



CLASSIFIED SENATE MINUTES

October 6, 2022 | 1:00 – 2:15 p.m. | Room 1008 & Zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Classified Senate

2022-2023 Executive Committee:

Jean O'Neil-Opipari, President
Aubrie Ross, VP of Activities and Communications
Elizabeth McWhorter, VP of Fundraising
Danielle Bañuelos, Secretary
Paula Rose, Treasurer
Ellie Hirstein, Ambassador
Helena Cruz, Ambassador
Maria Eastwood, Ambassador
Vacant, Ambassador
Mike Alvarez, SEIU Representative
David Rodriguez, 4CS Representative

[Classified Senate](#)

1. Call to Order

- Meeting called to order at 1:05 p.m.

2. Dr. Foster's Report

- Reviewed topics that were discussed in yesterday's Town Meeting.
- The vaccine mandate is still in place, we will revisit this as new developments arise
- Accreditation Focused Site Visit scheduled for Monday, October 10th
 - Open forum on Monday
 - Exit Interview on Tuesday
 - Both of these are open to everyone

3. Enrollment Project – Kennedy & Co.

- Presenters: Ron Gerhard, CLPCCD Chancellor, Mickey Baines – Partner in Technology Services, Kendra Grinnage - Senior Manager, Amy Maltagliati - Technical Manager, and Julia Brickfield- Analyst in Strategy and Operations
 - How can we improve the student experience during enrollment?
 - Applications increasing but actual enrollments were decreasing
 - Started working with Kennedy & Co in August 2022
 - [Kennedy & Co Kick Off Presentation](#)
 - Kennedy & Co will assess the operations of CLPCCD's enrollment and business process, as well as CRM audit to evaluate how the institutions are leveraging their CRM to optimize the enrollment process. All steps in this process will focus on identifying equitable practices for students and staff.
 - This process will involve three phases, with data collected in each phase informing and supporting future phases.
 1. Current Enrollment Strategy and Operations Assessment
 2. CRM Audit
 3. Strategic and Operations Enrollment Plan
 - Our goal is to gather a broad set of perspectives from across the various teams and levels within the District
 - To follow Equity-Driven Enrollment Assessment project please visit: <http://districtazure.clpccd.org/enrollment/>

4. Review and Approval of Agenda – 10/6/2022

- Frances/David - Approved

5. Review and Approval of Minutes – 9/1/2022

- Paula/Danielle - Approved



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6. DEMC and 4CS Update – David Rodriguez

- Interim State Chancellor, visited to discuss priorities
- IEBC received a grant to sustain the work of Caring Campus
- November 2022 will be first reading of 9 + 1
- CLI 2023 – June 2023 in Visalia, CA
 - Registration 1/2023 – 5/2023

7. Welcome New Hires

- **September 2022**
 - William Kossow, Lab Tech. Physics, Astronomy, and Engineering
 - Marisa Pascal, Lab Tech Geography and Geology
- **Caring Campus Update**
 - Monthly meetings, 3rd Thursday of the month
 - FLEX Day Sessions –
 - LPC Campus Directory Session
 - Brief Overview of Caring Campus Session
- Voted to split the cost of FLEX Day food with PDC and the President's Office (\$1350.00) taken out of the Professional Development Grant.
 - T-Shirts
 - Logo contest was sent out in an email yesterday
 - Goza Gear will be making us t-shirts with our caring campus logo on them
- [Classified Senate Priorities](#)
- COVID regulations
- Payroll deduction for co-curricular account
 - New form coming soon
- 2.2 for 22 Veterans Challenge
 - Classified Senate's logo will appear on 2.2 event shirt as a "Valued Sponsor"
 - Classified Team
 - Classified Booth at the 2.2 on Saturday, October 22 – collecting [items for holiday care packages](#) that are sent to troops who are away from home

8. Kristy Woods – Guided Pathways

- *Tabled*

9. Treasurer Update – Paula Rose

- We have \$16,500 to spend

10. SEIU Update – Mike Alvarez

- *Tabled*

11. Professional Development – Aubrie Ross

- *Tabled*

12. Fall Activities – Aubrie Ross

- *Tabled*

13. Fundraising Update – Liz McWhorter

- *Tabled*



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14. Committee Reports

- Accreditation Steering Committee
- Distance Education Committee
- Facilities and Sustainability Committee
- Guided Pathways Steering Committee
- Institutional Planning and Effectiveness Committee
- Health and Safety Committee
- Professional Development Committee
- Classified Professional Development Taskforce
- Program Review Committee
- Resource Allocation Committee
- Student Equity and Achievement
- Student Learning Outcomes Committee
- Technology Committee

15. AP/BP

a. [BP and AP Review 2022-2023](#)

b. [First Reading](#)

1. BP 1300 Collegial Consultation
2. AP 1300 Collegial Consultation
3. BP 3250 Institutional Planning
4. BP 4027 Travel Study Programs
5. AP 4027 Travel Study Programs
6. AP 4070 Auditing and Auditing Fees

c. [Second Reading](#)

1. BP 4070 Auditing and Auditing Fees
2. BP 4106 Nursing Program
3. AP 4106 Nursing Program

16. Adjournment

- Meeting adjourned at 2:30 p.m.

17. Next Regular Meeting

- Thursday, November 3, 2022, at 1:00 in classroom 1008 and on zoom