached)
 - Credit
 - Noncredit
 - Apprenticeships
Vicki Shipman provided an update to current and future Apprenticeship programs (report attached)
 - 6. Credit for Prior Learning – Melissa Korber & Jeff Weichert**
Jeff Weichert will serve as the CPL faculty coordinator for the academic year 25/26. Vicki Shipman secured through Strong Workforce Program funds (Local & Regional) approximately \$42k for the next two years to support CPL. The funds will provide compensation for additional counseling, classified coordination and professional development.
 - 7. CTE Funding – Vicki Shipman**
 - Perkins
 - Strong Workforce Program
Vicki Shipman provided a funding summary of CTE funds for the 25/26 academic year. (report attached)

Vicki Shipman shared CTE Summer Camp enrollments and revenue generation. (report attached)
 - 8. CTE Outreach – Anne Kennedy, Lilibeth Juarez**
 - Outreach Report (report attached)
 - 9. Career & Employment Center – Kristi Vanderhoof**
 - Career Center Report (report attached)
 - 10. Other Business**
 - 11. Good of the Order**
- Adjournment**
- Next Regular Meeting: September 23, 2025**

Curriculum Report for CTE Committee Meeting on August 26, 2025

During the last meeting of the 2024-2025 Academic Year, the LPC Curriculum Committee approved the following items:

- A Certificate of Completion in Emotional Intelligence in the Workplace (effective Fall 2026)
- Several Apprenticeship Programs for Automotive, including Chassis Technician, Electrical Technician, Emissions Technician, and Automotive Technician.

**CTE Committee
Apprenticeship Report
August 26, 2025**

Active Apprenticeship Programs

Program Sponsor	Actual Count (AY 24 25)	Actual Hours (AY 24 25)	Projected Enrollment (AY 25 26)	Projected Hours (AY 25 26)	Apprentices completed the program
Spaulding Marine Tech (APMT)	8	828	10	1,170	9
NorCal Laborers (APCL)	2,963	107,343.5	3,797	145,591	0*

**4-year program; currently in 3rd year.*

Update Future Apprenticeship Programs

Automotive Apprenticeship Group (AAG): Curriculum in approval process (Local, District & State); Standards have been approved by DAS; AAG currently recruiting employers to engage in apprenticeships to hire apprentices. Estimated start date is Fall 2026.

City & County of San Francisco: Arborist and Laborer Apprenticeship Programs on hold.

Good Tech Live: Drone Technology Apprenticeship Program exploration. Meeting with faculty member, Daniel Cearley, on September 10th. Standards in process of approval with State of CA Division of Apprenticeship Standards. Good Tech Live is an NPO serving underserved populations seeking a career in technology. Currently building structured, high impact apprenticeship programs in Drone Technology, Cybersecurity, UX/UI Design, and Programming. LPC has been identified to develop an Apprenticeship in Drone Technology (only program in the East Bay).

CTE Committee: Funding Report, Ending 06/30/25

Meeting: August 26, 2025

Perkins Act

24/25 Plan Closed as of 6/30/25

Activities Performed: Faculty projects (Commercial Music Summer Camps; Commercial Music Mentor Program; ECE/CDC Integration, CPL and Pathway Mapping; Theater Technician Staging & Costume Program; JAMS Mentor Program; Business Student Professional Development; Automotive Faculty Professional Development); CTE Project Manager Compensation & Benefits (50%); A&H Outreach Specialist Compensation & Benefits; CTE Faculty Professional Development; Career Center Software; CATEMA High School Articulation Software; and, Perkins Core Indicators Evaluation.

Total Award: \$403,605

Total Expended: \$403,605

25/26 Plan Approved – Timeline July 1, 2025 through June 30, 2026 (TOTAL: \$368,512)

25/26 Funding includes: Faculty projects (Commercial Music Summer Camps; ECE/CDC Integration, CPL and Pathway Mapping; Theater Technician Staging Mentor Program; JAMS Mentor Program; Business Student Professional Development; Automotive Faculty Professional Development); CTE Project Manager Compensation & Benefits (40%); Career Center Software & Membership; A&H Outreach Specialists Compensation & Benefits; CATEMA High School Articulation Software; and, Perkins Core Indicators Evaluation.

