



Budget Development Committee Meeting Minutes

December 4, 2024 at 11:00 am

Recorder: Andrea Anderson

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Sean Brooks (Non-Voting Member)	<input type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Jason Maxwell
Administrator At-Large	PBC Members	Classified Professional on PBC
<input checked="" type="checkbox"/> Ken Cooper <input checked="" type="checkbox"/> Kevin Harral <input checked="" type="checkbox"/> Nan Ho	<input type="checkbox"/> Ashley Young <input checked="" type="checkbox"/> Rajinder Samra <input checked="" type="checkbox"/> Rajeev Chopra	<input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Aubrie Ross
Classified Professionals	Faculty Member At-Large	LPC Administrative Services Officer
<input type="checkbox"/> Alesia High <input type="checkbox"/> Rabiah Choudry	<input checked="" type="checkbox"/> David Powers <input checked="" type="checkbox"/> Titian Lish	<input checked="" type="checkbox"/> Sui Song (Non-Voting Member)
LPCSG Student (1)		
<input type="checkbox"/> VP of Student Life		

Attendance (Quorum = 8)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order <i>For information</i></p> <ul style="list-style-type: none"> • Meeting called to order by Sean Brooks at 11:02 am 	Sean Brooks
2.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> • Agenda Approved by: David Powers and Rajinder Samra 	Approved by David Powers and Rajinder Samra
3.	<p>Review & Approve October and November Minutes <i>For action</i></p> <ul style="list-style-type: none"> • Motion to approve minutes with amendment of correcting the Old Business – Bullet Point 6 and the attendance record <ul style="list-style-type: none"> ○ Jason Maxwell • October Minutes Approved by: David Powers and David Rodriguez <ul style="list-style-type: none"> ○ Abstention: Ken Cooper, Aubrie Ross, Kevin Harral, Rajeev Chopra • November Minutes Approved by David Powers and Titian Lish <ul style="list-style-type: none"> ○ Abstention: Aubrie Ross, Ken Cooper, Rajeev Chopra 	Approved by David Powers and David Rodriguez + David Powers and Titian Lish
4.	<p>Action Items <i>For Action</i></p> <ul style="list-style-type: none"> • None 	None
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Review Budget <ul style="list-style-type: none"> ○ Run through DMC Multi-Year Stimulation ○ Period Ending November 30, 2024 ○ We have been 5/12 through the year, about 41.67%. We should have expended about 42% of our budget, but we are closer to 46%. Our Annual Budget is about \$45 million. We should be at \$3.75 million a month, but we are spending about \$4.1 to \$4.2 million a month. We are over \$1.8 to \$1.9 million. ○ Majority of our expenses are salaries and benefits. 	None

- With reassign time and other time given to Full Time Faculty Members, we have to backfill with Part Time Faculty. Over the next few months, we will be looking at our categorical funds and other opportunities to shift some of our salaries and benefits to those particular areas. 92% of our budget is salaries and benefits. In February, we'll begin to start looking at plans as to how we will alleviate some of these overages that we are experiencing right now.
 - RECOMMENDATION
 - For Classified Salaries – Two different categories: Classified Professional and Administrators like FT and PT Academic Salaries.
 - DISCUSSION
 - We will be forced to have a conversation under the new provisions in BAM. Sui submitted a true budget to the District, but District required that we show a balance budget. The Middle Column (Unaudited Actuals) – when we were developing the adopted budget. We are overspending when we send a balance budget for adoption, but we are in a deficit because we are not allowed to show a true budget.
 - How do we address it and what's the best approach for us to advocate for our students? We need to be more transparent; we will discuss with VC Nicholas about having the real numbers at the outset of the year. We'll end this year with a balanced budget – How did we get here? We need to work on this for the next 6-7 months. We haven't ended the year at a deficit overall as a District.
 - VC Nicholas has shared a DEMC Multi-Year Workbook – what it would take for us off to get off hold harmless.
 - Static Approach: Assuming there is a 5% in FTEs growth over the next few years, we would take our total:
 - Basic Allocation (\$14,032,740) + Our Apportionment (\$83,210,402) = \$97,243,143 (Total Basics and FTES Allocations)
 - Total Estimated Supplemental and Success Allocation is \$31,500,000
 - Total SCFF Funding \$128,743,142 (\$97,243,142 + \$31,500,000)
 - Hold Harmless Funding is \$139,856,226 – Based on our Fiscal Year 2017-2018, when FTEs was about 18,000 based on the cost-of-living adjustments, Colas, and other metrics; we would need to get to an aggregate or 3-year average of about \$16,400 FTEs to get off hold harmless – If we estimate a 5% growth, by 2025-2026, we should be at \$16,300 FTEs, but our 3-year average would still be \$14,500 FTEs. If we assume the 5% growth in FTEs next year, we would still be in hold harmless by \$11 Million. If we had a 5% growth in 2026-2027 and 2027-2028, we should be out of hold harmless and we would receive our Cumulative Cola. This year Cola is estimated to be less
 - than 3%.
 - Discussions about the compressed calendar and other items to try to increase enrollment to try to get off hold harmless as soon as possible. We are working to improve our supplemental metrics as well as our FTEs growth.

<p>6.</p>	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • PBC Agenda Review <ul style="list-style-type: none"> ○ VC Nicholas Spreadsheet – Skip Goals <ul style="list-style-type: none"> ▪ Discussion if colleges should have skip goals and present those skip goals to PBC ○ DEMC has set targets which the Chancellor has approve <ul style="list-style-type: none"> ▪ There has been conversation that PBC should look at the total cost of running those FTEs because the concern for DEMC and PBC are 2 disjointed bodies. One is based on collective bargaining and the other looking budget (DEMC). ○ Meeting – Friday, December 6th at 12:30pm. 	<p>R.Chopra</p>
<p>7.</p>	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • BDC Meetings <ul style="list-style-type: none"> ○ Meetings will continue on first Wednesday of each month. Next Meeting for 2025 will be February 5th at 11:00am. 	
<p>8.</p>	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • Looking at the success charts that we presented in PBC, if the committee is interested in having these metrics for college discussion <ul style="list-style-type: none"> ○ Is there a way to pull our FTEs for special admit and CDCP – based on our college demographics, we can try to increase FTEs because it has higher FTEs dollar amount. In Bam, we can shift our allocation from District if the numbers make sense. Would it make sense for our college to increase CDCP noncredit and special admit students? We have made efforts to increase special admits through dual enrollments and caps. In terms of non-credits, the Faculty are developing these. Because of AB705, some CDCP Certificates will be deactivated as of next fall. As the college evolves, we want to add more non-credit or take away non-credit. 	<p>None</p>
<p>9.</p>	<p>Future Agenda Items <i>For discussion</i></p> <ul style="list-style-type: none"> • None 	<p>None</p>

Meeting adjourned at 11:54AM

Next meeting: Wednesday, February 5th