



Classified Senate Meeting Minutes

March 6, 2025 | 1:00 pm – 2:15 pm | [Zoom](#)

Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Classified Senate 2024-2025

Governing Council:

Aubrie Ross* – *President*

Maria Glidden – *VP of Communications*

Jennifer Tonn* – *VP of Activities*

Jean O'Neil-Opipari* – *VP of Fundraising*

Suzanne Kohler* – *Secretary*

Paula Rose* – *Treasurer*

Ambassadors:

Noël Fagerhaugh*

Ellie Hirstein

Amy Rel

David Rodriguez

SEIU Representative:

Jason Maxwell – *LPC Site VP*

LPCSG Representative:

Amir Salehifar

*=present

Others in attendance (full & partial): Ana Del Aguila, Jennifer Farber, William Kossow, Lilibeth Mata Juarez, Michael Peterson, Nadiyah Taylor, Sherita Waters

1. **Call to Order:** 1:02 pm
2. **Review and Approval of Agenda:** motion to approve (Lilibeth Mata Juarez)/seconded (Noël Fagerhaugh)/discussion (none)/approved
3. **Review and Approval of February 6, 2025 Minutes:** motion to approve (Paula Rose)/seconded (Noël Fagerhaugh)/discussion (none)/approved (Jean O'Neil-Opipari abstained)

4. **Action Items**

4.1 **LPC Classified Senate Support of [AB 1705 Resolution](#)**

Michael Peterson introduced himself as one of our district's representatives for the Faculty Association of California Community Colleges (FACCC). FACCC aims to roll back the passage of AB 1705. AB 1705, which would limit students to only transfer-level math and English courses at California Community Colleges, was initially passed by state legislators after being presented with data that had potential bias. California Community College faculty, classified professionals, administrators, and students seem to have general consensus against AB 1705 so CLPCCD FACCC members hope to pass a resolution that is backed by Academic and Classified Senates and student government at both campuses. After gathering a consensus, this resolution will be presented to the Board of Trustees for their support.

Jean shared feedback that AB 1705 is inequitable for many of our students, notably our adult students who may not have recently taken a math or English class and could benefit from remedial instruction before moving on to transfer-level courses.

Motion to approve (Jean O'Neil-Opipari/seconded (Noël Fagerhaugh)/discussion (none)/approved

5. **New Business**

5.1 **[Bylaws review of Articles 9-11](#) | 1st Reading**

Aubrie briefly covered proposed changes. This will be brought back for a 2nd reading. The following meeting will present all final bylaws for consent.

5.2 **Classified Hiring Prioritization Committee**

Governing Council and RAC Classified employees met earlier this week to design a ranking rubric and will meet again on Monday to rank. In addition to the four positions submitted through RAC, we received two addition positions to rank, both of which are for Math

Emporium Instructional Assistants. We are currently on a hiring suspension but Dr. Foster has advised Aubrie that the ranking will be kept on file for the future. It is important to note that RAC originally ranked these positions before the compressed calendar and winter intersession were confirmed so this committee's results may differ from RAC's ranking. Question if those who are unable to participate this year will be able to participate in future years? Yes.

6. Old Business

6.1 Classified Senate Professional Development Week Workgroup

The workgroup will meet with Tracey Coleman on Monday to discuss presentation topics. Please attend and provide input.

7. Informational Items

7.1 New Classified Hires/Promotions Reclassifications

- Charlotte Kenny – Admissions & Records Assistant II
- John Napagao – Counselor Assistant I

7.2 Election Committee

Nomination emails are currently being sent out. If you received an email, please respond to indicate if you are interested in accepting your nomination.

7.3 Outstanding Classified Professional of the Year Award Committee

The nomination period will be April 1 – April 15. The winner will be announced campus-wide at the May Town Hall meeting.

8. Updates

8.1 Caring Campus – Jean

We have several ideas for teambuilding/leadership activities centered around Caring Campus for flex day. Classified Professionals will also be able to discuss internal solutions for compressed calendar needs.

