



CLASSIFIED SENATE MINUTES

February 2, 2023 | 1:00 – 2:15 p.m. | Rm 1008 & Zoom

Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Classified Senate

2022-2023 Executive Committee:

Jean O'Neil-Opipari, President
Aubrie Ross, VP of Activities and Communications
Elizabeth McWhorter, VP of Fundraising
Danielle Bañuelos, Secretary
Paula Rose, Treasurer
Ellie Hirstein, Ambassador
Helena Cruz, Ambassador
Maria Eastwood, Ambassador
Vacant, Ambassador
Mike Alvarez, SEIU Representative
David Rodriguez, 4CS Representative

[Classified Senate](#)

1. Call to Order

- Meeting called to order at 1:08 p.m.

2. Dr. Foster Address to Classified Senate

- SEIU Contract - Flexible Work Schedules as of 2/13
- Thursday, 2/16 – District w/ new Congressman
- Organizational Realignment – Tri-Chair Model to include classified on shared governance committees.

3. Guided Pathways Update - Kristy Woods

- Kristy Woods shared Phase 2 of Student Success Teams
- Goals for Fall 2023
 - ❖ Canvas Sites
 - ❖ Pathway Conversation
 - ❖ My Pathway Checklist
 - ❖ Career Coach
 - ❖ Student Resource Guide
 - ❖ Mobile App: LPC Go
 - ❖ Companion Syllabus

4. Review and Approval of Agenda, 2/2/2023

- Frances/David - Approved

5. Review and Approval of Minutes, 1/5/2023

- Frances/Danielle - Approved

6. Classified Senate President's Report

- **Welcome New Hires for January 2023**
 - Damian Bramlett, Laboratory Technician, Viticulture and Winery Technology
 - So-Jin Moon, Degree Audit/Student Education Planning System Coordinator
- **Payroll Deduction for Co-Curricular Account**
 - This will help us be able to spend our money more flexibly
- **New SEIU Contract**
 - Thank you to SEIU and Mike Alvarez, David Rodriguez, Rachel Ugale, Jennifer Farber, Aubrie Ross and Ralitsa Ivanova – Olsson and all the folks at the District and Chabot
- **Caring Campus T-shirt Update**
 - 190 Orders
- **Summer Retreat (LPC only) and PD with Chabot**
 - We need to set a date for this retreat.
 - We need to establish a committee to help plan the retreat.
– Mila, Maria G, Aubrie, Danielle



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- **Joint Professional Development w/ District and Chabot**
 - We have funds in our BLOCK Grant that we need to expend in a joint capacity. We would like to explore options for a joint professional development retreat with the District and Chabot College.
 - We need to establish a committee to help plan this retreat
 - **[AP 2510 - Participation in District and College Governance](#)**
 - District proposed, and LPC supports 16 hours allocated to Classified Senate, however Chabot College wants all 16 hours to go to the Classified President.
 - **Alternative Academic Calendar**
 - [CLPCCD's Alternative Academic Calendar](#)
 - Shortening the calendar will impact Classified in various ways, so we need to really think about how we feel about this change.
 - **Establish Classified Committees**
 - Classified Senate Officer nomination, Scholarship, Outstanding Classified Professional of the Year
 - If you would like to be on these committees, please reach out to Jean.
 - **COVID-19 Protocols Update**
 - Visitors to campus do not need to be vaccinated! We can have functions on campus, and host groups on campus and do not need visitors to be vaccinated.
 - **Volunteer at the Market on February 28**
 - 8:00 to 12:00 (setting up), 12:00 – 3:00 (food distribution)
 - **Classified Leadership Institute 2023**
 - CLI 2023, June 6-9th, 2023
 - We have three attendees to CLI so far, and have two more spots available. If you'd like to attend, please email Jean.
 - **4CS Membership**
 - Motion to approve no more than \$200 for our 4CS membership
 - Frances moved to approve, David seconded – Approved
 - **Vote on the number of scholarships to award in 2023**
 - Recommended we offer 2 \$500 scholarships
 - Frances motioned to approve, Carolyn seconded – Approved
7. **Treasurer Update – Paula Rose**
 - Paula shared our Treasury Report effective 2/2/2023
 8. **SEIU Update – Mike Alvarez**
 - Every Friday, SEIU meetings will resume 2/17
 - SEIU Leadership will be able to meet with Administrators for better communication and understanding of policies.
 9. **[VP Report](#) – Aubrie Ross**
 10. **[Spring Events](#) – Aubrie Ross**
 11. **Fundraising Update – Liz McWhorter**
 - *Tabled*



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12. DEMC and 4CS Update – David Rodriguez

- DEMC –2% increase enrollment!
- 4CS -- Look out for the Gathering of the Senate on March 3, 2023 @ Chabot College. It will be \$35 to attend. Zoom & In-Person options.
- 9+1 voted on and approved state-wide!

13. Committee Reports

- Accreditation Steering Committee
- Distance Education Committee
- Facilities and Sustainability Committee
- Guided Pathways Steering Committee
- Institutional Planning and Effectiveness Committee
- Health and Safety Committee
- Professional Development Committee
- Classified Professional Development Taskforce
- Program Review Committee
- Resource Allocation Committee
- Student Equity and Achievement
- Student Learning Outcomes Committee
- Technology Committee

14. AP/BP

a. [First Reading](#)

1. AP 2510 Participation in District and College Governance
2. AP 6750 Parking

b. [Second Reading](#)

1. BP 2015 Student Members
2. AP 3253 Total Cost of Ownership
3. BP 3500 Campus Safety
4. AP 3500 Campus Safety
5. BP 3501 Campus Safety and Access
6. AP 3501 Campus Safety and Access
7. BP 3505 Emergency Preparedness Plan
8. AP 3505 Emergency Preparedness Plan
9. AP 6625 Art, Exhibits and Displays in Public Places

- [Board Policy 2410](#) and the corresponding [Administrative Procedure](#) articulate the process in which Board Policies and Administrative Procedures are created and reviewed on a 10-year cycle.
- The following Board Policies have gone through the process and have been approved by the Board or Trustees.
 - [BP 2015](#) Student Members
 - [BP 3500](#) Campus Safety
 - [BP 3501](#) Campus Security and Access
 - [BP 3505](#) Emergency Preparedness Plan

15. Adjournment – 2:40 p.m.

16. Next Regular Meeting: Thursday, March 2, 2023, at 1:00 p.m.