



LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Governing Council:

- President:** Aubrie Ross
- Past President:** Jean O'Neil-Opipari
- VP, Communications:** Maria Glidden
- VP, Activities:** *Vacant*
- VP, Fundraising:** *Vacant*
- Secretary:** LisaMarie Russo
- Treasurer:** Paula Rose
- Ambassadors:**
 - Ellie Hirstein
 - David Rodriguez
 - Ryan Wheeler
 - Vacant*
- SEIU 1021:** Jason Maxwell – Interim
- Las Positas College Site VP

1. **Call to Order:** 1:06 pm
2. **Public Comments:** None
3. **Approval of Agenda and Minutes from [February 1st](#) Senate meeting**

 - Moved by Maria and seconded by Jason Maxwell. Approved Unanimously

4. **SEIU Leadership – Jason Maxwell**
 - Jason discusses Leadership Meeting today: Jason is interim site VP, putting together an election committee for Site VP, he will resign from Secretary and run for Site VP with SEIU, Flex Day Calendar, two SEUI activities for that day—more details later in this meeting
5. **Discussion Items:**
 - **Classified Involvement in Earth Day**
 - Flex Day Session re: sustainable practices that we currently practice or would like to implement
 - Earth Week (April 15-19th)
 - Earth Day Fair in Quad – April 17th
 - request that M&O show their new electric carts & tractors sometime during the week
 - Campus Sustainability folks reached out about an Earth Day Collaboration with us! Workshop on flex day to discuss sustainability practices. Anyone who would like to get involved, send her an email and she will connect everyone.
6. **Information Items:**
 - [Student Government Resolution of the Academic Alternative Compressed Calendar](#)
 - **Flex Day – March 21**
 - [Proposal Classified Hiring Prioritization Committee](#)
 - Classified Hiring Prioritization Proposal-status update-requesting to augment the process, submit to the senate for application reviews, with a rubric designed in alignment with the faculty hiring committee. Presentations for all service areas, positions designated, keeping transparency, all in alignment with needs in each area, a chance for our voice to be input, essential for strategically aligning resources, if approved by Dr. Foster it will come to a vote and happen next year! More to come...
7. **Old Business:**
 - **Health & Wellness – Aubrie**
 - Still an ongoing discussion. I will bring this subject up during the meeting with Dr. Foster and the Chancellor

March 7, 2024 | 1:00 | [Zoom](#)

- Health and Wellness-president and chancellor on board, more training with CPR, one happening on Flex Day, and possibly during Spring break, and on-going
- **Elections Committee for Classified Senate Governing Council member 2024-2025**
 - Election committee-Jean: Nomination forms next week, elections sometime in April, announce in May- reach out to others if you'd like more info
- **Flex Day – Thursday, February 21st**
 - Draft Schedule will be sent via email one week in advance.

8. Informational Items:

- [RAC Rankings](#) for new Classified Positions posted on RAC Minutes
Positions: [CAP Scores](#)
 1. President's Office → Research Analyst
 2. IT → IT Computer Network Specialist
 3. BSSL → Instructional Assistant, Tutoring Center (10 month)
 4. VP Academic Svcs. → Curriculum & Scheduling Specialist
 5. BSSL → Instructional Assistant, ECE (10 months, 30 hours a week)
 6. BSSL → Instructional Assistant, Tutoring Center (12 months)
 7. VP Admin. Svcs. → Bursar
 8. BSSL → Lab Tech, ECE (12 months, 15 hours a week)
- RAC-links in Agenda, ranked CAP scores, all posted on their minutes page, their meeting is today at 2:30PM
- **Classified Senate Retreat – 8/8/2024**
 - Tracey Coleman Workshop/Training - Continued
 - Workgroup Meeting dates/times
 - Recap- Classified retreat-Tracey Coleman- so much fun! After the eleven and ten months return August 8th, she is an amazing leader in the community and business, please attend the group meetings, brainstorming and planning, super fun!
- **CLIP**
 - 2 – day Summer Institute for new 2024-2025 Cohort. Will be held on Tuesday, July 30 & Wednesday, July 31 to avoid overlap with our regular Senate meetings. Regular meetings will be held on the 2nd Thursday of the month to allow folks to attend our Senate meetings.
 - Nominations for new CLIP cohort will be sent out by HR very soon.
 - CLIP Connect 2 – Scheduled for Wednesday, October 16 from 10 am – 2 pm at the District Office.
- **Activities & Events:**
 - [Hooray it's Donut Day – Wednesday, March 13th.](#)
 - [Spring Break – April 1 - 3](#)
- **Volunteer at the Market**
 - 3/26/24
 - 4/23/24
 - 5/28/24
- **Classified Fireside Chats, 2nd Tuesday, from 11 am – 12 pm via [Zoom](#)**