8.2 Fundraising – Jean

Jean emailed out a Spring See's Candy Fundraiser flyer. The items and wrappings are Spring/Easter-themed and will ship beginning March 13th.

8.3 Activities – Jennifer

The salad potluck will be held March 17th.

8.4 Treasurer's Report – Paula

Paula covered account balances and projected expenses. We received \$115 from the Fall See's Candy Fundraiser, which has been deposited in the Awards and Programs account.

8.5 SEIU – Jason

The next SEIU site meeting is scheduled for Monday, March 10th at 12 noon.

8.6 Committee Reports – All

Facilities Committee (Jean): A decision was made to have the 2100 bathrooms on the faculty side of the building have one locked restroom and one unlocked restroom. It is unknown how long it will take before this change is finalized because the lock mechanisms need to be changed, which is costly and time-

consuming. A similar change may be made to 2400 restrooms, but it appears that both are unlocked for the moment. Question if the locks on the 2400 restrooms will be similar to 2100 and display occupancy status? Jean believes this will be the case.

Professional Development Committee (Aubrie): The official flex day schedule will be sent out soon. Aubrie shared a draft schedule. Question if we will be provided with a mock up compressed calendar prior to flex day? The uncompressed calendar with winter intersession will be provided. The compressed calendar draft first needs to be approved by AACC before it can be shared. We will likely be offered only the previously-created compressed calendars from last year. Aubrie has put in a request to VP Ho to be provided with calendar/schedule samples, including block schedules, as soon as possible beforehand so we can use our 2-hour timeslot wisely and productively. Aubrie also requested that someone make contact with M&O to invite them to this flex day session. Jean will reach out to Brooke to have a flyer physically printed and posted in a conspicuous area.

Guided Pathways (Nadiyah Taylor): Jared Howard and Kristy Woods are working with district IT to create pathway dashboards where student data may be accessed, although the project has recently been put on hold due to other pressing demands on the IT team. The work that has already been completed has already allowed the team to discover gaps and make progress; several student groups have been sent automated messages encouraging them to set up a comprehensive educational plan with an academic counselor. Jared is currently designing content for future messages.

The committee is discussing new legislation that is focused on student parent resources. One of the requirements is to create a centralized resource webpage. The committee has been reviewing pages already on our website, like the Basic Needs webpage.

Nadiyah asked for feedback regarding designating LPC as a family-friendly campus. There was discussion about concerns and equity gaps for student parents, notably regarding the lack of refrigerators in lactation rooms. Aubrie and Jean informed the group that they have been in contact with Dr. Foster regarding the needed improvements for lactation rooms. The library is working on kits that can be checked out for children to use while their parent utilizes library resources. Perhaps other departments can coordinate with the library for checking out these kits when their parent uses other support services. Aubrie suggested speaking with Frances about purchasing kit materials with lottery funds.

8.7 Board of Trustees Meeting – Aubrie

None

8.8 College & District Updates – Aubrie

Aubrie asked about the hiring status at her most recent meeting with Dr. Foster and Chancellor Gerhard. The Cultural Community Center Coordinator, Director of Financial Aid, and Alternate Media Technology Specialist positions appear to be moving forward.

9. Adjourned: 2:21 pm

10. Next Meeting: April 3, 2025 | 1 pm – 2:15 pm | [Zoom](#)

Classified Senate Meetings 2024-2025

- April 3, 2025
- May 1, 2025
- June 5, 2025

Classified Senate Goals & Priorities 2024-2025

- Cross-Departmental Awareness
- Add a Classified Tri-Chair to the Resource Allocation Committee
- Offer annual Caring Campus orientations
- Hold orientations for new Classified Professionals every semester
- Highlight the importance of Action Items
- Provide health, safety, and mental health training, and self-care

Caring Campus; DEIA Commitments

- Create a list of employees who can communicate in other languages
- Listen to our students by acknowledging diverse experiences, being culturally aware, practicing empathy, encouraging inclusive participation, and being mindful of power dynamics
- Expand our commitment; Cross-Departmental Awareness by collaborating and learning more about our resources