



CLASSIFIED SENATE MINUTES

September 5, 2024 | 1:00 pm – 2:15 pm | [Zoom](#)

Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Classified Senate

Governing Council:

Aubrie Ross – President
Maria Glidden – VP of Communications
Jennifer Tonn – VP of Activities
Jean O'Neal-Opipari – VP of Fundraising (absent)
Paula Rose – Secretary (absent)
Amy Rel – Treasurer (absent)

Ambassadors

Noël Fagerhaugh
Ellie Hirstein (absent)
Suzanne Kohler
David Rodriguez

Others in Attendance:

Adria Anderson-Kelly, Wanda Butterly,
Sharon Davison, Jennifer Farber, William Kossow, Nadiyah Taylor, Sherita Waters

1. Call to Order: 1:00 pm

2. Guided Pathways – Nadiyah Taylor

Intros for Nadiyah Taylor-Rep at Senate meetings in terms of Guided Pathways, liaison to shared governance, and ECE program faculty, works with director of center, steering committee goal to become more of a working committee, what can we offer to coordinators of the Guided pathways, i.e. symposium offering, etc. Making sure we're maintaining our ground and excellence, but also set a foundation for future evolutions. Doing global announcements to students, info videos about ed plans, etc. Continued work on using student ambassadors this year, participants in the Student Ambassador club, or weekly hours in other capacities, in counseling for example, for peer mentorship, maybe phone-banking, long-term goal of setting up a Pathways Office, ideally named "Student Success Office" for a central hub for students with questions, transfer issues, etc. in same hallway as Career and Transfer centers. Looking for more funding/grants, with focus on serving Latin-X students as well. Noel's question: How does this factor into the proposed Student Center, the Student Success Office focused more on helping student with next steps, less of the social center.

Guided Pathways Committee is excited to have Amanda Ingold as the new tri-chair for classified; they will learn a lot from her since she has experience with many different programs.

3. Review and Approval of Agenda: motion to approve (Suzanne Kohler)/seconded (Maria Glidden)/discussion (none)/approved

4. Review and Approval of [Minutes](#): motion to approve (Suzanne Kohler)/seconded (Maria Glidden)/discussion (none)/approved

5. Action Items

- Outstanding Classified Professional of the Year Award 2025
 - Dollar amount: Proposed increase to \$300.
Motion to approve (Suzanne Kohler)/seconded (Jennifer Tonn)/discussion (none)/approved
- Classified Senate Student Scholarships 2024-2025
 - Dollar amount, students awarded
Previously awarded two scholarships at \$250 each. We could retain this amount for 2024-2025 but likely would not have enough to continue this structure. David Rodriguez brought up that there is not usually a large number of applicants. Proposed change to 1 scholarship at \$300.

Motion to approve (Suzanne Kohler)/seconded (Jennifer Tonn)/discussion (none)/approved

- Classified Senate Retreat 2025 – Date (note: name will change to indicate professional development focus)
 - April 8, 2025
Will take place over spring break when faculty are away and 10-month and 11-month classified personnel are available. The event will primarily focus on professional development and take 4-5 hours. The governing council retreat would take place in the summer and be more extensive. Question regarding financial allocation from Senate? Aubrie Ross will submit another grant for funding; confirmed with Jim Ott that there is no limit for grant applications. Aubrie will add this as an action item at a later date.

Motion to approve (Suzanne Kohler)/seconded (Noël Fagerhaugh)/discussion (none)/approved

6. Old Business

- Classified Senate Retreat 2024 – Recap
Noël expressed concern for the lack of interactivity during the guest speaker presentation. Aubrie confirmed that our proposed guest speaker for the April retreat (Tracey Coleman) will provide plenty of interactive experiences.
- College Day Caring Campus/DEIA Session – Recap
Good attendance – classified as well as some administrators and faculty. We collectively created our DEIA commitments for Caring Campus, which expand further on our original commitments. Dr. Foster is fully on board. There are plans to offer another Caring Campus session during the next Flex Day. Suzanne expressed desire for more administrator participation during Flex Day. Aubrie confirmed that there was some miscommunication on College Day, which may have resulted in fewer administrators attending. We will strongly encourage administrator involvement going forward.
- [Shared Governance Committees](#) – Vacant Representation
Several committees (Accreditation, Guided Pathways, IPEC, Program Review, and SLO) still need classified representation. Aubrie urges all to consider joining and/or encourage colleagues to join. David Rodriguez provided insight into the Program Review committee tasks.

7. New Business

- Governing Council Retreat & Training – Summer 2025
This will be a continuation from the professional development-focused April 8th event and will take place after the 2025-2026 governing council has been finalized.
- 1st Reading – Classified Senate Bylaws | [Articles 1 - 5](#)
The last edits were completed in June 2022 so changes are needed. Current edits are notated on the working copy. We will vote on the changes after the 2nd reading.

8. Updates

- [Student Government](#)
Aubrie shared information for upcoming events. Caring Campus will table at the Club and Resource Fair taking place in late October.
- Caring Campus – Jean
Aubrie spoke on behalf of Jean: there will be an upcoming meeting. Jean will share more details. Be sure to get a name tag ribbon from Jean!
- Fundraising – Jean

- 4CS Pampered Chef Fundraising
Aubrie spoke on behalf of Jean: today is the final day for this fundraiser. 4CS is volunteer-run so it's important to support them. Please consider donating to our classified senate with a [payroll deduction form](#) located on the classified senate webpage. Jean plans to encourage donations from administrators and faculty as well.
- Activities – Jennifer
Next Tuesday will be donut morning in room 1687. A calendar reminder will go out shortly.
- Treasurer's Report – none
- SEIU – Jason
Aubrie spoke on behalf of Jason: the next SEIU site meeting will be 9/10/24. Jason will send a reminder to union members.
- Committee Reports – none
- [Board of Trustees Meeting](#) – Aubrie
Be on the lookout for four open board of trustee seats on this year's ballot.
- College & District Updates – Aubrie
Aubrie meets with Dr. Foster and Chancellor Gerhard monthly. Governing council has been invited to join these meetings. Relay any concerns you would like Aubrie to discuss at these meetings. The discussions at the most recent meeting included fitness center access, mental health support through a 3rd party support line, campus Olympics, FTEF and the need for more resources as enrollment grows, and staff burnout.

9. Adjournment: 2:04 pm

10. Next Regular Meeting: October 3, 2024 | 1:00 pm – 2:15 pm | [Zoom](#)