Total Budgeted: \$368,512

Total Expended: \$0

Balance: \$368,512

Strong Workforce Program

23/24 Local (333350) Plan Closed as of 6/30/25

Activities Performed: San Ramon Valley Unified School District Dual Enrollment Welding Program Cohort Faculty Compensation & Benefits, Supplies and Textbook Loaner Library; Paramedic Instructor Compensation & Benefits and Supplies; 2025 CTE Summer Camps Faculty Compensation & Benefits and Supplies; CTE Faculty Liaison Compensation & Benefits; Career Center Coordinator Compensation & Benefits; CTE Administrative Assistant Compensation & Benefits (partial in 23/24); CTE Project Manager Compensation & Benefits (50%); Career Center Software; and Employer Engagement Consultant Compensation (50%).

Total Award: \$941,658

Total Expended 23/24: \$279,201

Total Expended 24/25: \$662,457

23/24 Regional (333351) Plan Closed as of 6/30/25

Activities Performed: 2024 Fire Academy Instructor/Professional Expert Compensation & Benefits, Supplies and Equipment Maintenance; Paramedic Program Equipment & Supplies; Drone Program Curriculum Development, Student Mentor Program, Summer Camp, Student Symposium, Marketing and Supplies; K14/WBL (PATH) Outreach Specialist Compensation & Benefits; Public Safety Administrative Assistant Compensation & Benefits; and, Fall Cal Fire Skills Training Program Professional Expert Compensation & Benefits and Supplies.

Total Award: \$492,912

Total Expended 23/24: \$125,739

Total Expended 24/25: \$367,173

24/25 Local (333352) – Timeline July 1, 2024 through June 30, 2026 (TOTAL: \$674,647)

24/25 Activities Performed: CTE Summer Camp Faculty Compensation & Benefits and Supplies; Public Safety Academy Faculty Compensation & Benefits and Supplies; Paramedic Program Equipment; Community Education Compensation & Benefits; Instructional Service Agreement (ISA) Development Faculty Compensation & Benefits; and, STEM Coordinator Compensation & Benefits.

Total Award 24/25: \$133,906

Total Expended 24/25: \$133,906

25/26 Funding includes: Paramedic Faculty Compensation & Benefits, Accreditation and Simulation Technology; Fire Services Technology Equipment; CTE Faculty Liaison Compensation & Benefits; CTE Summer Camps; Summer Public Safety Academy; Public Safety Marketing; CTE Marketing (Videos); Employer Engagement Consultant; Public Safety Professional Development; CTE Software; and, Career Center Coordinator Compensation & Benefits.

Total Award 25/26: \$540,741

Total Budgeted: \$540,741

Total Expended: \$0

Balance: \$540,741

24/25 Regional (333353) – Timeline July 1, 2024 through June 30, 2026 (TOTAL: \$389,795)

24/25 Activities Performed: 2025 Spring Fire Academy Faculty Compensation & Benefits, Supplies, Professional Development, Disposal Services and Equipment Maintenance; Drone Program Equipment and Student Mentor Program;

Total Award 24/25: \$179,578

Total Expended: \$179,578

25/26 Funding includes: K14/WBL (PATH) Outreach Specialist Compensation & Benefits; Probation Academy Curriculum Development; Cal Fire Training Instructor Compensation and Student Certifications; Cal Fire Girls Weekend Academy Vendor Contract; and, Drone Program Equipment.

Total Award 25/26: \$185,217

Total Expended: \$0

Balance: \$185,217

25/26 Local (333354) – Timeline July 1, 2025 through June 30, 2027 (TOTAL: \$596,940)

25/26 Funding includes: Production Welder Certificate – CCAP Dual Enrollment Program Instructor Compensation & Benefits; STEM Coordinator Compensation & Benefits; Community Education Coordinator Compensation & Benefits (50%); and, CTE Project Manager Compensation & Benefits (60%).

Total Award 25/26: \$348,084

Total Expended 25/26: \$0

Balance: \$348,084

26/27 Funding includes: Paramedic Faculty Compensation & Benefits, Program Supplies and Accreditation Fees; and, Career Center Coordinator Compensation & Benefits.

Total Award 26/27: \$248,856

Total Budgeted 26/27: \$248,856

25/26 Regional (333355) – Timeline July 1, 2025 through June 30, 2027 (TOTAL: \$348,933)

25/26 Funding includes: 2026 Spring Fire Academy Instruction, Professional Experts, Supplies, Disposal Service, Rental Equipment, Equipment Maintenance, and Accreditation Fees; Public Safety Administrative Assistant Compensation & Benefits; Credit for Prior Learning Counselor Release Time, Instructor Compensation & Benefits for Engagement, Professional Development, Overtime for Forms Management & Website Development, and Marketing.