9. Las Positas College Student Government Report

10. Governing Council Reports:

- **SEIU** – Jason Maxwell
Jason gave SEIU update on the new Evaluation and PIP plans, has been adopted, huge round of applause, all managers will be getting training on the new form soon, Tuesday March 12th next SEIU Site meeting @12PM. Two flex fay activities, Weingarten Rights, Basic Steward training, reach out anytime with questions Miguel giving comments on the SEIU bylaws to register his stand-Jason accepts and appreciates!
- **Caring Campus** – Jean O’Neil-Opipari
- Jean shared two things, not meeting on Friday, first: Flex Day on Caring Campus, an overview for those not well-versed, one-hour session with scenarios, bring scenarios that weren’t handled well to brainstorm other approaches, second: Thursday 3-14 @10AM 21347 conference room meeting on 3rd floor 2100 for Caring Campus Committee
- **DEMC, PBC** – David Rodriguez
Budget is tight for LPC- district is on track for budgetary spending, (lots of acronyms I don’t know) it was a quick meeting-more next month
- **Academic Compressed Calendar Committee Update** – David Rodriguez & Jason Maxwell
 - The Committee met March 1st for 3 hours On Friday, March 1, a majority of the 18-member Alternative Academic Calendar Committee recommended a suspension of further steps towards consideration of a compressed calendar at this time. The committee’s discussion leading up to the recommendation highlighted concerns and impacts in the following areas: students and student success, the SCFF metric (budget), transition to a compressed calendar, workload, facilities, technology, and classified professionals' representation.
 - The co-chairs of the AACC would like to thank all the members for their hard work over the last 15 months.
 - Heidi Ulrich-keep up the good work!
 - Jason-huge shout out to David, organized constituents for highlighting talking points, with emphasis, really appreciate it!
- **President’s Report** – Aubrie Ross
 - Went alone, anyone would like to come next time contact her, Classified Professional Hiring Pause-Affects everybody! Why so many new positions for Chabot
 - Emergency preparedness, disaster plans, and CAT training, respond to emergency for community, contacts for buildings, organizations and communications around entire campus, CPR training for all positions, we are front of house, first contacts, on campus
 - programs of EMT and Fire, CPR training sessions, ongoing for Classified is confirmed, posted on Spring break
 - Concerns about workload, burnout, health and wellness. Too much on our plates, not enough people in areas, stretched too thin while more projects are still being piled on, without consideration for health, and time for actual work to get done.
 - Compressed Calendar
 - District IT training, our internal don’t do the trainings, can they help more with training for new systems
 - District Wide Flex Day for Classified- Chabot is on board, now to get district
 - New building staffing needs of M & O, IT, not enough of them!
 - Next meeting-Union issue for input: want to know about anxiety among classified, too much stress, where is this coming from, how they can support us? Aubrie asks for stories, testimonials, suggestions, etc.

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- Chancellor Gerhard wants to visit our meetings sometime

11. Update from Chancellor's Council

- Information Item: [Proactive Awarding](#)
- First Reading of Board Policies:
 - [BP 3710 Securing of Copyright](#)
 - [BP 3715 Intellectual Property](#)
 - [BP 4020 Program, Curriculum, and Course Development](#)
 - [BP 4300 Field Trips and Excursions](#)
- First Reading of Administrative Procedures
 - [AP 4020 Program and Curriculum Development](#)
 - [AP 4300 Field Trips and Excursions](#)
- Second Reading of New, Reviewed or Revised Board Policies
 - [BP 2735 Board Member Travel](#)
 - [BP 3410 Nondiscrimination](#)
 - [BP 7120 Recruitment and Selection](#)
 - [BP 7400 Travel](#)
 - [BP 7600 Security Officers](#)
- Second Reading of Administrative Procedures
 - [AP 3410 Nondiscrimination](#)
 - [AP 7145 Personnel Files](#)
 - [AP 7600 Security Officers](#)

12. Kennedy & Company – Equity Driven Enrollment Audit

- [CLPCCD 2021 Chabot Financial Aid Survey](#)
- [Equity-Driven Enrollment Audit FULL Market, Competitor, Data Analysis](#)

13. Good of the Order:

- Thanked everyone for their input and for attending the meeting. We will miss Heidi since this was her last Senate meeting before retirement.

14. Adjournment: 1:57 pm

15. Next Regular Meeting: April 4, 2024 via [Zoom](#)

Classified Senate 2024 Meeting Dates: ([Zoom](#))

April 4, 2024

May 2, 2024

June 6, 2024

Classified Senate Webpage: <http://www.laspositascollege.edu/gv/classifiedsenate/index.php>

Follow us on Instagram: [@LPC_Classified_Senate](#)

Classified Senate Goals & Priorities for AY 2023-2024

Caring Campus

- Continued involvement in campus wide events
- Conduct an evaluation of Caring Campus

March 7, 2024 | 1:00 | [Zoom](#)

Cross-Departmental Awareness & Collaboration

- Implement monthly tours of departments of various areas on campus
- Work with other departments to develop various communication techniques
- Offer an orientation once a semester to Classified Professionals
- Increase participation in Shared Governance Committees and on Senate
- Expansion of the Tri-Chair Model

Professional Development & Wellness

- Continue putting this in the forefront of what we do
- Identify the needs and interests of our colleagues