



# Budget Development Committee Meeting Minutes

February 5, 2025 at 11:00 am

Recorder: Andrea Anderson

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
<b>Chair</b>	<b>Faculty Association (1)</b>	<b>SEIU (1)</b>
<input checked="" type="checkbox"/> Sean Brooks (Non-Voting Member)	<input type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Jason Maxwell
<b>Administrator At-Large</b>	<b>PBC Members</b>	<b>Classified Professional on PBC</b>
<input checked="" type="checkbox"/> Ken Cooper <input type="checkbox"/> Kevin Harral <input type="checkbox"/> Nan Ho	<input checked="" type="checkbox"/> Ashley McHale <input checked="" type="checkbox"/> Rajinder Samra <input type="checkbox"/> Rajeev Chopra	<input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> Aubrie Ross
<b>Classified Professionals</b>	<b>Faculty Member At-Large</b>	<b>LPC Administrative Services Officer</b>
<input checked="" type="checkbox"/> Alesia High <input checked="" type="checkbox"/> Rabiah Choudry	<input checked="" type="checkbox"/> David Powers <input type="checkbox"/> Titian Lish	<input checked="" type="checkbox"/> Sui Song (Non-Voting Member)
<b>LPCSG Student (1)</b>		
<input type="checkbox"/> Seerat Kaur		

Attendance (Quorum = 8)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p><b>Call to Order</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>Meeting called to order by Sean Brooks at 11:04 am</li> </ul>	Sean Brooks
2.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <ul style="list-style-type: none"> <li>Agenda Approved by: David Powers and Ashley McHale</li> </ul>	Approved by David Powers and Ashley McHale
3.	<p><b>Review &amp; Approve October and November Minutes</b> <i>For action</i></p> <ul style="list-style-type: none"> <li>Motion to approve minutes with amendment of correcting the Old Business – Bullet Point 6</li> <li>Minutes Approved by: David Powers and Ken Cooper <ul style="list-style-type: none"> <li>Abstention: Ashley McHale</li> </ul> </li> </ul>	Approved by David Powers and Ken Cooper
4.	<p><b>Action Items</b> <i>For Action</i></p> <ul style="list-style-type: none"> <li>None</li> </ul>	None
5.	<p><b>Old Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>Review Budget <ul style="list-style-type: none"> <li>As you have maybe familiar with this format that we've been working with for the last few months, we list what expenses are to date and comparing with what we've budgeted for this time. Overall, we have a \$44.5 million dollar budget. We incurred or spent about or a little over 58% of our budget. We are at 65% and continuing to run at a deficit. Based on what we have allocated, we should be spending about \$3.7 million a month, but we are spending about \$4.2 million a month. It's about \$450,000 that we are running over every month. We are facing a \$3.1 million dollar deficit and forecasting about a \$5 million dollar deficit at this point in time. We are taking measures in the</li> </ul> </li> </ul>	None

