



Budget Development Committee Meeting Minutes

March 5, 2025 at 11:00 am

Recorder: Andrea Anderson

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Sean Brooks (Non-Voting Member)	<input type="checkbox"/> Heike Gecox	<input type="checkbox"/> Jason Maxwell
Administrator At-Large	PBC Members	Classified Professional on PBC
<input checked="" type="checkbox"/> Ken Cooper <input type="checkbox"/> Kevin Harral <input type="checkbox"/> Nan Ho	<input checked="" type="checkbox"/> Ashley McHale <input checked="" type="checkbox"/> Rajinder Samra <input type="checkbox"/> Craig Kutil	<input type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Aubrie Ross
Classified Professionals	Faculty Member At-Large	LPC Administrative Services Officer
<input checked="" type="checkbox"/> Alesia High <input type="checkbox"/> Rabiah Choudry	<input checked="" type="checkbox"/> David Powers <input type="checkbox"/> Titian Lish	<input checked="" type="checkbox"/> Sui Song (Non-Voting Member)
LPCSG Student (1)		
<input type="checkbox"/> Seerat Kaur		

Attendance (Quorum = 8)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order <i>For information</i></p> <ul style="list-style-type: none"> Meeting called to order by Sean Brooks at 11:04 am 	Sean Brooks
2.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> We do not have quorum to approve agenda. 	None
3.	<p>Review & Approve February Minutes <i>For action</i></p> <ul style="list-style-type: none"> We do not have quorum to approve agenda. 	None
4.	<p>Action Items <i>For Action</i></p> <ul style="list-style-type: none"> None 	None
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> Review Budget <ul style="list-style-type: none"> We are reviewing the budget for the period ending February 28th. We have an overall budget of \$44.5 million. We are 8/12 of the year (2/3 through the year). For our target, we should have expended 67% of our budget, but we have expended about 75%, which is about 8% over budget. Each 1% represents about \$450,000. 8% times \$450,000, we're approximately \$3.7 million over budget. At our current trend rate, we are projecting a \$5.0 Million deficit. The deficit is largely due to backfilling assignments with part-time faculty as well as structural funding issues. We are making plans to address the expenses. We are also looking at categorical funds and opportunities to shift some of our expenses. Question: What are the possibilities of grant money being pulled next year? <ul style="list-style-type: none"> We continue to receive new updates each day and are trying to decipher what is Federally Funded and what is State Funded. There is a high possibility that some of those funds will no longer be available. We are still 	Sean Brooks

	<p>waiting to hear clarity on all the details. We do not want to report out about Grant Funding until we receive the final confirmation. There has been a lot of discussions with our Chancellor and the State of California Chancellor, Sonya Christian. We plan to get more feedback and hope to have more clarity by our next meeting in April. These funds are definitely going to be the subject for further discussion. We will get more information on the language to use and further guidance on how to proceed forward.</p>	
6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • PBC Agenda Review <ul style="list-style-type: none"> ○ PBC will be electing a new Tri-Chair. Ashley McHale has been shadowing the committee since last Fall, so she will be putting her name forward to serve in the Tri-Chair Position and Craig Kutil would replace Rajeev Chopra as the Faculty Representative. ○ DEMC was cancelled and there is nothing to report out. ○ The Information Discussion Items: budget status report, allocation model walkthrough for fiscal year 2025-2026. 	Ashley McHale
7.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Please follow the guidelines for closing POs and Reqs. The Budget Development Calendar has been adopted. Position Control Timeline is due back to Administrative Services on Friday, March 7th. On Monday, March 10th, we will send the Discretionary Budget Worksheets that are due on March 28th. 	
8.	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • Flex Day is on March 20th and has been designated as a time to work towards a compressed calendar. • Active Shooter Training Drill will take place on March 19th around 11am for about 10 minutes. 	None
9.	<p>Future Agenda Items <i>For discussion</i></p> <ul style="list-style-type: none"> • None 	None

Meeting adjourned at 11:16AM
Next meeting: Wednesday, April 2nd