



CLASSIFIED SENATE MINUTES

December 1, 2022 / 1:00 – 2:15 p.m. / Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Classified Senate

2022-2023 Executive Committee:

Jean O'Neil-Opipari, President
Aubrie Ross, VP of Activities and Communications
Elizabeth McWhorter, VP of Fundraising
Danielle Bañuelos, Secretary
Paula Rose, Treasurer
Ellie Hirstein, Ambassador
Helena Cruz, Ambassador
Maria Eastwood, Ambassador
Vacant, Ambassador
Mike Alvarez, SEIU Representative
David Rodriguez, 4CS Representative

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- 1. Call to Order**
- 2. President of the College Update - Dr. Dyrell Foster**
 - Caring Campus Award coming soon. Dr. Foster is drafting language and we will open nominations in February 2023.
 - Campus-wide meeting - Organizational Alignment on January 20, 9:00 a.m. - 1:00 p.m.
 - Campus-wide meeting - Strategic Enrollment Planning, March 10, 9:00 - 1:00 p.m. Email invitations will go out.
- 3. Review and Approval of Agenda, 12/1/2022**
- 4. Review and Approval of Minutes, 11/3/2022**
- 5. Classified Senate President's Report**
 - **Welcome New Hires for November 2022**
 - Eniye I. Akinmade, Early Childhood Assistant
 - **Congratulations to the Classified Chancellor Award Winners**
 - Christine Hornbaker
 - Andrea Migliaccio
 - Aubrie Ross
 - Hermina Sarkis-Kelly
 - Todd Steffan
 - **Caring Campus Logo Contest Winner**
 - Congratulations to Hermina Sarkis-Kelly for winning the Caring Campus Logo contest!
 - **Payroll Deduction for Co-curricular Account**
 - The new [payroll deduction form](#) for Las Positas College Classified Senate is now up on our website.
 - **CalWORKS/CARE – Holiday Program**
 - [Adopt a Family](#)
 - Classified Senate is going to support CalWORKS/CARE by joining their holiday program and adopting five children. If you want to support in addition to classified senate, please [sign up here](#) to join.
 - Classified Senate selected:
 - Family 10 / Boy 9 years old
 - Family 18 / Boy 18 years old
 - Family 18 / Girl 9 years old
 - Family 19 / Boy 15 years old
 - Family 19 / Boy 7 years old
 - **Recap of Vote for CLI 2023**
 - We voted to approve the spending of \$5,000 from the Block Grant to support five classified professionals to go to CLI in an amount not to exceed \$1,000 per person.



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- **Board of Trustees Vote of No Confidence**
 - The Board of Trustees vote of no confidence letter was supported by all six of the CLPCCD senates.
- **Caring Campus Initiative**
 - Anyone interested in the Caring Campus website workgroup or interdepartmental awareness work group please email Jean. In addition, T-shirt order forms with the new Caring Campus logo will be coming soon.

6. **Guided Pathways - Kristy Woods**

- The Student Success Teams will be implemented in four phases. Phase one is the website; but students need to be directed to the website to take advantage of the information and resources. Phase two will be developing the Canvas sites for the pathways. Kirsty described the scope of this project that will transform the student experience from enrollment through to graduation. It seeks to greatly improve the student communication in a variety of methods.

7. **Treasurer Update – Paula Rose**

- The fundraisers have helped our scholarship and awards balances; costs from the Fall Flex Day has not shown up in our account yet, Paula will check with business services. The co-curricular account has a balance of \$0, the payroll deductions will start going into this account, so please share the new payroll deduction form!

8. **SEIU Update – Mike Alvarez**

- General Meeting 12/3 at 10:00 a.m. at the District Office.

9. **Professional Development – Aubrie Ross**

- Classified Leadership Institute 2023

10. **Fall Activities – Aubrie Ross**

- [Fall Activities List](#)
 - 12/7 – Walk and Talk Wednesday
 - 12/16 – [Classified Connections: Cookies and Hot Cocoa](#)
 - 12/20 LPC’s The Market

11. **Fundraising Update – Liz McWhorter**

- [See’s Candy Fundraiser](#) closes Friday, December 2
 - Currently we have raised \$240.70 of our \$500 goal!
- Friendsgiving Silent Auction Results. We raised...
 - \$812 Scholarship/Award
 - \$500 Scholarship
 - \$258 Co-Curricular

12. **[DEMCC](#) and 4CS Update – David Rodriguez**

- **DEMCC** - No updates
- **4CS** - A marketing specialist position has been filled; this will help with communications statewide with Senates and with stakeholders. The “9+1” document has been approved at the last CLPCCD board meeting. It is being reviewed statewide for a second reading, moving toward approval by all senates.



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13. Campus Committee Reports

- Accreditation Steering Committee
- Distance Education Committee
- Facilities and Sustainability Committee
- Guided Pathways Steering Committee
- Institutional Planning and Effectiveness Committee
- Health and Safety Committee
- Professional Development Committee
- Classified Professional Development Taskforce
- Program Review Committee
- Resource Allocation Committee
- Student Equity and Achievement
- Student Learning Outcomes Committee
- Technology Committee

14. Administrative Procedures/Board Policies

- a. **[First Reading](#)**
 1. BP 2015 Student Members
 2. AP 3253 Total Cost of Ownership
 3. BP 3500 Campus Safety
 4. AP 3500 Campus Safety
 5. BP 3501 Campus Safety and Access
 6. AP 3501 Campus Safety and Access
 7. BP 3505 Emergency Preparedness Plan
 8. AP 3505 Emergency Preparedness Plan
- b. **[Second Reading](#)**
 1. BP 2340 Agendas
 2. BP 2410 Board Policy and Administrative Procedure
 3. BP 2430 Delegation of Authority to the Chancellor
 4. AP 2430 Delegation of Authority to the Chancellor
 5. BP 2725 Board Member Compensation
 6. BP 3300 Public Records
 7. AP 3300 Public Records
 8. BP 3580 Sustainability
 9. AP 3580 Sustainability
 10. BP 4070 Auditing and Auditing Fees
 11. BP 6540 Insurance
 12. AP 6625 Art, Exhibits and Displays in Public Places
- c. **Discussion/Information**
 1. [BP 2715 Code of Ethics/Standards of Practice](#)

15. Adjournment – 1:38 p.m.

16. Next Regular Meeting: Thursday, January 5, 2022, at 1:00 in Room 1008

Happy Holidays!