	<p>next few months to find out where we are over. With PT Faculty line item, we are already \$2.7 million over due to being under funded, typically overall in our academic salaries. As we know, with reassigned time has an impact to these expenses. We have to backfill those positions with PT Faculty. We are continuing to work on improvements in our process, so that we can get this right in the upcoming years.</p> <ul style="list-style-type: none"> <li>○ We see our classified, we have it as Academic Management and we have Classified Management. Non-Faculty line items, what represents Management and what represents Classified Employees. Out of \$2.9 Million, \$1.7 million is academic and \$1.1 is classified management plus classified salaries about \$7.3.</li> <li>○ Dr. Foster had asked Administrative Services to look at the past 5 years to see our historical needs. We have our beginning fund balance, revenue, expenses, and ending fund balance. We ran at a surplus in 2021-2022, but at a deficit in 2023 and last year ended with a deficit of \$1.3 million. This year we are forecasting a deficit of about 5 million. The costs continue to go up and our revenues are relatively flat. Our ending fund balance is what we carry over or roll over. We ended last year (2024) with negative fund balance of about \$311,000. If we added in another \$5 million deficit, we would end at \$5.3 million. We will continue to monitor this process.</li> <li>○ When we begin to close out some of our categorical funds, lottery funds, and other funds, we will see where we have our apportionment, other revenues, assigned times, etc. – all of these details go into producing final revenue number. There could be some changes depending on what’s transferred over from some of our categorical funds or other revenue line items.</li> </ul>	
6.	<p><b>New Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>● PBC Agenda Review <ul style="list-style-type: none"> <li>○ Welcoming and Quorum Check</li> <li>○ Approval of Today’s Agenda</li> <li>○ Previous Meeting Minutes</li> <li>○ DEMC Report Out</li> <li>○ Information and Discussion Items: Budget Status Report, Negotiation Updates, MIS Data, Future Agenda Items</li> <li>○ Presentations: Governor’s January Proposal</li> </ul> </li> </ul>	R.Chopra
7.	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>● P1 Review <ul style="list-style-type: none"> <li>○ This measures our numbers in terms of FTEs during the fiscal year. It measures our FTEs to help us to ascertain when we are able to get off hold harmless and if we are meeting our targets. Beginning of 2024-2025, the District set targets for Chabot for 9,755 students and Las Positas for 6,517 students which equates to a total of 16,272. We have to achieve a 3-year rolling average of about 16,400 to get off hold harmless. After period 1, Chabot’s numbers are coming in about a little less than 9,100. A decrease of about 650. Although they have an overall increase at 7% from the prior year, Chabot is probably not going to meet their targets for 2024-2025. LPC target was 6,517 and we</li> </ul> </li> </ul>	

	<p>are projected to reach around 6,635, which means we are 118 over target. Our year increase is about 10.8%, strong numbers for spring. Overall, as a District, we rise together. We're down about 550 students from our estimate. We'll finish the year at about 15,721 students. There is going to be some projected increases as well as enrollment. We are continuing to make progress to get off hold harmless. In order to get to a 3-year rolling average of 16,400, we need about 22,000 FTEs students for this fiscal year to get off hold harmless. Probably not going to happen since we are currently at 15,721. When we move forward into next year, the numbers in 2022-2023 will drop off, so that we will need about 18,500 or 19,000 students next year to get off hold harmless after fiscal 2025-2026.</p> <ul style="list-style-type: none"> <li>• Governor's January Budget Forecast for FY 25-26 <ul style="list-style-type: none"> <li>○ Governor Newsom released this budget proposal on prior to the LA Wildfires. The CA State Budget is \$322.2 billion, up approximately 8% from 2024-2025. Budget reflects state expenditures of approximately \$298 billion. COLA for Community Colleges will be 2.43% and COLA was also passed on to some other categorical programs (Adult ED, EOPS, DSPS, Cal Works, Block Grant, Apprenticeships, CARE, and Childcare Bailout). Since LPC and Chabot District are on hold harmless, we would not receive COLA for this year. There was also a base increase of \$30 million to Rising Scholars and the budget reflected a modest surplus of \$363 million. The State was able to eliminate 6,500 jobs along with other operational efficiencies. There was \$16.5 billion in revenues that was above expectations. The numbers end up being better for fiscal year 2024-2025 than initially estimated and there was some one-time deferral of when we pay expenses to help increase cash flow situations for the State. There are concerns of deferred maintenance and nursing shortages. The Budget Meeting also touched on the Macro Economic Conditions such as Tariffs (price of imported goods increase, direct impact to consumers; higher cost for US Companies to export, less competition), Immigration (reduced overall US workforce; food prices will increase) and Other Economic Conditions (gas prices projected to increase; interests rates will be high).</li> </ul> </li> </ul>	
8.	<p><b>Good of the Order</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• Winter Wonderland Fair taking place today.</li> <li>• Lunar New Year Festival takes place on 02/12 in the cafeteria.</li> <li>• Carolyn sent out an email of events for Black History Month.</li> </ul>	None
9.	<p><b>Future Agenda Items</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	None

**Meeting adjourned at 11:50AM**

**Next meeting: Wednesday, March 5<sup>th</sup>**