



# Classified Senate Meeting Minutes

May 1, 2025 | 1:00 pm – 2:15 pm | [Zoom](#)

## Agenda Item

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

### Classified Senate 2024-2025

#### Governing Council:

Aubrie Ross – *President*  
Maria Glidden – *VP of Communications*  
Jennifer Tonn – *VP of Activities*  
Jean O'Neil-Opipari – *VP of Fundraising*  
Suzanne Kohler – *Secretary*  
Paula Rose – *Treasurer*

#### *Ambassadors:*

Noël Fagerhaugh  
Ellie Hirstein  
Amy Rel  
David Rodriguez

#### SEIU Representative:

Jason Maxwell – *LPC Site VP*

#### LPCSG Representative:

Amir Salehifar

1. **Call to Order:** 1:02 pm
2. **Review and Approval of Agenda:** Motion to approve (Sharon Davidson)/seconded (Noël Fagerhaugh)/approved
3. **Review and Approval of April 3<sup>rd</sup> Minutes:** Motion to approve (Noël Fagerhaugh)/seconded (Jennifer Tonn)/approved
4. **Action Items**
  - 4.1 [Final Reading of Bylaws](#)  
  
Motion to approve (Sharon Davidson)/seconded (Sherita Waters)/approved
5. **New Business**
  - 5.1 25-26 [Committee](#) Opportunities  
  
Suzanne encouraged attendees to consider which committees they would like to join for the 25-26 academic year. The importance of classified participation was emphasized. We are expecting to have a classified tri-chair added to the Resource Allocation Committee. Suzanne, Sharon, and Jean shared their experiences on committees.
6. **Old Business**
  - 6.1 Classified Hiring Prioritization Ranking  
  
Dr. Foster made the decision to move forward with the Research Analyst for Research, Planning & Instructional Effectiveness position once hiring resumes. This position was ranked as number one by RAC and number 4 by the Classified Hiring Prioritization ad-hoc committee. The ad-hoc committee was pleased to see a classified position move forward.
7. **Informational Items**
  - 7.1 New Classified Hires/Promotions/Reclassifications
    - Savannah Cyrus – Instructional Assistant, English
    - Ashley Hart – Curriculum & Scheduling Specialist
    - Abbie O'Hara – Instructional Assistant, English
8. **Updates**
  - 8.1 Student Government – Amir: None
  - 8.2 Caring Campus – Jean  
The next meeting will be in June. Jean's hope for this summer is for

us to prepare ourselves for the upcoming changes (compressed calendar, winter intersession, etc.) so we can better support our students. Let Jean know when you have a new hire and she will put together a Caring Campus welcome package with resources.

#### 8.3 Fundraising – Jean

Fundraising for AY 24-25 has commenced. We should continue applying for available grants next year and consider See's Candy fundraising events since they are easy to work with.

#### 8.4 Activities – Jennifer

The Take 5 event will take place on 5/5/25, which replaces the previously-planned Nacho Average Potluck event. This decision was made because most departments are very busy with end-of-semester tasks and the Take 5 activity will be less time-consuming.

#### 8.5 Treasurer's Report – Paula

Paula shared the treasury report and noted recent reimbursements. There are remaining co-curricular funds that need to be moved into another account. Suzanne and Paula will discuss this with Aubrie when she returns.

#### 8.6 SEIU – Jason

Jason shared the winter intersession MOU, which will reopen on June 1, 2026. The 2025-2026 classified service calendar was discussed.

#### 8.7 Committee Reports – All

Jean reported that the Facilities and Sustainability Committee may decide to forgo the Bluebolt benches because the generated revenue is lower than initially predicated. Additionally, there were difficulties with identifying locations. A plan has been proposed to paint the stair risers in the 1800 building.

#### 8.8 Board of Trustees Meeting – Jean

Megan Garcia from Community Education made a presentation to the board, which was well-received. A trustee brought up concerns for the lack of fingerprinting/background checks for instructors, specifically those who works with minors.

#### 8.9 College & District Updates – Suzanne

AP 7365 Classified Disciplinary Action was pulled from Chancellor's Council. A group of classified professionals and SEIU representatives met with VC Druley for clarity. The decision was made that SEIU will incorporate a disciplinary process into the collective bargaining agreement, which will be brought to the negotiations table.

- 9. Announcements/Good of the Order:** Keep an eye out for information about the Classified Appreciation event and attend the final Town Hall meeting on May 7<sup>th</sup>.

#### **10. Adjourned:** 2:06 pm

**Next Meeting:** June 5, 2025 | 1 pm – 2:15 pm | [Zoom](#)

## Classified Senate Goals & Priorities 2024-2025

- Cross-Departmental Awareness
- Add a Classified Tri-Chair to the Resource Allocation Committee
- Offer annual Caring Campus orientations
- Hold orientations for new Classified Professionals every semester
- Highlight the importance of Action Items
- Provide health, safety, and mental health training, and self-care

## Caring Campus; DEIA Commitments

- Create a list of employees who can communicate in other languages
- Listen to our students by acknowledging diverse experiences, being culturally aware, practicing empathy, encouraging inclusive participation, and being mindful of power dynamics
- Expand our commitment; Cross-Departmental Awareness by collaborating and learning more about our resources

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