Total Award 25/26: \$348,933

Total Expended 25/26: \$0

Balance: \$348,933

Note: No Funds Available for 26/27

Other:

Strong Workforce Program Regional Joint Venture Funding:

Credit for Prior Learning Project

Total: \$41,704 for 2 fiscal years

Funding includes: Credit for Prior Learning Counselor Release Time, Instructor Compensation & Benefits for Engagement and Professional Development.

**CTE Committee
Summer Camps Report
August 26, 2025**

Summer 2025 CTE Camps Summary

Title	Enrolled	Tuition	Hours	Status	Revenue	Expenses
Automotive Technology Camp	11	150	12	Active	\$ 1,650.00	\$ -
Automotive Technology Camp	12	150	12	Active	\$ 1,800.00	\$ -
Jazz Camp	41	250	24	Active	\$ 10,250.00	\$ -
Interior Design Camp	19	150	8	Active	\$ 2,850.00	\$ -
Public Safety Camp	22	150	30	Active	\$ 3,300.00	\$ -
Creature Design Workshop: High School	7	150	20	Active	\$ 1,050.00	\$ -
Creature Design Workshop: Middle School	20	150	20	Active	\$ 3,000.00	\$ -
Animation Camp	20	150	20	Active	\$ 3,000.00	\$ -
3D Modeling Camp	19	150	20	Active	\$ 2,850.00	\$ -
Profit to Community Education					\$ 29,750.00	

Anne Kennedy, Lilibeth Mata Juarez, Jean O'Neil-Opipari

August 2025

- First Days of School Tabling (8/18-8/21)
- Livermore HS Back to School Night (8/27)

September 2025

- Welcome Week Tabling (9/3-9/4)
- NorCal Women's Fire –First Alarm Camp for Girls (9/20-9/21)
- Mountain House High School College & Career Fair (9/24)
- Tracy High College and Career Fair (9/30)

*November 15th – LPC Fall Open House

STEM Updates –

- Lunch with LLNL Interns (7/15)
- Operation Gateway (7/24)
- First Week of School Tabling with LPCSG (8/18 - 8/21)
- Livermore HS Back to School Night (8/27)
- National Laboratories Community College Internship Information Session (9/9)
- ET Resume Writing Workshop (9/10)
- UC Master Gardeners of AL Co. From Seed to Harvest (5-week course, 9/13 - 10/11)
- You Energy Solution Info Session (tentative) (10/1)
- LLNL/LPC Seminar Series (10/7)
- ET Interview Skill Workshop (10/8)
- Northern CA, American Society of Microbiology Fall meeting (10/11)

Career Center Report, CTE Committee, 8.26.25

Numbers from 2024-2025:

- **850 students** engaged with applications, appointments, career fairs, or events on Handshake (***compared to 721** from 7/1/23-7/1/24)
- **737 students** submitted an application on Handshake (***compared to 574** from 7/1/23-7/1/24)
- 1000 students attend Career Center Events (job fairs, panels, Appy Hour) in 24-25
- 420 students benefitted from class visits and in-class workshops and presentations from the Career Center in 24-25

New This Year:

- **Full-time counselor Gabriela Discua will be offering Career Counseling** at the Career Center on Thursdays from 10:00-3:30. Focus is on helping Undecided students. Students can make appointments with her via Handshake.
- **Hiration – free Resume Builder** and AI-powered mock interviews, resume, and LinkedIn reviews. Subscription is good for 12 months from activation. Students access with Zonemail. We have over 450 subscriptions to use this year.
- **Handshake will automatically close any job that has been posted for more than 30 days** (exceptions: college account for posting on-campus jobs). Employers can extend the deadline each month, up to 12 times, or they can duplicate the job. Goal: eliminate ghost jobs on Handshake.
- Any staff member with a matching email domain that requests to join an employer profile on Handshake will be automatically approved. Shortens approval process.

Upcoming events:

- Employment Smart Shops kick off this Wednesday, August 27 – Resume Workshop at 2 PM
- **Info Session for CCI Internship Program (with Jean), Tuesday, September 9, 3:00-4:30**
- Resume Workshop for Engineering Tech Learning Community, Stember 10, 3:30-4:30
- Resume Drop-In Hour: Thursday, September 18, 1:00-2:00 PM
- **Fall Job and Internship Fair, Wednesday, September 24, 11:00-2:00, Quad**